

WORKING STRUCTURES OF UNAAB



DELIVERED BY

MR. 'LEKE ADEBOYE

AT THE 2-DAY RETREAT FOR GOVERNING COUNCIL MEMBERS HELD AT THE HERMITAGE GARDENS RESORT, AKODO, LAGOS ON MAY 13 & 14, 2010



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BRIEF HISTORY





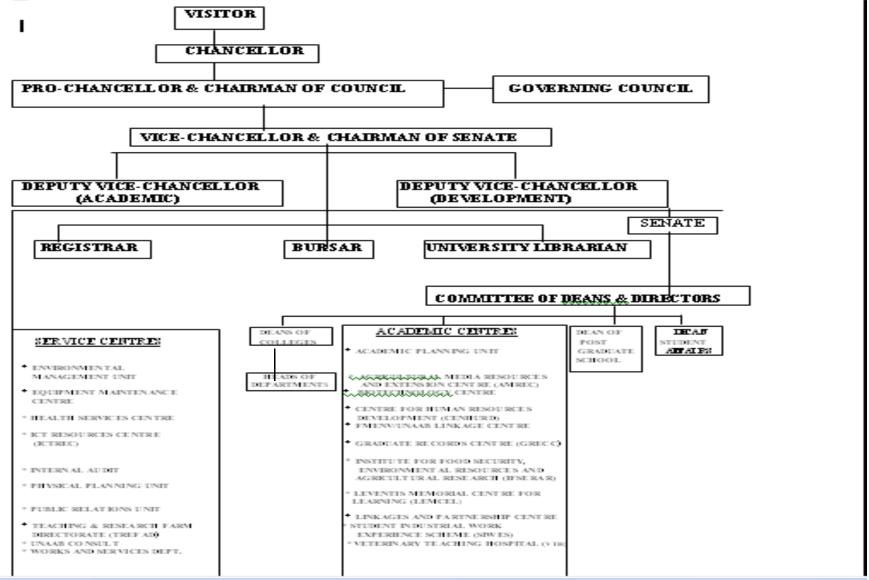


- **► Established on January 1, 1988**
- ➤ Demerged from the then College of Science & Technology, University of Lagos, Abeokuta
- Foundation Vice-Chancellor, Professor Nurudeen Olorun-Nimbe Adedipe, assumed duty on January 28, 1988.



ORGANOGRAM







VISITOR AND PRINCIPAL OFFICERS OF THE UNIVERSITY



Visitor

His Excellency

DR. GOODLUCK EBELE JONATHAN (GCFR)

President and Commander-in-Chief of the Armed Forces,

Federal Republic of Nigeria

Chancellor

His Royal Majesty

OBI (PROF.) JOSEPH CHIKE EDOZIEN

Asagba of Asaba

Pro-Chancellor

CHIEF. LAWRENCE AYINDE OLAKUNLE OSAYEMI

Vice-Chancellor

PROFESSOR OLUWAFEMI OLAIYA BALOGUN



VISITOR AND PRINCIPAL OFFICERS OF THE UNIVERSITY



Deputy Vice-Chancellor (Academic)
PROF. CHRYSS. ONWUKA

Deputy Vice-Chancellor (Development)
PROF. SAMUEL T.O. LAGOKE

Registrar MR. ADEMOLA. OYERINDE

Acting Bursar MR. M.O. ILESANMI

University Librarian MR. A. T. AGBOOLA



CHANCELLORS



- His Royal Highness Alhaji Kabir Umar, the Emir of Katagum in Bauchi State.
- His Royal Highness Oba Adeyinka Oyekan, the Oba of Lagos (now late)..
- His Royal Majesty, Obi (Prof.) Joseph Chike Edozien, the Asagba of Asaba in Delta State, a renowned and retired Professor of Medicine of the University of Ibadan.



