

**COURSE CODE: HSM 315**

**COURSE TITLE: HOME MANAGEMENT PRACTICUM – 2 UNITS**

**COURSE SYNOPSIS:** As part of the application of management principles and processes, a period of 4-6 weeks in arrangement house is required. During this period, students still analyse and evaluate management techniques at different family life-cycle stages and socio-economic levels.

**TUTORIAL TOPICS**

TOPIC I: HOUSE CLEANLINESS – 10 marks

- Tidiness of within.
- Tidiness of exterior.

TOPIC II: INTERIOR DECORATION – 10 marks

- Arrangement (meaningfulness).
- Furnishings (applied).

TOPIC III: HOMELINESS IN ORGANIZATION

- Functionality of facilities.
- Repair done.
- Improvisation.

TOPIC IV: ACTIVITY PLAN – 10 marks

Well ordered.

TOPIC V: EVIDENCE OF GOOD TIME MANAGEMENT – 10 marks

- Synchronize activities.
- Group management.
- Energy saving technique.

TOPIC VI: LEISURE MANAGEMENT

- Project (Handcraft).
- Evidence of group involvement.
- Functionality of craft.

TOPIC VII: MENU – 10 marks

- Innovativeness.
- Novel dishes tried.
- Balance in menu plan.

TOPIC VIII: HOSTESSING – 10 marks

- Table arrangement.
- Timeliness.
- Skill displayed in making guests relaxed.
- Food handling.

TOPIC IX: BUDGETTING – 10 marks

- Food preservation skills.
- Bulk buying.

TOPIC X: STUDENT EXPERIENCE IN THE FLAT – 5 marks

- Introduction.
- New friendship.
- Knowledge gained.
- Novel things learnt.

TOPIC XI: REPAIRS UNDERTAKEN IN THE HOUSE FOR COMFORTABILITY – 5 marks

**COURSE CODE: HSM 404**

**COURSE TITLE: NIGERIAN COTTAGE INDUSTRY**

**COURSE SYNOPSIS:** Concept and principles of cottage industries case studies of various types of cottage industries in Nigeria. Their operations, problems and prospects. Government policies and laws on cottage industries.

Report of case studies/reviews done individually or group.

**LECTURE NOTES**

TOPIC I: INTRODUCTION – MEANING OF COTTAGE INDUSTRY

Principles of cottage industry

Types of cottage industries in Nigeria.

- Household scale.
- Workshop scale.

TOPIC II: GROWTH PROSPECTS OF COTTAGE INDUSTRIES

1. Government contributions – loan for SMEs.
2. NGO contributions – Awareness creation and training  
-Facilitation with soft loans.

TOPIC III: COTTAGE INDUSTRIES RELATED TO WOMEN

- Tapestry.
- Cane making.
- Dressmaking.
- Weaving.
- Batik tie & dye.
- Interior decoration & crafts.
- Soap making.
- Local food processing.

TOPIC IV: PROBLEMS OF COTTAGE INDUSTRIES

- ✓ Market facilities.
- ✓ Raw material wastefulness.
- ✓ Slow market growth.

- ✓ Death of small/medium technology appropriate for scale of production.
- ✓ Management problems.
- ✓ Heavy use of family labour.
- ✓ Lack of managerial training.
- ✓ Managerial responsibility of entrepreneur.

#### TOPIC V: ROLE OF TRADITIONAL FINANCIAL INTERMEDIARIES

- ❖ Credit unions.
- ❖ Cooperative societies.
- ❖ Community banks.
- ❖ SMEs associations.
- ❖ Microfinance industries.
- ❖ Leasing & finance companies.

#### TOPIC VI: FACILITATION OF MARKET LINKAGES AND ACCESS TO CAPITAL

- ❖ Discuss activities of GBF & FNF.

#### TOPIC VII: POTENTIALS OF SMEs

- Employment generation.
- Rural development.
- Economic growth and industrialization.
- Diversified utilization of indigenous resources.

#### TOPIC VIII: CONSTRAINT OF SME OPERATION

- Insufficient personal savings/funding.
- Uncoordinated business ideas and plans.
- Non bankable projects.
- Flunctuating and prohibitive interest rate.
- Volatile exchange rate engine.

#### TOPIC IX: PROJECT EVALUATION

Introduction – Need for evaluation of a project before enbarking on it to discover the profitability or non-profitability of it.

Types of evaluation

- Baseline studies.
- Ongoing evaluation.
- Expert evaluation.

#### TOPIC X: REPORTING FEASIBILITY STUDY OF A PROJECT

These are the features it must contain

- Availability of resources (manpower, market resources)
- Experience of progressive investors.
- Visitation of location to note
  1. Climate.

2. Market region.
3. Surrounding towns.
4. Accessibility to infrastructural facilities.

TOPIC XI: (1) Managerial Feasibility.

Discuss the required information on examination of type and level of personal i.e foreign/local personnel.

(2) Economic feasibility

The desirability of project from the point of view of the society and also the benefits that will accrue to the proprietor of the project.

TOPIC XII: PRESENTATION OF REPORT OF PROJECT STUDIED BY STUDENT