

## C. What is a Feasibility report?

This is a formal document for management use. It must be brief enough and sufficiently non technical to be understandable by high level management. There is no standard or formal format for the preparation of feasibility report.

Analysts usually decide on a format that suits particular user and system. The primary objectives of a feasibility report is to inform about the following matters:

1. What the proposed system will achieve.
2. Who will be involved in operating the proposed system in the organization.

3. The benefits that system will give. 4. The organizational changes needs for its successful implementation. 5. The estimated cost of the system. All these are given in technical and simple language and the beginning of the report as an executive summary.

It is followed by the detail feasibility report which contains the following items. In simple words the feasibility study can be defined as the preliminary study that is being conducted to examine whether a certain project is capable of being done in a practical and useful way or in another words in an efficient and effective way, and the outcome of this study helps in the decision whether to proceed with the project or not. If we examine from another angle there is another objective behind the feasibility study and i.e. what possible problems that can occur during the project and based on this analysis some best possible alternative solutions are designed and recommendation on the best alternative solution is also formed. A standard feasibility study may include following feasibility studies. (1) Economic feasibility study. (2) Technical feasibility study. (3) Marketing feasibility study. (4) Cultural feasibility study. (5) Legal feasibility study. (6) Schedule feasibility study. (7) Organizational feasibility study. 3 | Page