PRO-CHANCELLORS



- ►Alhaji Muhammadu Jega,
- ►Alhaji Sanni Bagiwa Idris
- ►Elder Brigadier General (Rtd.)
 - **Bassey Asuquo**
- ►Mr.Raphael Oluwole Osayameh
- ►Mr. Lawrence Ayinde Osayemi

1989-1999

2000-2004

2005-2007

2008-2009

2009



VICE-CHANCELLORS



Professor Nurudeen Adedipe Professor Julius Amioba Okojie Professor Israel Folorunso Adu Professor Ishola Adamson (Ag.) Professor Oluwafemi .O. Balogun

1988 - 1995.

1996 -2001

2001-2006.

2006-2007

2007-Date



Vice-Chancellor

The Vice-Chancellor is the Chief Executive Officer (CEO) of the University whose office coordinates all the academic and administrative activities of the University.

The two Deputy Vice-Chancellors (Academic & Development) as well as the Registrar, Bursar, University Librarian, Deans and Directors assist the Vice-Chancellor in the day to day administration of the University and report directly to him





- Major academic units (Departments) are grouped into Colleges which are semi-autonomous.
- Deans head the Colleges
- Heads of Departments of Professorial rank head the Departments.
- All appointments in respect of Head of Department are made by the Vice-Chancellor on the recommendation of the Deans of the Colleges.





There were five Colleges at inception:

- College of Agricultural Management, Rural Development and Consumer Studies (COLAMRUCS);
- College of Animal Science and Livestock Production (COLANIM);
- College of Plant Science and Crop Production (COLPLANT);
- College of Environmental Resources Management (COLERM); and
- College of Natural Sciences (COLNAS)





Two new Colleges were added in 2001/2002

- College of Engineering (COLENG)
- College of Veterinary Medicine (COLVET)

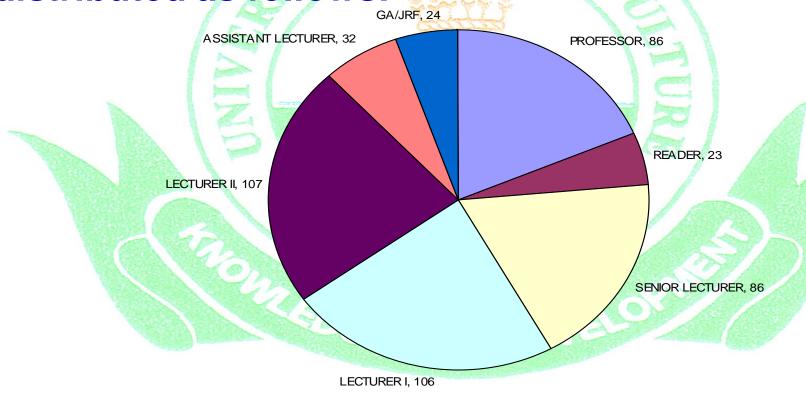
In 2009, the old COLAMRUCS was split into two

- College of Agricultural Management and Rural Development (COLAMRUD)
- College of Food Science and Human Ecology (COLFHEC)
 - We now have eight (8) Colleges and 40 Departments with a total student population of 9, 446.





As at the time of preparing this paper, there were altogether 463 academic staff in the 8 Colleges distributed as follows:







COLLEGE OF AGRICUTLURAL MANAGEMENT AND RURAL DEVELOPMENT (825)

- Dept. of Agricultural Administration (6)
- Dept. of Agricultural Economics and Farm Management (417)
- Dept. of Agricultural Extension and Rural Development (402)
- □ Dept. of Communication & General Studies (Nil)





COLLEGE OF ANIMAL SCIENCE & LIVESTOCK PRODUCTION (1703)

Dept. of Animal Breeding and Genetics	(392)
Dept. of Animal Nutrition	(378)
■ Dept. of Animal Physiology	(216)
■ Dept. of Animal Production and Health	(419)
□ Dept. of Pasture and Range Management	(298)
COLLEGE OF ENGINEERING (488)	

Dept. of A	Agricultu	ural Engineering	09////	107)
**************************************	A THE REAL PROPERTY.		ASSET ASSET	. <u>*</u>

