

## UNIVERSITY JUNIOR STAFF

S/N	NAME OF STAFF	QUALIFICATION	DESIGNATION
1	J. O.Alapotiowo	HND, Mass Communication	Assistant Executive Officer
2	J. A.Olanrewaju	SSC	Assistant Executive Officer
3	Nosimot A.Adeniji	SSC, NCE	Assistant Executive Officer
4	Bunmi L.Ajayi	SSC, NCE, 50 WPM	Secretarial Assistant I
5	S. Onaolapo	SSC, Diplo in Computer, 50 WPM	Senior Data Processing Assit
6	Serah Emmanuel-Friday	SSC, NABTEB, Cert in Word Processing 35 WPM	Sec. Assistant II
7	A. Ugbechie	NECO, WASC	Assistant Chief Clerical Officer
8	O. J. Ayinde	SSC	Assistant Chief Clerical Officer
9	Mary A. Edun	SSC	Assistant Chief Clerical Officer
10	J. O. Ogbu	SSC	Assistant Chief Clerical Officer
11	S.Y. Sode	SSC	Assistant Chief Clerical Officer
12	K.O. Makinde	SSC	Assistant Chief Clerical Officer
13	Victoria O.Akinpelu	SSC/NECO	Assistant Chief Clerical Officer
14	Kehinde S.Lawal	WASC, ND (Abk)	Assistant Chief Clerical Officer
15	P. O.Erinoso	NECO	Asst. Chief Clerical Officer
16	Bisoye M.Oyetola	NECO; SSCE	Asst. Chief Clerical Officer
17	O. D.Ajiboye	SSC	Asst. Chief Clerical Officer
18	Rita A.Oni	SSC	Asst. Chief Clerical Officer
19	E. F.Okoko	SSC	Asst. Chief Clerical Officer
20	Ibukun O.Olawuwo	SSC	Asst. Chief Clerical Officer
21	Yetunde O.Bello	SSC, Cert. In Comp	Asst. Chief Clerical Officer
22	A.Oyekunle	WASC	Asst. Chief Clerical Officer
23	Abiola O.Okanlawon	WASC	Asst. Chief Clerical Officer
24	Olubusola F.Adebisi	WASC	Asst. Chief Clerical Officer
25	O. S.Dansu	B.Sc	Senior Clerical Officer
26	A. O.Oyesanya	HND, ND, NCE, WAEC/GCE	Senior Clerical Officer
27	O. J.Agbedimu	JSS, SSC	Senior Clerical Officer
28	Oluwabusayo J.Sangojimi	NCE (Education)	Senior Clerical Officer
29	Titilayo F.Ojelade	SSC	Senior Clerical Officer
30	Motunrayo R.Fasae	SSC	Senior Clerical Officer
31	Oluwayemisi A.Famurewa	SSC	Senior Clerical Officer
32	Olubunmi A.Essiet	SSC	Senior Clerical Officer
33	Bola M.Oluyemi	SSC	Senior Clerical Officer
34	Abigail A.Adeogun	SSC	Senior Clerical Officer
35	Oluwaseun M.Okeleye	SSC	Senior Clerical Officer
36	Oluwakemi E.Liadi	SSC, B.Ed.	Senior Clerical Officer
37	T. O.Akinlade	SSC, B.Sc(Ed)	Senior Clerical Officer
38	A. S.Bajomo	SSC, ND	Senior Clerical Officer
39	Ganiyat T.Adeleye	SSC, ND	Senior Clerical Officer
40	T. M.Adeniji	SSCE	Senior Clerical Officer
41	O. A.Adesima	SSCE, NCE	Senior Clerical Officer
42	I. A.Ganiyu	WAEC, Trade Test III, II & I	Senior Clerical Officer
43	Salimot T. Alabede	NECO	Clerical Officer

S/N	NAME OF STAFF	QUALIFICATION	DESIGNATION
44	S. O.Odedairo	NECO	Clerical Officer
45	A. O.Akinde	NECO	Clerical Officer
46	Y. A.Ajani	NECO	Clerical Officer
47	E. K.Oladoja	NECO	Clerical Officer
48	Fatimah A.Abdul-Wahab	OND	Clerical Officer
49	S. E.Ogunmokun	SSC	Clerical Officer
50	M. A.Fadare	SSC	Clerical Officer
51	K. O.Opaleye	SSC	Clerical Officer
52	Ajoke M.Abakpa	SSC	Clerical Officer
53	Adebowale T.Obajimi	SSC	Clerical Officer
54	Basirat O.Tijani	SSC	Clerical Officer
55	Maria O.Ogunmuyiwa	SSC	Clerical Officer
56	Abiola M.Ogunrombi	SSC	Clerical Officer
57	O.S. Kayode	SSC	Clerical Officer
58	A. T.Olaniyan	SSC, FSLC, Trade Test II & III	Clerical Officer
59	O. A.Alawode	SSC, FSLC, Trade Test III & II	Clerical Officer
60	M. J.Omodunbi	SSC, NECO	Clerical Officer
61	O.Omigbenle	SSC, Trade Test II & III	Clerical Officer
62	A. Adewale	SSCE, Result	Clerical Officer
63	S. K.Odelana	SSCE/NECO	Clerical Officer
64	O. J.Akinbola	SSCE/NECO	Clerical Officer
65	W. I.Sanni	SSCE/NECO	Clerical Officer
66	Gbemisola O.Odutolu	SSCE/NECO	Clerical Officer
67	Clementina C.Shomefun	SSCE/NECO	Clerical Officer
68	G.Sokoto	FSLC	Mail Assistant I
69	E. E. Ekanem	FSLC, 25 WPM in Typing	Mail Assistant I
70	Bunmi T.Arokun	WASC, GCE O/L	Mail Assistant I
71	U. H.Akpan	FSLC	Mail Assistant II
72	S. A.Ayansola	NECO	Mail Assistant II
73	M.Quadri	SSC; GCE O/L	Mail Assistant II
74	Abosede A.Jombo	WASC	Mail Assistant II
75	Christiana O. Solanke	NECO	Assistant Chief Porter
76	A. A.Abolade	S. S. C. E.	Assistant Chief Porter
77	Margrate O.Onwuna	SSC	Assistant Chief Porter
78	Victoria O.Akinleye	SSC	Assistant Chief Porter
79	Serah A.Alagbe	SSC, B.Sc (Ed)	Assistant Chief Porter
80	Olajumoke D.Wonah	SSC, Catering Cert.	Assistant Chief Porter
81	Omolara F.Mustapha	SSCE	Assistant Chief Porter
82	Aishat O.Osibodu	WAEC	Assistant Chief Porter
83	Modupe B.Oguntade	WAEC	Assistant Chief Porter
84	Tawa O.Saka	WAEC	Assistant Chief Porter
85	Abimbola D.Omotoso	WASC	Assistant Chief Porter
86	H. G.Jolaoso	WASSC	Assistant Chief Porter
87	O. J.Sorunke	GCE, ND (Abkt.)	Chief Library Assistant
88	Taiwo R.Ogunsola	ND (Abkt.)	Chief Library Assistant
89	Ayoka A.Kamilu	SSC, Dipl. In Ind. & I Relation, B.Sc.	Chief Library Assistant
90	Busayo A.Olude	SSCE; ND (Abeokuta)	Chief Library Assistant



S/N	NAME OF STAFF	QUALIFICATION	DESIGNATION
91	Janet M.Sodiya	SSC, NTI , Dip. In Librarianship (Ibadan)	Principal Library Assistant
92	Temitope O.Ajayi	SSC	Senior Library Assistant
93	Basirat O.Diyaolu	SSC	Senior Library Assistant
94	A. O.Oke	SSC	Senior Library Assistant
95	Toyin J.Ogundeji	WASC	Senior Library Assistant
96	T. O.Balogun	WASC	Senior Library Assistant
97	Ayobami E.Lawal	SSC	Senior Library Porter
98	Busola R.Ayelabowo	SSC	Senior Library Porter
99	A. M.Anifowose	SSC	Senior Library Porter
100	P. T.Oluyemi	SSC,	Senior Library Porter
101	Abiola M.Ogunrombi	SSC	Library Assistant
102	O. S.Fadahunsi	SSC	Library Assistant
103	O. E.Williams	SSC	Library Assistant
104	O. M.Akinyemi	SSC	Library Assistant
105	Olukemi M.Onifade	SSC	Library Assistant
106	S. O.Timothy	WASC	Library Assistant
107	T. O.Popoola	WASC	Library Assistant
108	S. A.Adolphus	FSLC, NECO	Snr. Env. Supervisor
109	O. Oogunyemi	SSC	Assistant Environmental Sup.
110	I.Bello	SSC	Assistant Environmental Sup.
111	D. O. Bello	SSC	Assistant Environmental Sup.
112	I. J.Ode	SSC	Assistant Environmental Sup.
113	C. E.Ogunmoloye	SSC	Assistant Environmental Sup.
114	F. A.Oriyomi	SSC	Assistant Environmental Sup.
115	E. O.Olusola	SSC	Assistant Environmental Sup.
116	F. O.Jimoh	SSC	Assistant Environmental Sup.
117	R. W.Lawal	SSC	Assistant Environmental Sup.
118	P. E.Ogbodo	WASC	Assistant Environmental Sup.
119	Monsurat I.Amolegbe	SSC	Asstt Environmental Sup.
120	T. J.Alamutu	SSC	Asstt. Environmental Sup.
121	D.O. Olutunde	FSLC	Asst. Env. Supervisor
122	D.Alli	FSLC, GCE O/L, NECO	Asst. Env. Supervisor
123	O. M.Erinoso	FSLC; GCE O/L	Asst. Env. Supervisor
124	O. A.Ibironke	FSLC, NECO	Asst. Environmental Spervisor
125	Olamide O. Lateef	SSC	Asst. Environmental Sup
126	O. M.Taiwo	Grade II Certificate	Principal Environmental Assistant
127	J.O Ayobami	SSC	Environmental Assistant
128	Ajoke A.Owolabi	WAEC	Higher Class Attendant
129	Ayodele O.Oladimeji	Teachers Grade II Cert.	Teaching Assistant I
130	D.Gbadamosi	SSC	Care Assistant III
131	Adebimpe A. Owooka	SSCE/NECO, NABTEB	Care Assistant III
132	S.Ibrahim	FSLC	Class Attendant
133	M.Akinsanya	FSLC	Class Attendant
134	B.Adenekan	FSLC	Class Attendant
135	A. K.Obe	SSC	Senior Lab. Assistant
136	A. Ganiyu	SSCE, ND (Ibadan)	Senior Lab. Assistant
137	E.O. Adebare	JSSC, TT, MTCE	Experimental Assistant
138	W. O. Akinfenwa	FSLC	Experimental Assistant

S/N	NAME OF STAFF	QUALIFICATION	DESIGNATION
139	M.Z.Bako	SSC	Experimental Assistant
140	Adebimpe E.Oladiran	WAEC	Experimental Assistant
141	A. I. Oyebowale	JSSC	Experimental Animal House Attendant
142	S. N.Ige	SSC	Farm Assistant
143	R.Adeogun	FSLC	Field Overseer I
144	A.Dairo	FSLC	Field Overseer I
145	A.Yaro	FSLC	Field Overseer I
146	I. Ayinla	FSLC	Field Overseer I
147	Funmilayo M.Adebimpe	FSLC	Field Overseer I
148	Oluwayemi K.Jenrade	FSLC, SSC	Field Overseer I
149	O. B.Ojoawo	NCE (Oyo)	Field Overseer I
150	Bolanle R.Olamokun	S.75, Teacher Grade II Cert., NABTEB	Field Overseer I
151	Kadijat M.Fasipe	SSC	Field Overseer I
152	A. K.Oduniyi	SSC	Field Overseer I
153	D. P.Jagun	SSC, ND (Iloro)	Field Overseer I
154	E. G.Bajomo	SSC, ND(Nasarawa)	Field Overseer I
155	J.Ogbu	Teachers Grade II Cert.	Field Overseer I
156	Selina F.Akinleye	WAEC	Field Overseer I
157	O. P.Idowu	WAEC, ND (Mapoly)	Field Overseer I
158	B. B.Obinde	WASC	Field Overseer I
159	I. A.Ogunbayo	WASC	Field Overseer I
160	K. B.Salami	FSLC	Field Overseer II
161	M. A.Koleoso	FSLC, GCE	Field Overseer II
162	Olawale M.Shittu	FSLC, NABTEB	Field Overseer II
163	F. O.Olajide	SSCE	Field Overseer II
164	F.Ojohu	FSLC	Field Overseer III
165	Rotimi D.Kayode	GCE O/L	Field Overseer III
166	F.Adesanlu	FSLC, Grade II Teacher	Foreman
167	G.Afolabi	FSLC, S.75	Foreman
168	S.Ali	FSLC	Gardener Assistant
169	J.Akanji	FSLC	Gardener Assistant
170	A.Nurudeen	FSLC	Gardener Assistant
171	M.Ganiyu	FSLC	Gardener Assistant
172	A.Amusa	FSLC	Gardener Assistant
173	T.Mohamadu	FSLC	Gardener Assistant
174	T. O.Olubode	FSLC	Gardner
175	O. A.Adeniji	FSLC	Head Gardener
176	I.Ogundele	FSLC	Head Gardener
177	N.Sakiru	FSLC	Head Gardener
178	M.Dauda	FSLC	Head Gardener
179	M. A.Amusa	FSLC	Head Gardener
180	O. A.Morakinyo	JSSC	Head Gardener
181	A. A.Salisu	FSLC	Higher Head Gardner
182	I.Oritogun	FSLC	Higher Head Gardner
183	O. S.Balogun	SSC, ND	Laboratory Assistant
184	S.Abubakar	Able bodied	Livestock Assistant
185	I. A.Ojugbele	NCE, SSC	Postmortem Assistant (Mortician)

