

FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA

STAFF AUDIT

PERSONAL INFORMATION

PASSPORT
PHOTOGRAPH

1. Personal File No.:
2. Name (Surname first):.....
3. Gender:.....
4. Qualifications: (i) Academic.....
(ii) Professional:
5. Phone No:.....Email address:.....
6. Department:.....
7. College:.....
8. Date of First Appointment:.....
9. Date of Confirmation:.....
10. Current Designation:.....
11. Type of Appointment: (i) Visiting..... (ii) Sabbatical.....
(iii) Contract..... (iv) Tenure..... (v) Permanent.....
12. Date of Last Promotion:.....
13. Current Salary Grade and Level:.....
14. Expected Date of Retirement:.....
15. If on Leave (Specify):.....
16. Signature/Date:.....

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Head of Department/Unit
Signature and Date

DOCUMENTS TO BE ATTACHED

- (i) Last 3 Pay Slips
- (ii) Staff ID Card (Photocopy)

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Chairman, Staff Audit Team