- **Dept. of Civil Engineering** (122)
- Dept. of Electrical/Electronics Engineering (134)
- Dept. of Mechanical Engineering





COLLEGE OF ENVIRONMENTAL RESOURCES MANAGEMENT (1143)

Dept. of Ac	uaculture/	/Fisheries	Management	(330)
	AT AT	James Control of the Parket		

- Dept. of Env. Management and Toxicology (257)
- Dept. of Forestry and Wildlife Management (312)
- Dept. of Water Res.Mngt. and Agromet. (244)

COLLEGE OF FOOD SCIENCE AND HUMAN ECOLOGY (933)

■ Dept. of Food	Science and Technology	(369)
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Dept. of Food Service and Tourism	(Nil)
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Dept. of Home Science and Management (282)

■ Dept. of Nutrition and Dietetics (282)





COLLEGE OF NATURAL SCIENCES (2515)

Dept. of	f Biochemistry	(292)
-		

- Dept. of Biological Sciences (298)
- Dept. of Chemistry (317)
- Dept. of Computer Science (343)
- □ Dept. of Mathematics (328)
- ☐ Dept. of Microbiology (330)
- □ Dept. of Statistics (284)
- □ Dept. of Physics (323)





COLLEGE OF PLANT SCIENCE AND CROP PRODUCTION (1671)

Dept. of	Crop P	rotection	151	(336)
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- Dept. of Horticulture (325)
- Dept. of Plant Breeding and Seed Tech. (329)
- Dept. of Plant Physiology and Crop Ecology (324)
- Dept. of Soil Science and Land Management (357)





COLLEGE OF VETERINARY MEDICINE (168)

- Dept. of Veterinary Microbiology and Parasitology
- Dept. of Veterinary Pathology
- Dept. of Veterinary Physiology and Pharmacology
- Dept. of Veterinary Medicine and Surgery
- Dept. of Veterinary Public Health
- Dept. of Veterinary Anatomy



POSTGRADUATE SCHOOL



A Postgraduate School was established in 1993 with the aim of coordinating postgraduate programmes of the various Colleges. 931 students presently in the PG School. A total of 1,140 students have been awarded postgraduate degrees/diplomas to date as follows: 400

PhD Masters MBA MICT BostGraduate Dioloma



UNIVERSITY'S MANDATE



The mandate of the University is teaching, research and extension. Based on the tripodal mandate, the founding fathers of UNAAB created a Centre each for research and extension as follows:



AGRICULTURAL MEDIA RESOURCES AND EXTENSION CENTRE (AMREC)



- a. Extension and Adaptive Research
- b. Training and Farm Demonstration
- c. Media and Farm Broadcast
- d. Gender Issues and Youth Development
- e. Planning, Monitoring, Evaluation & ICT

INSTITUTE OF FOOD SECURITY, ENVIRONMENTAL RESOURCES AND GRICULTURAL RESEARCH (IFSERAR)

- Research and Development Centre (RESDEC) was established in 1990 committed to being the synergy and moving force of research in the University.
- In 2009, RESDEC transformed into IFSERAR with a vision to be the foremost Research Institute working towards the sustainable attainment of food security in Nigeria.

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INSTITUTE OF FOOD SECURITY, ENVIRONMENTAL RESOURCES AND RICULTURAL RESEARCH (IFSERAR)

IFSERAR is structured into 8 Research programmes for the efficient, effective and sustainable conduct and management of research activities, focused on priority research for national development in line with the University's research mandates, as follows:

- 1. Crop Production
- 2. Livestock Production
- 3. Aquaculture and Fisheries
- 4. Food Security and Socio economic
- 5. Biosciences
- 6. Food and Nutrition
- 7. Environmental Resources and Conservation
- 8. Agricultural Mechanization and Energy



REGISTRY



The Registry is in charge of all administrative matters in the University and consists of the following units:

- (i) Office of the Registrar
- (ii) Council Affairs
- (iii) Senate and Admissions
- (iv) Examinations and Records
- (v) Establishment Matters (Senior Staff)
- (vi) Establishment Matters (Junior Staff)



REGISTRY



A directorate system was established in the Registry in 2007 by the Balogun Administration with the following Directorates:

- **□**Council Affairs
- □Academic Affairs (Senate & Admissions and Exams & Records)
- □Establishment Matters (Senior & Junior)
- □ Executive Affairs in the Vice-Chancellor's Office

Two Directors were appointed for Council Affairs and Executive Affairs in 2007.