S/N	NAME OF STAFF	QUALIFICATION	DESIGNATION
186	O.A.Olabosoye	FSLC	Principal Exp. Assistant
187	R.Mamud	FSLC	Principal Exp. Assistant
188	T.Odewande	FSLC	Principal Exp. Assistant
189	Esther O.Akinwale	FSLC, WAEC	Principal Exp. Assistant
190	A. P.Igor	WASC	Principal Exp. Assistant
191	Olajumoke K.Rasaki	WASC, Basic Cert. In Hotel & Catering	Principal Exp. Assistant
192	O. S.Oguntoyinbo	SSC	Principal Experimental Assistant
193	T. E.Alayoayo	SSC	Principal Experimental Assistant
194	Popoola A.	FSLC	Principal Experimental Asst
195	J.Onaolapo	SSC	Principal Experimental Asst
196	Ajoke A.Odedeyi	WASC	Principal Experimental Asst
197	O.Ojetola	WASC	Principal Experimental Asst
198	T. N.Soboyejo	JSS	Principal Health Attendant
199	V.Odoh	FSLC, NECO, NCE	Principal Health Attendant
200	Funmilayo E.Ikuemelo	SSC	Principal Health Attendant
201	A. E.Afolayan	SSC	Principal Health Attendant
202	Rabiat A.Awolaja	SSC, Dip (Com Health Tech)	Principal Health Attendant
203	Christianah O.Sodeinde	WAEC, Nursing Cert.	Principal Health Attendant
204	Deborah T.Adeyemi	SSC, JCHEWSC	Senior Health Attendant
205	O. D. Ogunsola	NECO	Principal Laboratory Assistant
206	A. E.Adeboye	NECO, NCE (Abeokuta.)	Principal Laboratory Assistant
207	Adijat K.Soaga	SSC	Principal Laboratory Assistant
208	Taiwo M.Sowunmi	SSC	Principal Laboratory Assistant
209	Oluwatoyin R.Akinbande	WASC; NTC	Principal Laboratory Assistant (Food Chef)
210	K.Ganiyu	ND (Abk.)	Senior Laboratory Assistant
211	Olukemi V.Ajiboye	SSC	Senior Laboratory Assistant
212	Funmilayo A. Fagbemi	SSC	Senior Laboratory Assistant
213	Adepeju A.Odukoya	SSC	Senior Laboratory Asst.
214	T. S.Elijah	SSC	Senior Experimental Assistant
215	M.Lateef	FSLC	Snr. Exp. Asst.
216	Serah M.Arowosegbe	ND (Abk.)	Snr. Laboratory Assistant
217	K. O.Ezekiel	SSC	Store Keeper
218	M. T.Ojetola	FSLC	Senior Head Gardner
219	Iyabo J.Babatunde	FSLC	Senior Head Gardner
220	Phebean F.Abiodun	SSC, Diploma (Med. Lab. Tech.)	Senior Medical Laboratory Assistant
221	S.Ogundairo	FSLC	Senior Night Watchman
222	Abiodun D.Soderu	SSC	Senior Porter
223	Oyeyinka T.Ojoawo	SSC	Senior Porter
224	O.Ogunfowora	SSC	Senior Porter
225	B. A.Badmus	SSC	Senior Porter
226	Olaide F.Abiona	SSC	Senior Porter
227	Adebola R.Adebola	SSC	Senior Porter
228	O.Adegbulu	SSC	Senior Porter
229	O. T.Olujimi	SSC	Senior Porter
230	Olamide E.Olanrewaju	SSC	Senior Porter
231	Aina O.Adeniji	SSC	Senior Porter

S/N	NAME OF STAFF	QUALIFICATION	DESIGNATION
232	Kuburat K.Adeleke	WAEC	Senior Porter
233	Remilekun F.Fagbemi	WASC	Senior Porter
234	Fausat O.Waheed	SSC	Senior Porter
235	Temitope R.Omoniyi	SSC	Senior Porter
236	Abolanle E.Oduwole	SSC	Senior Porter
237	O.Ogundimu	FSLC, JSC, Trade Test I, II, III	Senior Tech. Assistant
238	M. J.Adamado	JSS Cert., TT. I, II, III, NTC	Senior Tech. Assistant
239	N. O. Ogunyinka	NABTEB, JSC, TT I, II & III, NTC, ECC	Senior Tech. Assistant
240	G. O. Osayemi	SSC T.T. II	Senior Tech. Assistant
241	S. O.Tawose	SSC, Cert., TT. II & III	Senior Tech. Assistant
242	O. O.Folarin	SSC, TT, I, II, III	Senior Tech. Assistant
243	O.O.Ayanbode	SSC. TT. I, II, III Cert.	Senior Tech. Assistant
244	K. E.Adebawo	WAEC, Trade Test I, II, III	Senior Tech. Assistant
245	E. A.Oluwo	JSS, ECC, NTC, TT. I & II	Senior Tech. Asst
246	A. S.Ayinde	JSS, NABTEB, FCTC, TT II & III	Senior Technical Assist
247	D.Rufai	FSLC, Trade Test III, II	Senior Technical Assistant
248	G. S.Lawal	JSS, Photo Cert.	Senior Technical Assistant
249	O. O.Segun	SSC, NCE	Senior Technical Assistant ICT
250	J.Olamokun	WASC TTC	Senior Tractor Operator
251	A.Ekundayo	WASC; TTC	Senior Tractor Operator
252	A. S.Oguntade	FSLC; TTC Driving Licence	Snr. Driver Mech.
253	Mr. Opeoluwa, Segun	FSLC, TT. I, II, III	Senior Driver/Mechanic
254	Atanda, Alao Amos	SSC, NCE, TT. II & III	Senior Driver/Mechanic
255	Francis, Ohulo J.	SSC, TT. I, II, III, Cert APDC	Senior Driver/Mechanic
256	A. A.Ojetola	SSC, TT. II & III	Senior Driver/Mechanic
257	A.A.Ilukan	WASSC, APDC	Senior Driver/Mechanic
258	T.A.Ogunmakinde	S.75/Trade Test III, II, I	Driver Mechanic I
259	P. O.Okwu	SSCE/Trade Test I, II, III	Driver Mechanic I
260	P. A.Ogundeji	SSCE/Trade Test III, II, I	Driver Mechanic I
261	S. A.Olaogun	SSCE/Trade Test III, II, I	Driver Mechanic I
262	O. A.Adejare	SSC, FSLC, Trade Test II & III	Driver Mechanic II
263	A.A.Salisu	SSC, Trade Test III, II & I	Driver Mechanic II
264	J.A. Kehinde	SSCE/Trade Test III, II & I	Driver Mechanic II
265	O.O. Gabriel	SSCE/Trade Test III, II & I	Driver Mechanic II
266	A.A.Tajudeen	SSCE/Trade Test III, II & I	Driver Mechanic II
267	D.A Kayode	SSC	Driver/Mechanic
268	Adewale O.Kayode	JSC; Trade Test II & III	Technical Assistant I
269	A.Bajela	JSC; Trade Test II & III	Technical Assistant I
270	O. S.Obideyi	JSS, TC, TT II & III	Technical Assistant I
271	R. O. Taiwo	NABTEB, JSC, TT I, II & III	Technical Assistant I
272	S.Oloyede	SSC, TT I, II & III	Technical Assistant I
273	T. A.Adekunle	SSC, TT I, II & III	Technical Assistant I
274	A. A.Ujah	SSC, TT II & III	Technical Assistant I
275	A. A.Afolabi	SSC; TT I, II & III	Technical Assistant I
276	L. A.Adedigba	SSCE, TT I, II & III	Technical Assistant I
277	T. E.Adeiga	SSCE, TT I, II & III	Technical Assistant I
278	S. A. Salmon	WAEC	Technical Assistant I
279	J. A.Surakat	WAEC, Trade Test II, III	Technical Assistant I

S/N	NAME OF STAFF	QUALIFICATION	DESIGNATION
280	O. E.Oyebade	WASC	Technical Assistant I
281	A. O. Dada	SSC, TT I, II & III	Technical Assistant I
282	A. S.Abiona	SSC, OND, TT II & III	Technical Assistant I (E)
283	O. T.Ogunjimi	WAEC; Trade Test I	Technical Assistant II
284	O. L.Sobowale	WASC	Technical Assistant II (E)
285	K. D. Ogunmefun	GCE O/L	Tractor Operator/Mechanic I
286	P.Olajide	Trade Test I, II, III	Tractor Oprator/Mechanic II
287	O. S.Shoderu	NCE (Education)	Higher Store Keeper
288	D. S.Bolude	B.Sc Mechanical Engineering	Principal Laboratory Assistant
289	S.Otokunrin	B.Sc Microbiology	Principal Laboratory Assistant
290	Oluwadamilola O.Akinsanya	B.Sc. Agric.	Principal Laboratory Assistant
291	O.Badejo	SSCE/Trade Test III, II, I	Senior Laboratory Assistant
292	Temitope O.Oshimokun	SSCE/OND, Result	Clerical Officer
293	Akinsola O.	SSCE, Result	Farm Attendant
294	B. A. Ajayi Obe	SSCE/NECO	Hostel Porter

## LIST OF STAFF ON CONTRACT- ENVIRONMENTAL STAFF

S/N	NAMES	QUALIFICATION	DESCRIPTION
1	A. S.Sowemimo	B.Sc. (Education)	Assistant Environmental Supervisor
2	H. A.Rasheed	NCE, (Education)	Senior Environmental Assistant
3	J.O.Abimbola	NECO/NCE	Senior Environmental Assistant
4	O. A.Ogedengbe	GCE	Environmental Assistant
5	R. O.Adelanwa	GTC	Environmental Assistant
6	D. A.Atanda	NABTEB	Environmental Assistant
7	P. G.Adeyemo	NABTEB	Environmental Assistant
8	Fabunmi, O. A.	NABTEB	Environmental Assistant
9	Temitope R.Anthony	NCE, WASC, NECO	Environmental Assistant
10	K. K.Solanke	NECO	Environmental Assistant
11	G. O.Shorinola	NECO	Environmental Assistant
12	A. O.Babatunde	NECO	Environmental Assistant
13	K.Adeniregun	NECO	Environmental Assistant
14	S. .T. Ayanleke	NECO	Environmental Assistant
15	O. A.Otitoju	NECO	Environmental Assistant
16	O. M.Oyebola	NECO	Environmental Assistant
17	A. C.Adefisoye	NECO	Environmental Assistant
18	S. I.Ibikunle	NECO	Environmental Assistant
19	K. A.Folorunso	NECO	Environmental Assistant
20	A. A.Adebodun	NECO	Environmental Assistant
21	O.Akinola	NECO	Environmental Assistant
22	O. J.Jolaoso	NECO	Environmental Assistant
23	F. O.Okewunmi	NECO	Environmental Assistant
24	O. T.Adebayo	NECO	Environmental Assistant
25	E. E.Ekanem	NECO	Environmental Assistant
26	M. O.Kareem	NECO	Environmental Assistant
27	S. I.Ogbu	NECO	Environmental Assistant
28	D.Ekwere	NECO	Environmental Assistant
29	O. I.Majolagbe	NECO	Environmental Assistant
30	T.Adebayo	NECO	Environmental Assistant
31	B. Q.Idowu	NECO	Environmental Assistant
32	A. S.Sowole	NECO	Environmental Assistant
33	S. A.Oladipupo	NECO & WAEC	Environmental Assistant
34	J. Aniteli	PSLC	Environmental Assistant
35	O. E.Sobande	SSC	Environmental Assistant
36	B. I.Osedeji	SSC	Environmental Assistant
37	S. O.Josiah	SSC	Environmental Assistant
38	T.Ivever	SSC	Environmental Assistant
39	H. O.Adenekan	SSC	Environmental Assistant
40	O. S.Joseph	SSC	Environmental Assistant
41	E. D.Madu	SSC	Environmental Assistant
42	N. A.Bello	SSC	Environmental Assistant
43	Julianah B.Oparinde	SSC	Environmental Assistant
44	J. T.Osunseimi	SSC	Environmental Assistant

