



**DIRECTORATE OF RESEARCH, INNOVATIONS AND PARTNERSHIPS**  
**Federal University of Agriculture, Abeokuta**  
**INTERNAL MEMORANDUM**



**From:** Ag. Director, DRIP  
**To:** All Academic Staff  
**Date:** 1st June, 2021

**CALL FOR 2021 ACADEMIC STAFF TRAINING AND DEVELOPMENT GRANTS (SUPPORTED BY TETFUND)**

**Academic Staff Training and Development Grant**

Academic Staff Training and Development Grant is an intervention grant offered by the Tertiary Education Trust Fund (TETFund) and open for utilization by Academic Staff of Nigerian Higher Education Institutions in pursuit of higher degrees and bench work programmes.

**The call**

Academic Staff of the University are hereby invited to compete for the 2021 Academic Staff Training and Development Grant.

**Purpose**

The Grant will support the Academic staff of the University to pursue Masters and Ph.D in Nigeria or any high ranking foreign institution while Bench work and Post-Doctoral programme will be only to high ranking foreign institutions.

**Note: Choice of university of study must be guided by the World University Ranking of Times Higher Education (THE). Scholars should aspire to go to countries that have universities ahead of the best university in Nigeria (based on the ranking of that year). Scholars should be guided by the University league tables of the countries to ensure that they are seeking for placement in the universities.**

**Condition**

Suitably qualified Academic Staff must have letters of admission for higher degrees or letters of invitation/placement for Bench work and Post-Doctoral programmes. In addition, official documents comprising complete schedule of fees either on the admission/invitation letters or any other formal documents are necessary. While application does not guarantee approval, applicants will be expected to agree with the final decision of the University Committee on Staff Development which administers the grant on behalf of the University Management.

**Method of Application**

Applicants seeking support are expected to submit the following documents:

- a. Letter of Admission/Invitation or placement (for Bench work and Post-Doctoral applicants)
- b. Complete schedule of fees including:
  - Tuition
  - Cost of Accommodation
  - Cost of Feeding
  - Laboratory cost (if any)
  - Cost of return Flight Ticket
- c. Project Proposal for Ph.D and Post-Doctoral applicants
- d. Letter of confirmation of appointment (Post-Doctoral applicants)
- e. Two copies of duly completed Bond Form
- f. Duly completed TETFund AST&D Nomination Form
- g. Recent Curriculum Vitae containing e-mail address and telephone number(s)
- g. Photostat copies of all Credentials

The applications should be addressed to the Vice- Chancellor through the Director, DRIP and submitted to the Directorate not later than thirty (30) days from the date of this announcement - **1st June, 2021**

Thank you.

**Dr M.A. Busari**

cc: Vice-Chancellor  
Deputy Vice-Chancellor (Academics)  
Deputy Vice-Chancellor (Development)  
Registrar  
Bursar  
University Librarian

Deans  
HODs  
Chairman, ASSU – kindly assist to give adequate publicity to all ASSU members  
Director, ICTREC – kindly give adequate publicity within the University  
Head, Public Relations - kindly give adequate publicity within the University