REGISTRY



The Registrar, as the head of Registry, is the Chief Administrative Officer of the University, directly responsible to the Vice-Chancellor. He is the Secretary to Council, Senate, Congregation and Convocation.

Presently 298 Registry staff in the University

- 155 Senior Staff
- *143 Junior Staff

There are altogether 1,707 staff in the University

- 463 academic,
- 697 Senior Non-teaching
- *463 Junior staff.



BURSARY



- Bursary department head is the Bursar.
- Chief Financial Officer
- Responsible to the Vice-Chancellor for the dayto-day administration and control of the financial affairs of the University.

The Bursary Department is made up of:

- The Bursar's Office,
- The Treasury Division,
- * The Expenditure Control Division,
- The Final Accounts and Statistics Division
- The Investment and Insurance Division with 64 professional staff.



'NIMBE ADEDIPE LIBRARY



- The Library is named after the foundation Vice Chancellor of the University, Professor Nurudeen Olorun-Nimbe Adedipe.
- Presently has 45,000 volumes of books and monographs
- >5000 volumes of bound journals.
- Subscribes to 185 foreign and local journals in both electronic and print formats.
- Centrally located and features a 24-hour reading room that can accommodate 100 users.
- > Total seating capacity for 600 users at a time.
- ➤ Offers services like References, Serials, Bibliographic, Home Borrowing, etc.



UNIVERSITY HEALTH CENTRE



The University Health Services department is in charge of rendering health care services to the university student (full time and part time) and staff members, including their dependants.

- Operates 24/7
- Drugs are given free to students while staff and dependants registered under the National Health Insurance Scheme (NHIS) only pay 10% of drug cost on each visit.
- Has NHIS accreditation for primary care consultation and secondary level accreditation for both pharmacy and laboratory services.



ACADEMIC PLANNING UNIT



- □ Established in line with the recommendation of the NUC to coordinate and streamline the academic policies and activities of the University.
- ☐ Handle the collation and management of data and information.
- □ Coordinates the processes leading to the accreditation of University programmes
- □ Recently got Senate approval for a quality assurance section to enhance the quality of course delivery for efficient output and employability of our graduates.



PHYSICAL PLANNING UNIT



The Unit coordinates the physical development of the University.

The mandate and activities of the Unit:

- Management of all capital projects of the University
- Management of the University land and space
- Implementation of the University Master Plan
- Acting as intermediary/liaison between the University and Development Agencies
- Serving as professional adviser on all projects from planning to commissioning stage
- Representation in all committees that are related to physical planning and development



WORKS AND SERVICES DEPARTMENT



- ❖ Established at the inception of the University and charged with the planning, design, organization and implementation of maintenance and rehabilitation works as related to civil, mechanical and electrical facilities in the University.
- Rehabilitation projects are carried out either by contract or direct labour.
- Responsible for the preparation of all necessary documents on rehabilitation projects and supervise works.
- Involved in the operation of facilities for the supply of essential services.



The Student Affairs Division oversees the welfare of all students of the University. It ensures peace and harmony on the campus by focusing mainly on student welfare, student union activities and hostel & management issues. It also coordinate student sporting activities.



INTERNAL AUDIT



The Internal Audit Unit which is headed by a Director is in the Vice-Chancellor's office, is concerned mainly with maintaining the implementation of an effective internal control, risk management and corporate governance of the University.

It has two units for effective and efficient service delivery, namely:

- **■**Expenditure Control/Price Monitoring
- ■Treasury and Cash Office Operations



ICT RESOURCE CENTRE



The ICT Resource Centre is at the centre of the tripartite mandate of the University in facilitating information collection, analysis and communication for teaching, research, extension and University administration.