S/N	NAMES	QUALIFICATION	DESCRIPTION
45	A. H.Omojelowo	SSC	Environmental Assistant
46	A. O.Afuape	SSC	Environmental Assistant
47	K. O.Faleye	SSC	Environmental Assistant
48	O. O.Agoro	SSC	Environmental Assistant
49	Margaret A.Ajifolokan	SSC	Environmental Assistant
50	H. B.Agoro	SSC	Environmental Assistant
51	M. S.Adebayo	SSC	Environmental Assistant
52	S. O.Majekodunmi	SSC	Environmental Assistant
53	O. S.Olaitan	SSC	Environmental Assistant
54	S.A.Joseph	SSC	Environmental Assistant
55	Sadeek, V. O.	SSC	Environmental Assistant
56	Enaneguono J.Adedeji	SSC	Environmental Assistant
57	M.Akanni	SSC	Environmental Assistant
58	A.Odusanya	SSC	Environmental Assistant
59	K. O.Abidun	SSC	Environmental Assistant
60	T. S.Sangosipe	SSC	Environmental Assistant
61	Christiana J.Igene	SSC	Environmental Assistant
62	A. S.Oyewole	SSC	Environmental Assistant
63	T. A.Fatai	SSC	Environmental Assistant
64	O. A.Soyinka	SSC	Environmental Assistant
65	A. F.Ajuwon	SSC	Environmental Assistant
66	Kafayat A.Bashiru	SSC	Environmental Assistant
67	S. O.Salisu	SSC	Environmental Assistant
68	S. D.Adeos	SSC	Environmental Assistant
69	A. K.Badmus	SSC	Environmental Assistant
70	W. O.Oguntola	SSC	Environmental Assistant
71	J. T.Hassan	SSC	Environmental Assistant
72	O. J.Abidun	SSC	Environmental Assistant
73	K. O.Samson	SSC	Environmental Assistant
74	H. A.Adeleke	SSC	Environmental Assistant
75	O. S.Oladeji	SSC	Environmental Assistant
76	R. O.Oyegoke	SSC	Environmental Assistant
77	O.G.Ogunyinka	SSC	Environmental Assistant
78	O. A.John	SSC	Environmental Assistant
79	S. A.Odedina	SSC	Environmental Assistant
80	S. O.Olowookere	SSC	Environmental Assistant
81	K. R.Egbedele	SSC	Environmental Assistant
82	M. O.Ogunwemimo	SSC	Environmental Assistant
83	O. P.Sogunle	SSC	Environmental Assistant
84	Blessing T.Aimola	SSC	Environmental Assistant
85	I. A.Abioro	SSC	Environmental Assistant
86	F. I.Igbinakhase	SSC	Environmental Assistant
87	A. C.Adeleye	SSC	Environmental Assistant
88	S. A.Hambolu	SSC	Environmental Assistant
89	O. A.Idienumah	SSC	Environmental Assistant
90	J.Onogwu	SSC	Environmental Assistant
91	D. P. Ifere	SSC	Environmental Assistant
92	A. A.Baines	SSC	Environmental Assistant
93	Aniema E.Ebioh	SSC	Environmental Assistant

S/N	NAMES	QUALIFICATION	DESCRIPTION
94	M. A.Oladiji	SSC	Environmental Assistant
95	Oluwayemisi T.	SSC	Environmental Assistant
96	E. O.James	SSC	Environmental Assistant
97	A. A.Osuolale	SSC	Environmental Assistant
98	A. M.Olalere	SSC	Environmental Assistant
99	O. S.Oyebo	SSC	Environmental Assistant
100	B. E.Okunola	SSC	Environmental Assistant
101	O. A.Olarewaju	SSC	Environmental Assistant
102	B. S.Olawoyin	SSC	Environmental Assistant
103	S. A. Adegbola	SSC	Environmental Assistant
104	D. Eloche	SSC	Environmental Assistant
105	K. F.Osunleye	SSC	Environmental Assistant
106	J. T.Afolabi	SSC	Environmental Assistant
107	G. I.Gbadamosi	SSC	Environmental Assistant
108	B. G.Ayeni	SSC	Environmental Assistant
109	O. P.Olaniyi	SSC	Environmental Assistant
110	J. O.Kolawole	SSC	Environmental Assistant
111	O. O.Olagoke	SSC	Environmental Assistant
112	D. O.Ogar	SSC	Environmental Assistant
113	G. O.Folorunsho	SSC	Environmental Assistant
114	S. O.Adekunle	SSC	Environmental Assistant
115	O. A.Gbeminiyi	SSC	Environmental Assistant
116	I. I.Olusano	SSC	Environmental Assistant
117	K. A.Adebiyi	SSC	Environmental Assistant
118	J. I.Omotayo	SSC	Environmental Assistant
119	R.Anthony	SSC	Environmental Assistant
120	T. A.Ogundiran	SSC	Environmental Assistant
121	S. A.Lameed	SSC	Environmental Assistant
122	T. L.Agboola	SSC	Environmental Assistant
123	S. O.Sotayo	SSC	Environmental Assistant
124	M. E.Ugolo	SSC	Environmental Assistant
125	A.Adeyemi	SSC	Environmental Assistant
126	O. O.Bayode	SSC	Environmental Assistant
127	Temitope D.Fulani	SSC	Environmental Assistant
128	I.Ibrahim	SSC	Environmental Assistant
129	A.Jatto	SSC	Environmental Assistant
130	I. A.Obembe	SSC	Environmental Assistant
131	P.Ehiwarior	SSC	Environmental Assistant
132	O. B.Idowu	SSC	Environmental Assistant
133	S. S.Ogunleye	SSC	Environmental Assistant
134	E. A.Olawumi	SSC	Environmental Assistant
135	O. F.Akinradewo	SSC	Environmental Assistant
136	B. A.Azeez	SSC	Environmental Assistant
137	O.O. Muideen	SSC	Environmental Assistant
138	K.M.Bolaji	SSC	Environmental Assistant
139	T. A.Akinola	SSC	Environmental Assistant
140	T.S.Babalola	SSC	Environmental Assistant
141	K. I.Elehide	SSC	Environmental Assistant
142	T.Ogunbowale	SSC	Environmental Assistant



S/N	NAMES	QUALIFICATION	DESCRIPTION
143	Mariam T.Sotayo-Aro	SSC	Environmental Assistant
144	D. O.Festus	SSC	Environmental Assistant
145	S. D.Jooda	SSC	Environmental Assistant
146	F. C.Odah	SSC	Environmental Assistant
147	A. T.Adebayo	SSC	Environmental Assistant
148	B. A.Olayinka	SSC	Environmental Assistant
149	F.Kikiowo	SSC	Environmental Assistant
150	A.O.Icheme	SSC	Environmental Assistant
151	A.J.Ademiloye	SSC	Environmental Assistant
152	J.I.Utaave	SSC	Environmental Assistant
153	L.M.Ayegba	SSC	Environmental Assistant
154	C. E.Eze	SSC	Environmental Assistant
155	A. F.Oguntayo	SSC	Environmental Assistant
156	A. M.Adeleke	SSC	Environmental Assistant
157	Jadesola B.Emmanuel	WASC	Environmental Assistant
158	A. V. Emmanuel	WASC	Environmental Assistant
159	Adeyemi S. A.	WASC	Environmental Assistant
160	T. O.Odunlami	WASC	Environmental Assistant
161	Eshorun, Fem A.	WASC	Environmental Assistant
162	Toyosi T. Moses	WASC	Environmental Assistant
163	M.Ogunyemi	WASC	Environmental Assistant
164	O. S.Shotayo	WASC	Environmental Assistant
165	E. E.Idomo	WASC	Environmental Assistant
166	S. A.Adeoye	WASC	Environmental Assistant
167	N.J.Utaave	WASC	Environmental Assistant
168	A.T.Fasasi	WASC	Environmental Assistant
169	K. O.Liasu	WASC	Environmental Assistant
170	O. S.Ilori	WASC	Environmental Assistant
171	S.Oketa	WASC	Environmental Assistant
172	Folashade M. Shodipe	WASC	Environmental Assistant
173	P. A.Atanda	WASC	Environmental Assistant
174	A. U.Asama	WASC	Environmental Assistant
175	S. E.Oguntade	WASC	Environmental Assistant
176	E.Adah	WASC	Environmental Assistant
177	O. J.Ademilusi	WASC	Environmental Assistant
178	O. S.Odunlami	WASC	Environmental Assistant
179	E. O.Oreoluwa	WASC	Environmental Assistant
180	O. G.Adeleye	WASC/NECO	Environmental Assistant

### JUNIOR STAFF DRIVERS ON CONTRACT

181	O.K.Folorunso	SSCE/Trade Test III, II, I	Driver Mechanic I
182	I. T.Akinremi	First Leaving Certificate/SSCE/Trade Test III, II & I	Driver Mechanic II
183	K. T.Ibrahim	FSLC, Trade Test III, II & I	Driver Mechanic II
184	A. T.Aremu	FSLC, Trade Test III, II & I	Driver Mechanic II
185	T. O.Olalowo	JSC, Trade Test III, II & I	Driver Mechanic II
186	E. I.Johnson	JSC, Trade Test III, II & I	Driver Mechanic II
187	F.Olugbemi	JSSC Trade Test II & III	Driver Mechanic II

S/N	NAMES	QUALIFICATION	DESCRIPTION
188	O. T. Adegboyega	JSSC Trade Test II & III	Driver Mechanic II
189	S. J. Abudu	JSSC Trade Test II & III	Driver Mechanic II
190	G. O. Oyebamiji	NECO, FSLC, Trade Test II & III	Driver Mechanic II
191	M. O. Osuntayo	NECO, Trade Test III, II & I	Driver Mechanic II
192	O. J. Agbaga	NECO, Trade Test III, II & I	Driver Mechanic II
193	N. A. Ojetola	NECO, Trade Test III, II & I	Driver Mechanic II
194	O. T. Dauda	SSC, FSLC, Trade Test II & III	Driver Mechanic II
195	K. O. Sanni	SSC, FSLC, Trade Test III & II	Driver Mechanic II
196	S. Ogunbiyi	SSC, FSLC, Trade Test III, II & I	Driver Mechanic II
197	S. A. Ologbon	SSC, GCE, Trade Test II & III	Driver Mechanic II
198	P. James	SSC, NABTEB, Trade Test III, II & I	Driver Mechanic II
199	A. O. Adetunji	SSC, Trade Test III, II, & I	Driver Mechanic II
200	K. O. Shittu	SSC, Trade Test I & II	Driver Mechanic II
201	I. O. Oredipe	SSC, Trade Test I, II & III	Driver Mechanic II
202	A. R. Aina	SSC, Trade Test I, II & III	Driver Mechanic II
203	B. D. Ojoniyi	SSC, Trade Test II	Driver Mechanic II
204	S. A. Kuti	SSC, Trade Test II	Driver Mechanic II
205	O. A. Sanyade	SSC, Trade Test II & III	Driver Mechanic II
206	N. F. Akinde	SSC, Trade Test II & III	Driver Mechanic II
207	O. A. Adepoju	SSC, Trade Test II & III	Driver Mechanic II
208	Q. O. Jimoh	SSC, Trade Test II & III	Driver Mechanic II
209	T. B. Afisu	SSC, Trade Test II & III	Driver Mechanic II
210	B. F. Ogunmefun	SSC, Trade Test III	Driver Mechanic II
211	B. D. Adegoke	SSC, Trade Test III	Driver Mechanic II
212	S. S. Olaonipekun	SSC, Trade Test III	Driver Mechanic II
213	A. A. Ogunbona	SSC, Trade Test III	Driver Mechanic II
214	G. H. Emmanuel	SSC, Trade Test III, II & I	Driver Mechanic II
215	S. O. Alade	SSC, Trade Test III, II & I	Driver Mechanic II
216	O. E. Agbedimu	SSC, Trade Test III, II & I	Driver Mechanic II
217	K. J. Olaosebikan	SSC, Trade Test III, II & I	Driver Mechanic II
218	O. O. Owoade	SSC, Trade Test III, II & I	Driver Mechanic II
219	S. A. Idowu	SSC, Trade Test III, II & I	Driver Mechanic II
220	S. A. Fadipe	SSC, Trade Test III, II & I	Driver Mechanic II
221	A. E. Adebayo	SSC, Trade Test III, II & I	Driver Mechanic II
222	O. O. Sogbaike	SSC, Trade Test III, II & I	Driver Mechanic II
223	O. A. Sanni	SSC, Trade Test III, II & I	Driver Mechanic II
224	O. J. Adekunle	SSC, Trade Test III, II & I	Driver Mechanic II
225	K. O. Adisa	SSC, Trade Test III, II & I	Driver Mechanic II
226	S. O. Alabi	SSC, Trade Test III, II & I	Driver Mechanic II
227	G. H. Emmanuel	SSC, Trade Test III, II & I	Driver Mechanic II
228	A. A. Aduloju	SSC, Trade Test III, II & I	Driver Mechanic II
229	M. O. Ojebisi	SSC, Trade Test III, II & I	Driver Mechanic II
230	T. O. Adebayo	SSC, Trade Test III, II & I	Driver Mechanic II
231	J. Onah	SSC, Trade Test III, II & I	Driver Mechanic II
232	A. O. Odewale	SSC, Trade Test III, II & I	Driver Mechanic II
233	E. B. Akinrinola	SSC, Trade Test III, II & I	Driver Mechanic II

S/N	NAMES	QUALIFICATION	DESCRIPTION
234	P.Akinnehin	SSCE/NECO	Driver Mechanic II
235	W. A.Ajani	SSCE/Trade Test III, II & I	Driver Mechanic II
236	O. B.Adeyemi	SSCE/Trade Test III, II & I	Driver Mechanic II
237	A. M.Adebesin	SSCE/Trade Test III, II & I	Driver Mechanic II
238	O. E.Ilesanmi	SSCE/Trade Test III, II, I	Driver Mechanic II
239	O. E.Falomo	SSCE/Trade Test III, II, I	Driver Mechanic II
240	A. D.Sobanke	SSCE/Trade Test III, II, I	Driver Mechanic II
241	D. J.Adewole	SSCE/Trade Test III, II, I	Driver Mechanic II
242	K. O.Soetan	Trade Test II & III	Driver Mechanic II
243	F. L.Daniel	Trade Test II & III	Driver Mechanic II
244	I. O.Ozinda	WAEC, Trade Test II & III	Driver Mechanic II
245	O.Adeniji	WAEC, Trade Test II & III	Driver Mechanic II
246	O. J.Olayode	WAEC, Trade Test III, II & I	Driver Mechanic II
247	I. A.Adigun	WAEC, Trade Test III, II & I	Driver Mechanic II
248	A. A.Adegoke	WAEC, Trade Test III, II & I	Driver Mechanic II
249	S. O.Obawunmi	WAEC, Trade Test III, II & I	Driver Mechanic II
250	O. A.Adeniji	WAEC, Trade Test III, II & I	Driver Mechanic II

# UNIVERSITY COMMITTEES

## A. COUNCIL COMMITTEES

### 1. FINANCE AND GENERAL PURPOSES COMMITTEE (F&GPC)

#### a. Membership

- The Pro-Chancellor, who shall be the Chairman of the Committee at any meeting at which he is present;
- The Vice-Chancellor
- Deputy Vice-Chancellor (Academic)
- Deputy Vice-Chancellor (Development)
- Three (3) members of the Council who are not members of Senate
- Two (2) members of the Council who are members of Senate
- One (1) member of the Council appointed to the Council from the Congregation
- Representative of the Federal Ministry Education
- Representative of the Federal Ministry of Agriculture and Rural Development
- The Registrar and Secretary to Council shall be the Secretary of the Committee

#### *In Attendance*

- Bursar

#### b. Terms of Reference

1. Shall authorize or ratify payment of all accounts due from the University;
2. Shall supervise the collection and receipt of all debts and money due to the University;
3. Shall direct the deposit and investment of all donations, subscription and other monies paid to the University;
4. Shall cause proper accounts to be kept and audited;
5. Shall examine draft annual estimates of revenue and expenditure of the University and make recommendations to the Council;
6. Shall consider and make recommendations to Council on proposals for capital expenditure;
7. Shall deal with any matter urgently requiring decision during the intervals between meetings of the Council, and shall report any such decision to the Council at its next meeting; and
8. Shall perform such other duties as the Council may delegate to it.

c. **Quorum:** Five (5) members

d. **Frequency of Meetings:** Quarterly but subject to any directions given by the Council, the Committee may regulate its own procedure.

## 2. **CAPITAL DEVELOPMENT COMMITTEE**

### a. **Membership**

Vice-Chancellor	- Chairman
Deputy Vice-Chancellor (Academic)	- Member
Deputy Vice-Chancellor (Development)	- Member
One (1) Representative of Federal Ministry of Education	- Member
Three (3) Representatives of Council	- Members
Three (3) Representatives of Senate	- Members
Registrar	- Member
Deputy Registrar, Council Affairs	- Secretary

### **In Attendance**

Bursar  
Deans of Colleges  
Director (Works and Services)  
Director (Physical Planning)  
Legal Officer  
Head of Department concerned

### b. **Terms of Reference**

1. To make recommendations to Senate and Council on the guidelines for framing plans for the development of the University, including the requirements of both academic and other departments and covering both capital and aggregate recurrent costs;
2. To examine development plans submitted to it and to submit recommendations on them to F & GPC;
3. To constitute and instruct sub-committees as necessary (which may be composed of members of the Committee and/or other persons) to plan the siting, design and equipping of buildings or service facilities and to approve the recommendations of such sub-committees provided they fulfil the financial and other requirements approved by Council;
4. Where appropriate, to authorize College or other Unit to proceed with the functions set by the Committee;
5. To submit recommendations to Senate and Council on the allocations of funds provided for capital expenditure;
6. To receive and consider reports from the Physical Planning and Capital Works Committee (P.P. and C.W.C), and Administrative Committee;
7. To receive and consider reports from the Administration on the progress of development for which funds have been allocated by Council;

8. To recommend site selection for each project having regard to the approved Master Plan for the campus, the infrastructural facilities and may recommend Consultants based on inputs from Service Unit Departments or Support Committees;
9. To prepare Draft Project Briefs and Preliminary Estimate of Cost;
10. To advise on other exchange programmes and financial assistance generally from other source;
11. To appraise viability or otherwise of projects; and
12. To give opportunities to the many and diversified professionals in the system.

**c. Quorum:** Five (5) members (including at least 1 Lay Council Member)

### **3. INSTITUTE FOR HUMAN RESOURCES DEVELOPMENT MANAGEMENT BOARD (INHURDMAB)**

#### **a. Membership**

Council's Nominee	- Chairman
Vice-Chancellor's Nominee	- Member
One (1) Representative (Council)	- Member
Bursar	- Member
Chairman (Committee of Deans and Directors)	- Member
Director (Physical Planning)	- Member
Director (Works and Services)	- Member
Director (Internal Audit)	- Member
Director (INHURD)	- Member
Deputy Director (INHURD)	- Member
Head, INHURD Administrative Unit	- Secretary

#### **b. Terms of Reference**

1. To regulate the teaching and conduct of examinations connected with sub-degree and parallel programmes.
2. To process applications for admission into the Programmes for the purpose of making recommendations to the Admissions Committee;
3. To recommend for the consideration of Management appropriate fees for the respective programmes;
4. To prepare budget proposal for effective running of the Institute;
5. To recommend other viable programmes to Management from time to time;
6. To recommend appropriate sanctions for erring staff and students, following due process;
7. To recommend appropriate remunerations to staff from time to time; and

8. To consider any other matter that may be referred to it by the Vice-Chancellor and Council.

**c. Quorum:** 60%

**d. The frequency of meetings:** Quarterly

#### **4. PHYSICAL PLANNING AND CAPITAL WORKS COMMITTEE**

##### **a. Membership**

Council's Nominee	-	Chairman
Registrar	-	Member
Bursar	-	Member
Dean, College of Engineering	-	Member
Director Physical Planning	-	Member
Director, Works and Services	-	Member
One (1) Representative, Senate	-	Member
One (1) Representative, Congregation	-	Member
Registrar's Nominee	-	Secretary

##### **b. Terms of Reference**

1. To assist the Capital Development Committee on all matter relating to Physical Planning and Development of the University;
2. To assist the Development Committee and to perform all other functions in Planning and Development as may be referred to it from time to time;
3. To consider designs prepared by the Physical Planning Unit for Direct Labour Projects and recommend same to Tenders Board and Capital Development Committee; and
4. To handle any other matter assigned to it by the Tenders Board and the Capital Development Committee.

**c. Quorum:** Five (5) members

**d. Frequency of Meetings:** Quarterly

#### **5. STAFF DISCIPLINARY COMMITTEE (SDC)**

##### **a. Membership**

Deputy Vice-Chancellor (Development)	-	Chairman
Three (3) Representatives of Council who are not members of Senate	-	Members
Three (3) Representatives of Senate who are not members of Council	-	Members

One (1) Representative of the  
Federal Ministry of Education  
Registrar  
Registrar's Nominee

- Member  
- Member  
- Secretary

### **In Attendance**

Legal Officer

#### **b. Terms of Reference**

1. To examine and consider any disciplinary case referred to the Committee based on the statutes;
2. To examine and report to Council any case referred to it; and
3. To submit its report on its decisions through the Vice-Chancellor to the Council for further consideration.

#### **NOTE**

*Where there is any appeal, the Committee shall process such papers directly to Council.*

*In the interest of fair play, the Deputy Vice-Chancellor (Development) and Council members on the Committee should not participate when the appeal is being considered.*

**c. Quorum:** 50% of Membership

**d. The frequency of meetings:** As the need arises.

## **6. UNIVERSITY LOANS COMMITTEE**

### **a. Membership**

Council's Nominee	-	Chairman
Two (2) Representatives of Council	-	Members
Bursar	-	Member
Director, Internal Audit	-	Member
Director, Works and Services	-	Member
Representative, ASUU	-	Member
Representative, SSANU	-	Member
Representative, NAAT	-	Member
Representative, NASU	-	Member
Deputy Registrar, Council Affairs	-	Secretary

### **b. Terms of Reference**



1. To advise Council through the Vice-Chancellor on matters relating to loans administration in the University;
2. To consider and recommend for approval of the Vice-Chancellor applications for loans; and
3. To consider any other matter that may be referred to it by the Council.

**c. Quorum:** 70% of Membership.

**d. The frequency of meetings:** As the need arises.

## **7. BOARD OF SURVEY**

### **a. Membership**

Council's Nominee	- Chairman
One (1) Representative, Council	- Member
Dean, COLENG	- Member
Director, Internal Audit	- Member
Director, Works and Services	- Member
Representative, Bursary	- Member
Representative, ASUU	- Member
Representative, SSANU	- Member
Representative, NAAT	- Member
Representative, NASU	- Member
Representative, Congregation	- Member
Registrar's Nominee	- Secretary

### **b. Terms of reference**

1. To receive and compile for the consideration of Council, unserviceable goods recommended for boarding by all Departments/Units;
2. To receive on behalf of Council all offers/bids for the purchase of University-owned goods that had been declared unserviceable;
3. To arrange for the collection and sale of all goods declared unserviceable by the appropriate arms of the University; and
4. To accept on behalf of Council such offers/bids that are considered favourable to the University.

**c. Quorum:** 70% of Membership

**d. The frequency of meetings:** Quarterly.

## **8. ROYAL GREENS GUEST HOUSE LIMITED MANAGEMENT BOARD**

### **a. Membership**

Council's Nominee	- Chairman
Vice-Chancellor's Nominee	- Member

Representative of Bursar	-	Member
Representative of Director, Internal Audit	-	Member
Deputy Dean, COLFHEC	-	Member
Two (2) members with expertise in hotel business from outside the University appointed by Council on the recommendation of Management	-	Members
Director, FUNAAB CONSERVICES	-	Member
Registrar's Nominee	-	Secretary

**b. Terms of Reference**

1. To provide Management services including internal auditing portfolio management, performance appraisal etc;
2. To provide general policy guidelines on the management of the guest house;
3. To provide annual performance target for the management of the guest house;
4. To provide policy guidelines on appointments, promotions, discipline and other conditions of service of the staff;
5. To provide external linkages with the public and private sectors to facilitate and enhance the guest house's business ventures; and
6. To submit yearly reports on the Board to Council

**c. Quorum:** 60%

**d. The frequency of meetings:** Quarterly

## **9. BUDGET MONITORING COMMITTEE**

**a. Membership**

Council's Nominee	-	Chairman
One (1) Representative, Senate	-	Member
One (1) Representative, Congregation	-	Member
Representative, ASUU	-	Member
Representative, SSANU	-	Member
Representative, NAAT	-	Member
Representative, NASU	-	Member
Representative, Student Union	-	Member
Registrar's Nominee	-	Secretary

***In Attendance***

Bursar  
Director Physical Planning

**b. Terms of Reference**

1. To monitor Quarterly Budget Performance;
2. To identify and report problems/issues which hinder achievement of

- budget targets to the Governing Council; and
3. To submit Quarterly report of its activities to the Governing Council

## **10. FUNAAB SCHOOLS MANAGEMENT BOARD**

### **a. Membership**

Council's Nominee	- Chairman
Two Council Members	- Member
Representative of Bursary Department	- Member
One (1) Representative, Congregation	- Member
Permanent Secretary Ogun State Ministry of Education	- Member
Chairman, PTA FUNIS	- Member
Chairman, PTA Staff School	- Member
One (1) Representative, Old Students of FUNIS	- Member
One (1) Representative of Federal Inspectorate of Education	- Member
Principal, FUNIS	- Member
Head Teacher FUNAAB Staff School	- Member
Registrar's Nominee	- Secretary

### **b. Terms of Reference**

1. To manage and administer on behalf of the University the FUNAAB International School and FUNAAB staff School within the context of the financial and other policy directions of the University;
2. To advise the University on any desirable measures concerning the physical expansion of the school and of its facilities in relation to the design of its teaching programmes and extra curricula activities;
3. To recommend to the university the appointment of the Principal and the Head Teacher of the schools and to make recommendations to the University on the terms and conditions of service;
4. To recommend the conditions of Admissions, fees to be paid and the school Calendar;
5. To render an annual report to the University; and
6. To consider any other matter that may be referred to it by the Vice-Chancellor.