- ☐ The Centre handles the production of identity cards and responds regularly to requests for student and staff records on regular and routine basis.
- It is responsible for generating lists of registered students, reports on JAMB handling of hard and soft copies of various reports for the administration apart from being the centre of activities connected with scheduling of examinations and the class timetable on behalf of TIMTEC.



ICT RESOURCE CENTRE



Recent landmark achievements of the centre:

- Campus wide and sectoral wireless deployment across campus, Pension House and UNIS
- □ Creation of a totally new and an entire UNAAB Bursary network (March – April 2010)
- Configuration and deployment of e-Library (using e-Granary, LanTeeal and Agora Servers)
- □ Created noteworthy and noticeable changes in UNAAB global web presence among other achievements.



BIOTECHNOLOGY CENTRE



- Staff, Postgraduate and Undergraduate students are encouraged to conduct their biotechnology related research work at the Center's Central Laboratory.
- ☐ The Centre focuses on four major areas of research and training that include:
 - Animal Biotechnology
 - Plant Biotechnology
 - Food Biotechnology
 - Bioinformatics
- □ On regular basis, training courses are organized and held at the Centre on biotechnology topics which attracted a number of world class biotechnology experts to UNAAB to assist as resource personnel.



PUBLIC RELATIONS



- ■Upgraded into a Directorate in 2008, under the current administration of the incumbent led by the Vice-Chancellor, Professor Oluwafemi Olaiya Balogun.
- ■The Directorate is basically responsible for the establishment and sustenance of mutual understanding between the University and its publics.

Structured into three units:

- Media and External Relations
- Protocol and Passages
- Technical



VETERINARY TEACHING HOSPITAL



- ***Established**, May 2005
- *To render specialized veterinary clinical and diagnostic services to the livestock, agroallied and public health sectors of the Nigerian economy.
- *To provides manpower capacity building in the various sub-disciplines of Veterinary science, at under and post-graduate levels.
- *At present, the VTH carries out its activities from the Isale-Igbein Mini-campus of the University.



GRADUATE RECORDS AND CAREER CENTRE



Created in February 2007, in response to and in compliance with the express demand of the Federal Ministry of Education (FME) in Abuja. The Centre, through the utilization of improved information and communication technology, is aimed at:

- Sourcing for relevant information that would be of immense benefit to both staff and students
- Empowering students to identify career objectives and discover unique talents and gifts
- Maintaining a life-long relationship between the University and her products through active Alumni Network.



STUDENT INDUSTRIAL WORK EXPERIENCE SCHEME (SIWES)



- **Designed to prepare and expose students of the University to the industrial work situation they are likely to meet after graduation.**
- **4** The scheme is funded by the Federal Government of Nigeria and jointly coordinated by the National Universities Commission (NUC) and Industrial Training Fund (ITF).
- **The Unit was upgraded to a Directorate in the Vice-Chancellor's Office in August 2001.** This was to enable the Unit cope with greater challenges of SIWES operations.



FMENV/UNAAB LINKAGE CENTRE



- ☐ Established in 1995 as FEPA/UNAAB Linkage Centre following the signing of a linkage agreement between FEPA and UNAAB.
- ☐ The centre is to serve as the Biodiversity Centre for forests, conservation and implementation of the Biodiversity convention, and also to assist the FMENV in training and research in relevant areas.
- ☐ The Centre hosts an Annual Lecture to commemorate the World Environmental Day.





- □ Bequeathed and commissioned to the University in 2003.
- ☐ It consists of Cybercafe section, Library section, AG Leventis Museum section, African Print and Art School section.
- ☐ The Centre is committed to re-orientate investors and industrialists on viable technological discoveries, innovations and good practices to promote Nigerian agriculture and industrial growth through networking, workshops, seminars and trainings.