**c. Quorum:** 70% of Membership.

**d. The frequency of meetings:** Quarterly.

## **B. JOINT COUNCIL AND SENATE COMMITTEES**

### **1. APPOINTMENTS AND PROMOTIONS COMMITTEE FOR ACADEMIC STAFF (APCAS)**

#### **a. Membership**

Vice-Chancellor	- Chairman
Deputy Vice-Chancellor (Academic)	- Member
Deputy Vice-Chancellor (Development)	- Member
University Librarian	- Member
Two (2) External Members of Council	- Members
One (1) Representative of Federal Ministry of Education	- Member
Four (4) Representatives of Senate who are not members of Council	- Members
Dean, Postgraduate School	- Member
Deans of Colleges	- Members
Registrar	- Secretary

#### **In Attendance**

Bursar

#### **b. Terms of Reference**

1. To consider all appointments, confirmation, and promotions relating to the academic staff, except those of relevant University's principal officers, provided always that:
  - (i) Reports of external assessors or specialist interviewing panels appointed by the Vice-Chancellor shall be considered; and
  - (ii) The Vice-Chancellor shall have power to make temporary appointments to the academic positions for a period not exceeding one year.
2. To consider applications for study leave, sabbatical leave, training leave or fellowship in accordance with extant regulations and criteria;
3. To consider applications from staff to take up outside commitments, and to advise the Vice-Chancellor on the terms of release of staff for such commitments as necessary in accordance with extant regulations by Senate on outside commitments of staff;
4. To constitute and instruct sub-committees, interview panels and panels of assessors as necessary to carry out different aspects of the terms of reference of the sub-committees and panels, subject to laid down extant regulations.
5. To submit periodically to Council reports on its activities.

c. **Quorum:** 50% including the Chairman

d. **The frequency of meetings:** Quarterly

## 2. **APPOINTMENTS AND PROMOTIONS COMMITTEE FOR NON-TEACHING STAFF (APCONTS)**

### a. **Membership**

Vice-Chancellor	- Chairman
Deputy Vice-Chancellor (Academic)	- Member
Deputy Vice-Chancellor (Development)	- Member
Registrar	- Member
Bursar	- Member
University Librarian	- Member
Two (2) External Members of Council	- Members
One (1) Representative, Federal Ministry of Education	- Member
One (1) Representative of Senate who is not a Member of Council	- Member
Directors of Service Centres	- Member
Registrar's Nominee	- Secretary

### **In Attendance**

Legal Officer

### b. **Terms of Reference**

1. To consider all appointments, confirmation and promotions relating to the Non-Teaching Staff except that of the Registrar and of the Bursar, provided always that the Vice-Chancellor shall have power to make temporary appointments to such posts for a period not exceeding one year;
2. To consider applications for study leave, sabbatical leave, training leave or fellowship in accordance with extant regulations and criteria;
3. To consider applications from staff to take up outside commitments, and to advise the Vice-Chancellor on the terms of release of staff for such commitments as necessary in accordance with extant regulations on outside commitments of staff;
4. To constitute and instruct sub-committees, interview panels of appointments as necessary to carry out different aspects of the terms of reference of the sub-committees and panels, subject to extant regulations; and
5. To submit periodically to Council reports on its activities.

c. **Quorum:** 50% including the Chairman

- d. **The frequency of meetings:** Quarterly

### 3. **AWARD OF HONORARY DEGREES AND MONUMENTS COMMITTEE**

#### a. **Membership**

Pro-Chancellor	-	Chairman
Vice-Chancellor	-	Alternative Chairman
Three (3) External Members of Council	-	Members
Two (2) Representatives of Senate	-	Members
Registrar	-	Secretary

#### b. **Terms of Reference**

1. To consider and approve recommendations from Senate for Award of Honorary Degrees, Fellowship or the title of Professor Emeritus;
2. To formulate guidelines for naming of University Buildings, Streets and other monumental places from Senate approval; and
3. To make recommendations to Council through Senate for approval of proposed names.

- c. **Quorum:** 60% of Membership

- d. **The frequency of meetings:** As the need arises.

### 4. **TENDERS BOARD**

#### a. **Membership**

Vice-Chancellor	-	Chairman
Deputy Vice-Chancellor (Academic)	-	Member
Deputy Vice-Chancellor (Development)	-	Member
Registrar	-	Member
Bursar	-	Member
University Librarian	-	Member
Director, Works and Services	-	Member
Two (2) Representatives of Senate on Council	-	Members
Director, Physical Planning	-	Member
Procurement Officer	-	Secretary

#### **In Attendance**

Chairman, Central Monitoring Committee  
Director, Internal Audit  
Representative, Vice-Chancellor's Office (Executive Affairs)  
Representative, Council Affairs  
Representative, Procurement Unit  
Representative, Legal Unit

**b. Terms of Reference**

1. To determine the procedure of tendering and the award of contracts;
2. To arrange for the registration of contractors eligible to tender for contracts within the committee's powers of award;
3. To set up appropriate sub-committee as it may determine from time to time; and
4. To advise Council on any matter relating to tenders and award of contract either on its own or on reference from Council.

**c. Quorum:** 5 members (including one external member)

**d. The frequency of meetings:** As the need arises

**5. STAFF DEVELOPMENT COMMITTEE**

**a. Membership**

Deputy Vice-Chancellor (Development)	- Chairman
Registrar	- Member
Director, INHURD	- Member
Representative of Council	- Member
Representative of Senate	- Member
Representatives of Colleges	- Members
Deputy Registrar, Council Affairs	- Secretary

**b. Term of Reference**

1. To make recommendation (s) to council on policies, principles and procedures for effective development of staff in the University;
2. To make recommendation (s) to council on allocation of resources for staff development;
3. To identify priorities for staff development drawn from existing University's policies, plans and external higher education bodies;
4. To be pro-active in identifying and promoting staff development activities which meet the specific needs of the different categories of staff; and
5. To prepare and present to the Council Annual Report on Staff Development.

**6. SELECTION BOARD FOR THE APPOINTMENT OF VICE-CHANCELLOR**

**a. Membership**

Pro-Chancellor	- Chairman
Two (2) Council Representatives who are not members of Senate	- Members

- Two (2) Senate Representatives who are Professors - Members
- Registrar - Secretary

**b. Term of Reference**

To interact with the short-listed candidates for the position of Vice-Chancellor and recommend to Council suitable candidates for further consideration.

**c. Quorum:** 80% of Membership

**d. The frequency of meetings:** As the need arises.

## **7. SELECTION BOARD FOR THE APPOINTMENT OF PRINCIPAL OFFICERS**

**a. Membership**

- Pro-Chancellor and Chairman of Council - Chairman
- Vice-Chancellor - Member
- Three (3) Council Representatives who are not members of Senate - Members
- Two (2) Senate Representatives who are Professors - Members
- Registrar - Secretary

**b. Term of Reference**

To interact with the short-listed candidates for the position of Principal Officers and recommend to Council suitable candidates for further consideration.

**c. Quorum:** 80% of Membership

**d. The frequency of meetings:** As the need arises.

## **C. SENATE COMMITTEES**

### **1. ACADEMIC PLANNING COMMITTEE**

**a. Membership**

- Vice-Chancellor - Chairman
- Deputy Vice-Chancellor (Academic) - Member
- Deputy Vice-Chancellor (Development) - Member
- Registrar - Member
- Deans of all Colleges - Members
- Dean, Postgraduate School - Member



Director, Academic Planning	- Member
Director, Physical Planning	- Member
Academic Planning Officer	- Secretary

**Total Membership: 18**

**b. Terms of Reference**

1. To constantly review the academic organization and structure of the University.
2. To advise Senate and other Units on changes and structure that would make for greater flexibility and the most efficient and economic utilization of resources;
3. To review, from time to time, the balance of expenditure in the University between different Units and services and advise Senate on measures calculated to achieve greater economy, efficiency and more balanced development in accordance with national objectives and development programmes;
4. To formulate policies for the long term development of the University and to advise Senate on academic priorities and new developments with particular reference to the drawing up of quinquennial plans;
5. To formulate policies and to establish criteria with regard to the overall academic development of the University; and
6. To disseminate comprehensive information on all approved academic programmes of the University at least once a year.

**c. Quorum:** One third (1/3) of the total number of members or the nearest whole number.

**d. The frequency of meetings:** Quarterly.

**2. CURRICULUM COMMITTEE**

**a. Membership**

Vice-Chancellor	- Chairman
Deputy Vice-Chancellor (Academic)	- Member
Registrar	- Member
Representatives of Colleges (who are Members of Senate)	- Members
Head, Department of Communication and General Studies	- Member
Chairman (Central Time-Table Committee)	- Member
Chairman (Space Allocation Committee)	- Member

Director, Academic Planning	- Member
Academic Planning Officer	- Secretary

Total: 18

**b. Terms of Reference**

1. To advise Senate from time to time, on all matters relating to new curricula, course unit system of the University and the Curriculum of any College which does not operate the course system;
2. To consider and advise Senate on all proposals from the Colleges relating to a review of Curriculum already approved by Senate;
3. To consider, from time to time, the implications of any review exercise on the regulations and guidelines already approved by Senate for the Course System or any other Curriculum in the University; and
4. To consider such other academic matters that may be referred to it from time to time.

**c. Quorum:** One third (1/3) of the total number of members or the nearest whole number.

**d. The frequency of meetings:** Quarterly.

**3. ADMISSIONS COMMITTEE (ADMICO)**

**a. Membership**

Senate Nominee	- Chairman
Director (Academic Planning)	- Member
Director (INHURD)	- Member
Representative (Senate)	- Member
Representative, COLAMRUD	- Member
Representative, COLANIM	- Member
Representative, COLBIOS	- Member
Representative, COLENG	- Member
Representative, COLERM	- Member
Representative, COLFHEC	- Member
Representative, COLMAS	- Member
Representative, COLPHYS	- Member
Representative, COLPLANT	- Member
Representative, COLVET	- Member
Deputy Registrar (Senate and Admissions)	- Secretary

Total: 15

**b. Terms of Reference**

1. To process applications for admissions for the purpose of making recommendations to the Senate for admissions into all programmes; and
2. To consider any other matter that may be referred to it by the Vice-Chancellor.

**c. Quorum:** 60% of membership

**d. The frequency of meetings:** As the need arises but not less than four (4) times in an academic session.

**4. CENTRAL TIME-TABLE COMMITTEE**

**a. Membership**

Senate Nominee	- Chairman
Representative, COLAMRUD	- Member
Representative, COLANIM	- Member
Representative, COLBIOS	- Member
Representative, COLENG	- Member
Representative, COLERM	- Member
Representative, COLFHEC	- Member
Representative, COLMAS	- Member
Representative, COLPHYS	- Member
Representative, COLPLANT	- Member
Representative, COLVET	- Member
Representative, Academic Planning	- Member
Representative, Works and Services	- Member
Registrar's Nominee	- Secretary

Total: 14

**b. Terms of Reference**

1. To advise Senate on matters relating to the conduct of examinations;
2. To draw up Time-tables for teaching and examination;
3. To allocate available auditoria, lecture rooms and other common facilities for teaching, examinations and other functions; and
4. To consider any other matters referred to it by Senate from time to time.

**c. Quorum:** 60% of membership

- d. **The frequency of meetings:** As the need arises but not less than four (4) times in an academic session.
- e. **Tenure:** Two (2) years renewable for another two (2) years.

## 5. CEREMONIALS COMMITTEE

### a. Membership

Senate Nominee	- Chairman
Director, Internal Audit	- Member
Director, Public Relations	- Member
Director, Environmental Management	- Member
Representative, ICTREC	- Member
Deputy Director, Senate and Admissions	- Member
Deputy Director, Exams and Records	- Member
Chief Environmental Officer	- Member
Representative, Publications Committee	- Member
Representative, Physical Planning	- Member
Representative, Bursary	- Member
Representative, Congregation	- Member
Representative, Health Services	- Member
Representative, Works and Services	- Member
Representative Department of Hospitality & Tourism	- Member
Representative, Department of Horticulture	- Member
Protocol Officer	- Member
Representative, FUNAAB Radio	- Member
Representative, ASUU	- Member
Representative, SSANU	- Member
Representative, NAAT	- Member
Representative, NASU	- Member
Representative, Student Union	- Member
Registrar's Nominee	- Secretary

Total: 24

### b. Terms of Reference

- To plan and organize University Ceremonial functions such as:
  - Matriculation;
  - Convocation;
  - Inaugural Lectures; and
  - University Valedictory Lectures etc.
- To consider any other ceremonial matter that may be referred to it by the Council, Senate or the Vice-Chancellor from time to time.