- □ Achievements since 2007, when the present Director, Professor Lateef Sanni took over.
- serves as the Secretariat of the Cassava
- □ Partnership for Regional Food Developers' Initiative
- ☐ Serves as the Secretariat to the Association of African University (AAU) collaborative research,
- □ Establishment of Food Science and Nutrition Network for Poverty Reduction and Sustainable Rural Livelihood in West Africa (FOSNUT)
- □ Partners: Nigerian Institute of Food Science & Technology, West African Association of Food Science and Technology





- □ Science and Technology for enhancing the contribution of Tropical Roots to development in ACP countries
- □ Partners: UK, Nigeria, Uganda, Carribean, Zambia, St. Vincent and the Grenadines. The value is £815300 with a Grant from European Union via NRI,
- □ LEMCEL in Collaboration with Professional Bodies
- □ LEMCEL successfully organized collaborative training workshop with the Nigerian Institute of Food Science and Technology (NIFST)





- □ The Centre successfully organized lecture on Internationalization of the University of Agriculture, Abeokuta by Prof. O. B. Oyewole, AAU, Ghana, on the 25 June, 2008.
- □ LEMCEL is making arrangement to organize a second lecture (vii)Annual Career Day
- ☐ The 1st Annual Career Day was organized by the AG Leventis Memorial Centre for Learning of the University of Agriculture (LEMCEL) the programme took place on 18th March, 2009



LINKAGES AND PARTNERSHIP



- ☐ Re-established in September 17, 2007
- The Directorate has embarked on purposeful collaboration drive for the University towards massive sponsorships and rebranding of UNAAB to attract collaborators and to explore full opportunities that abound around the world the maximum benefit of the University, particularly the staff and students.
- □ Involved in sourcing for speakers, especially education attaches from the developed world as resource persons for workshop aimed at sensitizing UNAAB community on the various opportunities.



LINKAGES AND PARTNERSHIP



- □UNAAB is currently engaged in inter University linkages with several reputable institutions. Some of the collaborating institutions are:
 - Cornell University Ithaca, New York USA
 - The Ohio State University, Columbus, Ohio USA
 - Nottingham University, United Kingdom
 - University of Alberta, Canada (October 30, 2009)
 - Indian Institute of Energy Management, Chennai India



THE TEACHING AND RESEARCH FARM



- Teaching and Research Farms Directorate (TREFAD) was Established to promote agricultural education and services for agricultural development.
- □ The University Farms to be managed by the Directorate will be designed and run as a model agricultural outfit, a centre of excellence and a leading one amongst those of other Universities in the country and elsewhere.
- □ TREFAD is a service and production unit. It will establish model demonstration farms and facilities for all areas of farming activities covered in the University curriculum.



EQUIPMENT MAINTENANCE CENTRE



- ❖ The Equipment Maintenance Centre came to existence in 1989.
- ❖ The Equipment Maintenance Centre was set up to ensure that maintenance culture is imbibed by ALL in order to guarantee the functionality and reliability of all laboratory equipment for much longer period than it has been in the past.
- ❖ The Centre is in the office of the Vice-Chancellor, and headed by a Director, who is a Professional Technologist. The Centre is housed in the Central Laboratory/Biotechnology Building.



ENVIRONMENTAL MANAGEMENT UNIT



- ☐ The EMU is in charge of maintaining the cleanliness of the University environment.
- ☐ The Unit also carries out routine or periodical control of termites and bees, clearing of felled trees and fumigation of buildings.
- □ The Unit is also saddled with the responsibility of keeping the lawns of other University buildings in town such as LEMCEL, VC's Lodge etc. and the soft landscaping of CENHURD Village, where work is on-going.



ENVIRONMENTAL UNIT



- The Environmental Unit was formerly called Security Unit. It is renamed Environmental Unit in 2007 to reflect its true responsibilities of maintaining the security and safety of life and property of UNAAB Community.
- ☐ The Unit is therefore the security and safety unit of this University, and thus it is responsible for crime prevention, fire prevention, motor accident prevention, crimes and accidents occurrences investigation and other security and safety problems management in this campus.
- ☐ The unit has 123 internal staff and 100 external staff (Sheriff Deputies).

CENTRE FOR HUMAN ESOURCES DEVELOPMENT

Established in November, 2002. The objectives of the Centre are:

- ❖ To facilitate educational development in the immediate community by providing quality academic programmes for qualified candidates.
- ❖ To generate revenue for the University without jeopardizing the quality of service to the community.

CENHURD has 4 programmes as follows:

Pre-Degree: The Pre-degree programme is a full-time pre-matriculation training, designed to prepare students with good "O" level results for various degree programmes of the University.



Foundation Science: It was designed to prepare students for various courses within the university via a pre-matriculation full time programme for two sections

Part-time Degree: The programme is designed to meet the academic needs of candidates who cannot be accommodated in the full-time programmes of the University

ICT: The programme was established to provide practical ICT training that will enhance the IT capabilities of participants



UNAAB CONSULT LTD.



UNAAB Consult Ltd (UCL) is the arm of the University with a vision to promote development through the provision of consultancy services and direct involvement in development-oriented interventions in rural and urban areas in Nigeria and other developing economies.

UCL works with an assemblage of top flight academics from all the Departments and Units of the University, using up-to-date training materials, laboratories and tools and a congenial environment for research and training.



UNAAB CONSULT LTD.



The new UCL provides consultancy and technical services in the following areas:

- * Studies and advisory services
- * Capacity building
- * Geographic Information Services (GIS)

In the last four months, UCL has responded to over twenty newspaper advertisements requesting for submission of proposals and bidding for studies with national and international organizations and agencies.



UNAAB STAFF SCHOOL



- □UNAAB Staff School was established on 6th October 1997 to enable staff of the University send their children and wards to a Nursery and Primary School owned by the University, with the intention of giving them qualitative education.
- □The School, which is presently located in the Mini Campus at Isale-Igbein will move to its permanent site soon.
- □ The School policy on enrolment into arm of a class is to have a minimum of 25 and maximum of 30 in each arm and it has a total population of 773 pupils in the current session.



UNAAB INTERNATIONAL SCHOOL (UNIS)

- The University of Agriculture, Abeokuta International School (UNIS) is the Secondary School founded by the University in September 2004 to provide a comprehensive secondary school education and mould characters of young boys and girls who would grow and stand-out tall among their peers in academics, commitment to duty, high moral values and service to the nation and mankind
- The school took off on Sunday 12th September, 2004 with 13 students The school enrolment in its second and third year is 72, 120 respectively Current enrolment stands at 289, all in the boarding house.



UNAAB INTERNATIONAL SCHOOL (UNIS)



- The school is presenting its fourth set of students for the National Examinations Council (NECO) and Ogun State Ministry of Education conducted Junior School Certificate Examinations this month. It has participated in local, state and national Essay, Mathematics and French competitions and has emerged winners at the zonal levels, but not yet at the national level.
- UNIS was upgraded into a Senior Secondary School by Ogun State Ministry of Education in February 2009.
- UNIS has become a household name all over the South-West of Nigeria



UNAAB MICROFINANCE BANK LTD



UNAAB Microfinance Bank Ltd. commenced full banking operations as UNAAB Community Bank Ltd on 1st March, 2001 and was granted operating license on 24th January, 2002 by the Central Bank of Nigeria. The bank took off with an operational fund of N5,000,000.00 (Five Million naira) which was released by the University and the amount represented part of the Investment of the University in the bank which also included physical assets that were provided for the bank's eventual take-off.



UNAAB MICROFINANCE BANK LTD



- The University operates about eighteen (18) corporate accounts with the bank and many other successful and progressive business-minded persons and corporate entities within the town
- ▶ It enjoys good patronage from teaching staff, nonteaching staff and students of the University.
- ➤ The bank has established correspondent relationship with Commercial Bank.
- On 28th April, 2008, the bank obtained the certificate to change its name to UNAAB MICROFINANCE BANK LTD from Central Bank of Nigeria



GREETING