- c. **Quorum:** 70% of membership.
- d. **The frequency of meetings:** As the need arises.
- e. **Tenure:** Two (2) years renewable for another two (2) years

## 6. COMMITTEE OF DEANS AND DIRECTORS (CODAD)

### a. Membership

The most senior serving Dean	- Chairman
Dean, COLAMRUD	- Member
Dean, COLANIM	- Member
Dean, COLBIOS	- Member
Dean, COLENG	- Member
Dean, COLERM	- Member
Dean, COLFHEC	- Member
Dean, COLPHYS	- Member
Dean, COLPLANT	- Member
Dean, COLVET	- Member
Dean, Postgraduate School	- Member
Dean, Student Affairs	- Member
Director, CEADSE	- Member
Director, DRIP	- Member
Director, Academic Planning	- Member
Director, IFSERAR	- Member
Director AMREC	- Member
Director, INHURD	- Member
Director, CENIP	- Member
Director, COBFAS	- Member
Director, Vet. Teaching Hospital	- Member
Director, CENTS	- Member
Director Biotechnology Centre	- Member
Director SIWES	- Member
Deputy Registrar, Senate and Admissions	- Secretary
Total: 24	

### b. Terms of Reference

1. To consider and make recommendations on academic matters referred to it by Senate and/or the Vice-Chancellor; and
2. To consider and make recommendations on any other matters that will further the interest of the University.

c. **Quorum:** One third (1/3) of membership

d. **Frequency of meeting:** At least quarterly.

## 7. PUBLICATIONS COMMITTEE

### a. Membership

Senate Nominee	- Chairman
Representative, Nimbe Adedipe Library	- Member
Representative, COLAMRUD	- Member
Representative, COLANIM	- Member
Representative, COLBIOS	
Representative, COLENG	- Member
Representative, COLERM	- Member
Representative, COLFHEC	- Member
Representative, COLMAS	- Member
Representative, COLPHYS	- Member
Representative, COLPLANT	- Member
Representative, COLVET	- Member
Representative, Department of Communication and General Studies	- Member
Representative, AMREC	- Member
Representative, ICTREC	- Member
Public Relations Officer	- Secretary

Total: 17

### b. Terms of Reference

1. To advise on publications policy for the University;
2. To review the manuscripts of all books, Inaugural Lectures and other related publications of the University;
3. To make arrangement on behalf of the University, with printers, publishers and book sellers, including agreements to under-take jointly with other publishers, the printing, publishing and distribution of books and other academic materials; and
4. To consider any other matter that may be referred to it by the Vice-Chancellor.

c. **Quorum:** 60% of membership

d. **The frequency of meetings:** Quarterly.

e. **Tenure:** Two (2) years, renewable for another two (2) years

## **8. SCHOLARSHIPS, PRIZES, LOANS AND BURSARIES COMMITTEE**

### **a. Membership**

Senate Nominee	- Chairman
Dean, Students Affairs	- Member
Representative, COLAMRUD	- Member
Representative, COLANIM	- Member
Representative, COLBIOS	- Member
Representative, COLERM	- Member
Representative, COLFHEC	- Member
Representative, COLMAS	- Member
Representative, COLPHYS	- Member
Representative, COLPLANT	- Member
Representative, COLVET	- Member
Representative, CENTS	- Member
Representative, Office of Advancement	- Member
Two (2) Representatives, Students	- Members
Representative, PG Students	- Member
Representative, NACCIMA	- Member
Representative, Bursary	- Member
Registrar's Nominee (Legal Officer)	- Secretary
Total: 20	

### **b. Terms of Reference**

1. To advise the Senate on matters relating to scholarships, bursaries and any other financial aid;
2. To review the values of scholarship and prizes from time to time;
3. To give guidelines to new donors;
4. To consider any other matter that may be referred to it by the Senate; and
5. To source for and recommend to the Vice-Chancellor the conditions attached to such awards.

**c. Quorum:** 60 % of membership.

**d. The frequency of meetings:** Quarterly.

**e. Tenure:** Two (2) years renewable for another two (2) years

## **9. SENATE COORDINATING COMMITTEE ON EXAMINATIONS AND RESULTS (SECOCER)**

### **a. Membership**

Senate Nominee	- Chairman
Two (2) Representatives, COLAMRUD	- Member
Two (2) Representatives, COLANIM	- Member
Two (2) Representatives, COLBIOS	- Member
Two (2) Representatives, COLENG	- Member
Two (2) Representatives, COLERM	- Member
Two (2) Representatives, COLFHEC	- Member
Two (2) Representatives, COLMAS	- Member
Two (2) Representatives, COLPHYS	- Member
Two (2) Representatives, COLPLANT	- Member
Two (2) Representatives, COLVET	- Member
Head of Unit, Senate & Admissions	- Member
Head of Unit, Exams and Records	- Member
Total: 23	

**b. Terms of Reference**

1. The representatives of Senate on the Colleges Committees on Examination Results (COCER) are to meet to prepare an aggregated report of their observations on each Semester's Examination Results in the Colleges to Senate and;
2. To make any other recommendations as it may relate to Examination Results.

**c. Quorum:** Two thirds (2/3) of membership.

**d. The frequency of meetings:** As the need arises but not less than four times per session.

**e. Tenure:** Two (2) years renewable for another two (2) years

## **10. STUDENT DISCIPLINARY COMMITTEE (SDC)**

**a. Membership**

Deputy Vice-Chancellor (Academic)	- Chairman
Dean, Students Affairs	- Member
Representative, COLAMRUD	- Member
Representative, COLANIM	- Member
Representative, COLBIOS	- Member
Representative, COLENG	- Member
Representative, COLERM	- Member
Representative, COLFHEC	- Member
Representative, COLMAS	- Member
Representative, COLPHYS	- Member



Representative, COLPLANT	- Member
Representative, COLVET	- Member
President, Student Union	- Member
Representative, Postgraduate Students Association	- Member
Guidance and Counselling Officer	- Member
University Legal Adviser	- Member
Chief Environmental Officer	- Member
Students Affairs Officer	- Secretary

Total: 18

**b. Terms of Reference**

1. To investigate student disciplinary matters referred to it by the Senate and/or Vice-Chancellor;
2. To recommend disciplinary and other appropriate actions in the light of its findings on matters referred to it; and
3. To consider and make recommendations on any matters that may be referred to it by the Senate and/or Vice-Chancellor.

**c. Quorum:** 70% of membership.

**d. The frequency of meetings:** As the need arises.

**e. Tenure:** Two (2) years renewable for another two (2) years.

## **11. STUDENT INDUSTRIAL WORK EXPERIENCE SCHEME COMMITTEE (SIWESC)**

**a. Membership**

Deputy Vice-Chancellor (Academic)	- Chairman
Director, SIWES	- Member
Director, Internal Audit	- Member
Representative, COLAMRUD	- Member
Representative, COLANIM	- Member
Representative, COLBIOS	- Member
Representative, COLENG	- Member
Representative, COLERM	- Member
Representative, COLFHEC	- Member
Representative, COLMAS	- Member
Representative, COLPHYS	- Member
Representative, COLPLANT	- Member
Representative, COLVET	- Member
Representative, Student Affairs	- Member
President, Student Union	- Member

Two (2) Representative, Student Union (Male and Female)	-	Members
Two (2) Representative, Academic Planning	-	Members
Two (2) Representative, NACCIMA	-	Members
Administrative Officer (SIWES Unit)	-	Secretary

Total: 22

**b. Terms of Reference**

1. To consider all matters relating to SIWES and other aspects of Industrial Training and to make recommendations to the Vice-Chancellor; and
2. To consider any other matter that may be referred to it by the Senate and/or Vice-Chancellor.

**c. Quorum:** One third (1/3) of the total number of members or the nearest whole number.

**d. The frequency of meetings:** As the need arises.

**e. Tenure:** Two (2) years renewable for another two (2) years.

**12. STUDENT WELFARE AND HOSTEL MANAGEMENT COMMITTEE (SWEHOMAC)**

**a. Membership**

Dean, Student Affairs	-	Chairman
Two (2) Hall Wardens (Male and Female Hostels)	-	Members
Representative, Physical Planning	-	Member
Representative, Work and Services	-	Member
Representative, Health Services	-	Member
Representative, Bursary	-	Member
Representative, Senate and Admissions	-	Member
Two (2) Representatives, Student Union (Male and Female)	-	Members
Representative Postgraduate Student Association	-	Member
Representative, MANCOT	-	Member
Representative, University Library	-	Member
University Guidance and Counselling Officer	-	Member
Chief Environmental Officer	-	Member
Student Affairs Officer	-	Secretary

Total: 17

**b. Terms of Reference**

1. To advise the Vice-Chancellor on the over-all welfare of students and on the management of the University Hostels;
2. To consider matters emanating from the Hall Masters and Mistresses and from the student body; and
3. To consider any other matters on student welfare referred to it by the Vice-Chancellor.

**c. Quorum:** 60% of membership

**d. The frequency of meetings:** As the need arises.

**e. Tenure:** Two (2) years renewable for another two (2) years.

### 13. LIBRARY COMMITTEE

#### a. Membership

Deputy Vice-Chancellor (Academic)	-	Chairman
Senate Representative	-	Member
University Librarian	-	Member
Representative, COLAMRUD	-	Member
Representative, COLANIM	-	Member
Representative, COLBIOS	-	Member
Representative, COLENG	-	Member
Representative, COLERM	-	Member
Representative, COLFHEC	-	Member
Representative, COLMAS	-	Member
Representative, COLPHYS	-	Member
Representative, COLPLANT	-	Member
Representative, COLVET	-	Member
One 1 Representative (Student Union)	-	Member
University Librarian's Nominee	-	Secretary

Total: 15

#### b. Terms of Reference

1. To advise Senate on the development of library services in the University and a general library policy in relation to the development of teaching and research;
2. To recommend to Senate the regulations for the use of the Library; and
3. To advise on any other matter concerning the Library.

**c. Quorum:** 60% of membership

**d. The frequency of meetings:** Quarterly.

**e. Tenure:** Two (2) years renewable for another two (2) years.

#### **14. DIRECTORATE OF UNIVERSITY FARMS COMMITTEE (DUFARMS)**

##### **a. Membership**

Deputy Vice-Chancellor (Development)	-	Chairman
Deans of Colleges	-	Members
Director, DUFARMS	-	Member
Representative, Bursary	-	Member
Representative, COLVET	-	Member
Representative, Postgraduate School	-	Member
Registrar's Nominee	-	Secretary

Total Membership: 14

##### **b. Terms of Reference**

1. To advise Senate on the development of the University farms for teaching, research and revenue generation;
2. To consider and approve proposals for the use of farm facilities for research;
3. To recommend to Senate the conditions and regulations for the use of the Teaching and Research Farm; and
4. To advise on other matters concerning the Teaching and Research Farm.

**c. Quorum:** 60% of membership

**d. The Frequency of meetings:** Quarterly.

**e. Tenure:** Two (2) years renewable for another two (2) years.

#### **15. BUSINESS COMMITTEE OF UNIVERSITY SENATE**

##### **a. Membership**

Deputy Vice-Chancellor (Academic)	-	Chairman
Representative, COLAMRUD	-	Member
Representative, COLANIM	-	Member
Representative, COLBIOS	-	Member
Representative, COLENG	-	Member
Representative, COLERM	-	Member
Representative, COLFHEC	-	Member
Representative, COLMAS	-	Member
Representative, COLPHYS	-	Member

Representative, COLPLANT	- Member
Representative, COLVET	- Member
Representative, PG School	- Member
Registrar	- Secretary

**a. Terms of Reference**

1. To serve as a clearing house for Senate by ensuring the correctness and accuracy of minutes of meetings of Senate and that the decisions of Senate are implemented.
2. To consider papers referred to it by the Chairman; and
3. To deal with any other matters specifically referred to it by Senate.

**b. Quorum:** 50% of Membership, including the Chairman

**c. Frequency of Meeting:** Once a month

**e. Tenure:** Two (2) years renewable for another two (2) years.

# CHAPTER F22

## FEDERAL UNIVERSITIES OF AGRICULTURE ACT

### ARRANGEMENT OF SECTIONS

*Establishment, constitution and functions of the Universities of Agriculture*

#### **SECTION**

1. Separation of campus of technology, etc.
2. Establishment and objects of the Universities of Agriculture.
3. Constitution and principal officers of each University.
4. Powers of each University and their exercise.
5. Functions of the Chancellor.
6. Functions of the Pro-Chancellor.
7. Composition of the Council.
8. Functions of the Council and its Finance and General Purposes Committee.
9. Functions of the Senate.
10. Functions of the Vice-Chancellor.

#### ***Transfer of property, etc., to each University***

11. Transfer of property.

#### ***Statutes of each University***

12. Power of each University to make statutes.
13. Mode of exercising power to make statutes.
14. Proof of statutes.

#### ***Supervision and discipline***

15. The Visitor.
16. Removal of certain members of Council.
17. Removal and discipline of academic, administrative and professional staff.
18. Procedure for staff discipline.
19. Appointment of external examiners.
20. Removal of examiners.
21. Discipline of students.

#### ***Miscellaneous and general***

22. Exclusion of discrimination on account of race, religion, etc.
23. Restriction on disposal of land by University.
24. Quorum and procedure of bodies established by this Act.
25. Appointment of committees, etc.
26. Retiring age of academic staff of the University.
27. Special provisions relating to pension of professors.
28. Miscellaneous administrative provisions.
29. Interpretation.
30. Short title.

# **SCHEDULES**

## **FIRST SCHEDULE**

*Principal Officers of each University*

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## **SECOND SCHEDULE**

*Universities of Agriculture Statute No. 1*

### **CHAPTER F22**

### **FEDERAL UNIVERSITIES OF AGRICULTURE ACT**

**An Act to provide for the establishment of Federal Universities of Agriculture and for matters connected therewith.**

[1992 No. 48.]

[2nd November, 1992]

**[Commencement]**

#### ***Establishment, constitution and functions of the Universities of Agriculture***

##### **1. Separation of campus of technology, etc.**

- (1) As from 1 January 1988, the campuses of technology listed in paragraphs (a) and (b) of this subsection shall be separated from the Universities as follows, that is -

[1990 No. 37.]

- (a) campus of technology, Abeokuta from the University of Lagos;
- (b) campus of technology, Makurdi from the University of Jos.

- (2) The campuses of technology separated under subsection (1) of this section shall be known and referred to by the name specified herein, that is -

- (a) campus of technology, Abeokuta as the University of Agriculture, Abeokuta;
- (b) campus of technology, Makurdi as the University of Agriculture, Makurdi.

##### **2. Establishment and objects of Universities of Agriculture**

- (1) There are hereby established the following Universities of Agriculture, that is -
- (a) The Federal University of Agriculture, Abeokuta, Ogun State;
  - (b) The Federal University of Agriculture, Makurdi, Benue State; and
  - (c) The Federal University of Agriculture, Umudike, Abia State.
- (2) Each University shall be a body corporate with perpetual succession and a common seal and may sue and be sued in its corporate name.
- (3) The objects of each University shall be -

- (a) to encourage the advancement of learning and to hold out to all persons without distinction of race, creed, sex or political conviction, the opportunity of acquiring a higher education in agriculture;
- (b) to develop and offer academic and professional programmes leading to the award of diplomas, first degrees, postgraduate research and higher degrees which emphasise planning, adaptive, technical, maintenance, developmental and productive skills in agriculture, agricultural engineering and allied professional disciplines with the aim of producing socially mature persons with capacity to improve on those disciplines and develop new ones, but also to contribute to the scientific transformation of agriculture in Nigeria;
- (c) to act as agents and catalysts, through postgraduate training, research and innovation for the effective and economic utilisation, exploitation and conservation of Nigeria's natural, agricultural, economic and human resources;
- (d) to offer to the general population, as a form of public service, the results of training and research in agriculture and allied disciplines and to foster the practical application of those results;
- (e) to establish appropriate relationships with other national institutions involved in training, research and development of agriculture;
- (f) to identify the agricultural problems and needs of Nigeria and to find solutions to them within the context of overall national development;
- (g) to provide and promote sound basic scientific training as a foundation for the development of agriculture and allied disciplines, taking into account indigenous culture, the need to enhance national unity, the need to vastly increase the practical content of student training, and adequate preparation of graduates for self-employment in agriculture and allied professions;
- (h) to promote and emphasise teaching, research and extension of agricultural knowledge, including agriculture extension services and outreach programmes, in-service training, continuing education, and on-farm adaptive research;
- (i) to offer academic programmes in relation to the training of manpower for agriculture in Nigeria;
- (j) to organise research relevant to training of agriculture with emphasis on small-scale farming;
- (k) to organise extension services and out-reach programmes for technology transfer;
- (l) to establish institutional linkages in order to foster collaboration and integration of training, research, and extension activities; and
- (m) to undertake any other activities appropriate for Universities of Agriculture.



### **3. Constitution and principal officers of each University**

- (1) Each University shall consist of-
  - (a) a Chancellor;
  - (b) a Pro-Chancellor and a Council;
  - (c) a Vice-Chancellor and a Senate;
  - (d) a Deputy Vice-Chancellor;
  - (e) a body to be called Congregation;
  - (f) a body to be called Convocation;
  - (g) campuses and colleges of the University;
  - (h) schools, institutes and other teaching and research units;
  - (i) persons holding the offices constituted by the First Schedule to this Act other than those mentioned in paragraph (a) to (d) of this subsection;
  - (j) all graduates and undergraduates of the University; and
  - (k) all other persons who are members of the University in accordance with provisions made by statute in that behalf.
- (2) The First Schedule to this Act shall have effect with respect to the principal officers of each University therein mentioned.

#### **[First Schedule.]**

- (3) Subject to section 6 of this Act, provision shall be made by statute with respect to the constitution of the following bodies, namely the Council, the Senate, Congregation and Convocation.

### **4. Powers of each University and their exercise**

- (1) For the carrying out of its objects as specified in section 2 of this Act, each University shall have power-
  - (a) to establish such campuses, colleges, institutes, schools, extra-mural departments and other teaching and research units within the University as may, from time to time, be deemed necessary or desirable, subject to the approval of the Federal Ministry of Agriculture and Rural Development;
  - (b) to establish agricultural and rural extension services in various parts of Nigeria;
  - (c) to institute professorships, readerships or associate professorships, and other posts and offices and to make appointments thereto;
  - (d) to institute and award fellowships, scholarships, exhibitions, bursaries, medals, prizes and other titles, distinctions, awards and other forms of assistance;
  - (e) to provide for the discipline and welfare of members of the University;
  - (f) to hold examinations and grant degrees, diplomas, certificates and other distinctions to persons who have pursued a course of study approved by the University and have satisfied such other

- requirements as the University may lay down;
- (g) to grant honorary degrees, fellowships or academic titles;
  - (h) to demand and receive from any student or any other person attending the University for the purpose of instruction such fees as the University may, from time to time, determine subject to the overall directives of the Minister;
  - (I) subject to section 23 of this Act, to acquire, hold, grant, charge or otherwise deal with or dispose of movable and immovable property wherever situate;
  - (j) to accept gifts, legacies and donations, but without obligation to accept the same for a particular purpose unless it approves the terms and conditions attaching thereto;
  - (k) to enter into contracts, establish trusts, act as trustee, solely or jointly with any other person, and employ and act through agents;
  - (l) to erect, provide, equip and maintain libraries, laboratories; lecture halls, halls of residence, refectories, sports grounds, playing fields and other buildings or things necessary or suitable or convenient for any of the objects of the University;
  - (m) to hold public lectures and to undertake printing, publishing and book-selling;
  - (n) subject to any limitations on conditions imposed by statute, to invest any money appertaining to the University by way of endowment, not being immediately required for current expenditure, in any investments or securities or the purchase or improvement of land, with power from time to time to vary any such investments and to deposit any money for the time being not invested with any bank on deposit or current account;
  - (O) to borrow, whether on interest or not if need be upon the security of any or all of the property, movable or immovable, of the University, such moneys as the Council may, from time to time, in its discretion find it necessary or expedient to borrow or to guarantee any loan, advances or credit facilities;
  - (P) to do anything which it is authorised or required by this Act or by statute to do; and
  - (q) to do all such acts or things, incidental to the foregoing powers, as may advance the objects of the University.
- (2) Subject to the provisions of this Act and of the statutes and without prejudice to section 9 (2) of this Act, the powers conferred on the University by subsection (1) of this section shall be exercisable on behalf of the University by the Council or by the Senate or in any other manner, which may be authorised by statute.
- (3) The power of the University to establish further campuses and colleges

within the University shall be exercisable by statute and not otherwise.

## **5. Functions of the Chancellor**

- (1) The Chancellor shall, in relation to each University, take precedence before all other members of the University and when he is present shall preside at all meetings of Convocation held for conferring degrees.
- (2) Every proposal to confer an honorary degree shall be subject to the confirmation of the Chancellor.
- (3) The Chancellor shall exercise such other powers and perform such other duties as may be conferred or imposed on him by this Act or the statutes.

## **6. Functions of the Pro-Chancellor**

- (1) The Pro-Chancellor shall, in relation to each University, take precedence before all other members of the University, except the Chancellor and except the Vice-Chancellor when acting as chairman of Congregation or Convocation and the Pro-Chancellor shall, when he is present, be the chairman at all meetings of the Council.
- (2) Subject to the provisions of this Act, the Pro-Chancellor shall hold office for a period of four years beginning with the date of his appointment.

## **7. Composition of the Council**

The Council of each University shall consist of -  
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- (a) the Pro-Chancellor;
- (b) the Vice-Chancellor;
- (c) the Deputy Vice-Chancellors;
- (d) one person from the Ministry responsible for education;
- (e) nine persons representing a variety of interests and broadly representative of the whole Federation to be appointed by the President;
- (f) four persons appointed by the Senate from among its members;
- (g) two persons appointed by Congregation from among its members;
- (h) one person appointed by Convocation from among its members.

## **8. Functions of the Council and its Finance and General Purposes Committee**

- (1) Subject to the provisions of this Act relating to the Visitor, the Council shall be the governing body of each University and shall be charged with the general control and superintendence of the policy, finance and property of the University.
- (2) There shall be a committee of the Council to be known as the Finance and General Purposes Committee, which shall, subject to the directions of the Council, exercise control over the property and expenditure of the University and perform such other functions of the Council as the Council

may, from time to time, delegate to it.

- (3) Provision shall be made by statute with respect to the constitution of the Finance and General Purposes Committee.
- (4) The Council shall ensure that proper accounts of the University are kept and that the accounts of the University are audited annually by an independent firm of auditors approved by the Council and that an annual report shall be published by the University together with certified copies of the said accounts as audited.
- (5) Subject to this Act and the statutes, the Council and the Finance and General Purposes Committee may each make rules for regulating their own procedure.
- (6) Rules made under subsection (5) of this section by the Finance and General Purposes Committee shall not come into force unless approved by the Council; and in so far and to the extent that any rules so made by that Committee conflict with any directions given by the Council (whether before or after the coming into force of the rules in question), the direction of the Council shall prevail.
- (7) There shall be paid to the members of the Council, the Finance and General Purposes Committee respectively and of any other committee set up by the Council an allowance in respect of travelling and other reasonable expenses, at such rates as may, from time to time, be fixed by the Minister.
- (8) The Council shall meet as and when necessary for the performance of its functions under this Act and shall meet at least three times in every year.
- (9) If requested in writing by any five members of the Council the chairman shall within 28 days after the receipt of such request call a meeting of the Council.
- (10) Any request made under subsection (9) of this section shall specify the business to be considered at the meeting and a business not so specified shall not be transacted at the meeting.

## **9. Functions of the Senate**

- (1) Subject to section 8 of this Act and subsections (3) and (4) of this section and to the provisions of this Act relating to the Visitor, it shall be the general function of the Senate to organise and control the teaching by the University, the admission (where no other enactment provides to the contrary, of students) and the discipline of students; and to promote research at the University.
- (2) Without prejudice to the generality of subsection (1) of this section and subject as there mentioned, it shall in particular be the function of the Senate to make provision for-
  - (a) the establishment and organisation and control of campuses,

colleges, schools, institutes and other teaching and research units of the University and allocation of responsibility for different branches of learning;

- (b) the organisation and control of courses of study in the University and of the examinations held in conjunction with those courses, including the appointment of examiners, both internal and external;
  - (c) the award of degrees, and such other Qualification as may be prescribed, in connection with examinations held as aforesaid;
  - (d) the making of recommendations to the Council with respect to the award to any person of an honorary fellowship or degree or the title of professor emeritus;
  - (e) the establishment, organisation and control of halls of residence and similar institutions at the University;
  - (f) the supervision of the welfare of students at the University and the regulation of their conduct;
  - (g) the granting of fellowships, scholarships, prizes and similar awards in so far as the awards are within the control of the University; and
  - (h) determining what description of dress shall be academic dress for the purposes of the University, and regulating the use of academic dress.
- (3) The Senate shall not establish any new campus, college, school, department, institute or other teaching and research units of the University without the approval of the Council.
- (4) Subject to this Act and statutes, the Senate may make regulations for the purpose of exercising any function conferred on it either by the foregoing provisions of this section or otherwise or for the purpose of making provisions for any matter for which provision by regulations is authorised or required by this Act or by statute.
- (5) Regulations shall provide that at least one of the persons appointed as the examiners at each final or professional examination held in conjunction with any course of study at the University, as may be prescribed by the Senate from time to time, is not a teacher at the University but is a teacher of the branch of learning to which the course relates at some other university of high repute or a person engaged in practising the profession in a reputable organisation or institution.
- (6) Subject to a right of appeal to the Council from a decision of the Senate under this subsection, the Senate may deprive any person of any degree, diploma or other award of the University which has been conferred upon him if after due enquiry he is shown to have been guilty of dishonourable or scandalous conduct in gaining admission into the University or obtaining that award.

## **10. Functions of the Vice-Chancellor**

- (1) The Vice-Chancellor shall, in relation to each University, take precedence before all other members of the University, except the Chancellor, and any other person for the time being acting as chairman of the Council.
- (2) Subject to sections 8, 9, and 15 of this Act, the Vice-Chancellor shall have the general function, in addition to any other functions conferred on him by this Act or otherwise, of directing the activities of the University and shall be the chief executive and academic officer of the University and ex-officio chairman of the Senate.

### ***Transfers of property, etc., to each University***

## **11. Transfer of property**

- (1) All property (with the exception of the Federal Root Crops Research Institute, Umudike) held by or on behalf of each University shall, by virtue of this subsection and without further assurance, vest in the University and be held by it for the purposes of the University.
- (2) The provisions of the Second Schedule to this Act shall have effect with respect to matters arising from the transfer of property by this section and with respect to the other matters mentioned in that Schedule.

### **[Second Schedule.]**

### ***Statutes of each University***

## **12. Powers of each University to make statutes**

- (1) Subject to this Act, each University may make statutes for any of the following purposes, that is to say -
  - (a) making provision with respect to the composition and constitution of any authority of the University;
  - (b) specifying and regulating the powers and duties of any authority of the University and regulating any other matter connected with the University or any of its authorities;
  - (c) regulating the admission of students (where no other enactment provides to the contrary), and their discipline and welfare;
  - (d) determining whether any particular matter is to be treated as an academic or non-academic matter for the purposes of this Act and of any statute, regulation or other instrument made thereunder;
  - (e) making provision for any other matter for which provision by statute is authorised or required by this Act.
- (2) Subject to section 28 (6) of this Act, the Interpretation Act shall apply in relation to any statute made under this section as it applies to a subsidiary instrument within the meaning of section 29 (1) of that Act.

### **[Cap. I23.]**

- (3) The statute contained in the Second Schedule to this Act shall be deemed to

have come into force on the commencement of this section of this Act and shall be deemed to have been made under this section by each University.

**[Second Schedule.]**

- (4) The power to make statutes conferred by this section shall not be prejudiced or limited in any way by reason of the inclusion or omission of any matter in or from the statute contained in the Second Schedule to this Act or any subsequent statute.

**[Second Schedule.]**

**13. Mode of exercising power to make statutes**

- (1) The power of each University to make statutes shall be exercised in accordance with the provisions of this section and not otherwise.
- (2) A proposed statute shall not become law unless it has been approved-
- (a) at a meeting of the Senate, by the votes of not less than two thirds of the members present and voting; and
  - (b) at a meeting of the Council, by the votes of not less than two thirds of the members present and voting.
- (3) A proposed statute may originate either in the Senate or in the Council, and may be approved as required by subsection (2) of this section by either one of those bodies before the other.
- (4) A statute which makes provision for or alters the composition or constitution of the Council, the Senate or any other authority of the University shall not come into operation unless it has been approved by the President.
- (5) For the purposes of section 1 (2) of the Interpretation Act a statute shall be treated as being made on the date on which it is duly approved by the Council after having been approved by the Senate, as the case may be or, in the case of a statute falling within sub-section (4) of this section, on the date on which it is approved by the President.

**[Cap. 123.]**

- (6) In the event of any doubt or dispute arising at any time-
- (a) as to the meaning of any provision of a statute; or
  - (b) as to whether any matter is for the purpose of this Act an academic matter as they relate to such doubt or dispute, the matter may be referred to the Visitor, who shall take such advice and make such decision therein as he shall think fit.
- (7) The decision of the Visitor on any matter referred to him under subsection (6) of this section shall be final and binding upon the authorities, staff and students of the University and where any question as to the meaning of any provision of a statute has been decided by the Visitor under that subsection, the question as to the meaning of that provision shall not be entertained by any court of law in Nigeria.
- (8) Nothing in subsection (7) of this section shall affect any power of a court of

competent jurisdiction to determine whether any provision of a statute is wholly or partially void as being ultra vires or as being inconsistent with the Constitution of the Federal Republic of Nigeria 1999.

**[Cap. C23.]**

**14. Proof of statutes**

A statute may be proved in any court by the production of a copy thereto bearing affixed to it a certificate purporting to be signed by the Vice-Chancellor or the secretary to the Council to the effect that the copy is a true copy of a statute of the University.

***Supervision and discipline***

**15. The Visitor**

- (1) The President shall be the Visitor of each University.
- (2) The Visitor shall as often as the circumstances may require, not being less than once every five years, conduct a visitation of the University or direct that such a visitation be conducted by such person or persons as the Visitor may deem fit and in respect of any of the affairs of the University.
- (3) It shall be duty of the bodies and persons comprising the University to make available to the Visitor and to any other person conducting a visitation in pursuance of this section, such facilities and assistance as he or they may reasonably require for the purposes of a visitation.

**16. Removal of certain members of Council**

- (1) If it appears to the Council that a member of the Council (other than the Pro-Chancellor or the Vice-Chancellor) should be removed from office on the ground of misconduct or inability to perform the functions of his office or employment, the Council shall make a recommendation to that effect through the Minister to the President after making such enquiry, if any, as may be considered appropriate, and if the President approves the recommendation he may direct the removal of the person in question from office.
- (2) It shall be the duty of the Minister to use his best endeavour to cause a copy of the instrument embodying a direction under subsection (1) of this section to be served as soon as reasonably practicable on the person to whom it relates.

**17. Removal and discipline of academic, administrative and professional staff**

- (1) If it appears to the Council that there are reasons for believing that any person employed as a member of the academic, administrative or professional staff of the University, other than Vice-Chancellor, should be removed from his office or employment on the ground of misconduct or of inability to perform the functions of his office or employment, the Council shall-



- (a) give notice of those reasons to the person in question;
  - (b) afford him an opportunity of making representations in person on the matter;
  - (c) appoint a Staff Disciplinary Committee, and if the Council, after considering the report of the Staff Disciplinary Committee, is satisfied that the person in question should be removed as aforesaid, the Council may so remove him by an instrument in writing signed on the directions of the Council.
- (2) The Vice-Chancellor may, in case of misconduct by a member of staff which in the opinion of the Vice-Chancellor is prejudicial to the interests of the University, suspend such member and any such suspension shall forthwith be reported to the Council.
- (3) For good cause, any member of staff may be suspended from his duties or his appointment may be terminated by the Council; and for the purposes of this subsection **"good cause"** means-
- (a) conviction for any offence which the Council considers to be such as to render the person concerned unfit for the discharge of the functions of his office; or
  - (b) any physical or mental incapacity which the Council, after obtaining medical advice, considers to be such as to render the person concerned unfit to continue to hold his office; or
  - (c) conduct of a scandalous or other disgraceful nature which the Council considers to be such as to render the person concerned unfit to continue to hold his office; or
  - (d) conduct which the Council considers to be such as to constitute failure or inability of the person concerned to discharge the functions of his office or to comply with terms and conditions of his service; or
  - (e) conduct which the Council considers to be generally of such nature as to render the continued appointment or service of the person concerned prejudicial or detrimental to the interest of the University.
- (4) Any person suspended pursuant to subsection (2) or (3) of this section shall be on half pay and the Council shall before the expiration of a period of three months after the date of such suspension consider the case against that person and come to a decision as to--
- (a) whether to continue such person's suspension and if so on what terms (including the proportion of his emoluments to be paid to him); or
  - (b) whether to re-instate such person in which case the Council shall restore his full emoluments with effect from the date of suspension; or
  - (c) whether to terminate the appointment of the person concerned in which case such person shall not be entitled to the proportion of his emoluments withheld during the period of suspension; or
  - (e) whether to take such lesser disciplinary action against such person

(including the restoration of such proportion of his emoluments as might have been withheld) as the Council may determine.

(EDITORIAL NOTE: Numbering as per *Gazette*.)

- (5) In any case where the Council, pursuant to this section, decides to continue a person's suspension or decides to take further disciplinary action against a person, the Council shall before the expiration of a period of three months from such decision come to a final determination in respect of the case concerning any such person.
- (6) It shall be the duty of the person by whom an instrument of removal is signed in pursuance of subsection (1) of this section to use his best endeavour to cause a copy of the instrument to be served as soon as reasonably practicable on the person to whom it relates.
- (7) Nothing in the foregoing provisions of this section shall-
  - (a) apply to any directive given by the Visitor in consequence of any visitation; or
  - (b) prevent the Council from making regulations for the discipline of other categories of workers of the University as may be prescribed.

## **18. Procedures for staff discipline**

- (1) The Vice-Chancellor or Senate shall constitute an Investigation Panel to determine whether or not a *prima facie* case has been established against any member of staff.
- (2) The Investigation Panel shall include the President or the chairman of the union to which the staff being investigated belongs.
- (3) The Vice-Chancellor shall constitute a Staff Disciplinary Committee which shall consist of such members of the Senate as he may determine, to consider the report of the Investigating Panel.
- (4) The report and recommendation of the Staff Disciplinary Committee shall be forwarded to the Council for consideration and decision.

## **19. Appointment of external examiners**

External examiners shall be appointed by the Senate.

## **20. Removal of examiners**

- (1) If on the recommendation of the Senate, it appears to the Vice-Chancellor that a person appointed as an examiner for any examination of the University ought to be removed from his office or appointment, then except in such cases as may be prescribed, the Vice-Chancellor may, after affording the examiner an opportunity of making representations in person on the matter to the Vice-Chancellor, remove the examiner from the office or appointment by an instrument in writing signed by the Vice-Chancellor.
- (2) Subject to the provisions of regulations made in pursuance of section 9 (5)

of this Act, the Vice-Chancellor may, on the recommendation of the Senate, appoint an appropriate person as examiner in place of the examiner removed in pursuance of subsection(1)of this section.

- (3) It shall be duty of the Vice-Chancellor to sign an instrument of removal in pursuance of this section, to use his best endeavour to cause a copy of this instrument to be served as soon as is reasonably practicable on the person to whom it relates.

## **21. Discipline of students**

- (1) Subject to the provisions of this section, where it appears to the Vice-Chancellor that any student of the University has been guilty of misconduct, the Vice-Chancellor may, in consultation with the Senate and, without prejudice to any other disciplinary power conferred on him by statute or regulations, direct that-
  - (a) the student shall not, during such period as may be specified in the direction, participate in such activities of the University, or make use of such facilities of the University, as may be so specified; or
  - (b) the activities of the student shall, during such period as may be specified in the direction, be restricted in such manner as may be so specified; or
  - (c) the student be rusticated for such period as may be specified in the direction; or
  - (d) the student be expelled from the University.
- (2) Where a direction is given under subsection (1) (c) or (d) of this section in respect of any student, that student may, within the prescribed period and in the prescribed manner, appeal to the Council; and where such an appeal is brought, the Council shall after causing such inquiry to be made in the matter as the Council considers just, confirm or set aside the direction or modify it in such manner as the Council thinks fit.
- (3) The fact that an appeal from a direction is brought in pursuance of subsection (2) of this section shall not affect the operation of the direction while the appeal is pending.
- (4) The Vice-Chancellor may delegate his powers under this section to a Disciplinary Committee consisting of such members of the University as he may nominate.
- (5) Nothing in this section shall be construed as preventing the restriction or termination of a student's activities at the University otherwise than on the ground of misconduct.
- (6) Without prejudice to the provision of subsection (1) of this section, nothing shall prevent the Vice-Chancellor from taking an immediate disciplinary action against a student where he deems fit, and report thereafter to the Senate.

- (7) It is hereby declared that a direction under subsection (1)(a) of this section maybe combined with a direction under subsection (1) (b) of this section.
- (8) No staff or student shall resort to a law court without proof of having exhausted the integral avenues for settling disputes or grievances or for seeking redress.
- (9) The Visitor shall be the final arbiter on staff and student discipline, and his decision shall not be contestable in any court of law in Nigeria.
- (10) Nothing in this subsection shall affect any power of a court of competent jurisdiction to enforce the fundamental right of any aggrieved citizen as enshrined in the Constitution of the Federal Republic of Nigeria 1999.

**[Cap. C23.]**

***Miscellaneous and general***

**22. Exclusion of discrimination on account of race, religion, etc.**

- (1) No person shall be required to satisfy the requirements as to any of the following matters, that is to say, race (including ethnic grounding), sex, place of birth or family origin, or religious or political persuasion, as a condition of becoming or continuing to be a student at the University, the holder of any degree of the University or of any appointment or employment at the University or a member of any body established by virtue of this Act; and no person shall be subjected to any disadvantage or accorded any advantage in relation to the University, by reference to any of those matters.
- (2) Nothing in subsection (1) of this section shall be construed as preventing the University from imposing any disability or restriction on any of the aforementioned persons where such person wilfully refuses or fails on grounds of religious belief to undertake any duty generally and uniformly imposed on all such persons or any group of them which duty, having regard to its nature and the special circumstance pertaining thereto, is in the opinion of the University reasonably justifiable in the national interest.

**23. Restriction on disposal of land by University**

Without prejudice to the provisions of the Land Use Act, the University shall not dispose of or charge any land or an interest in any land (including any land transferred to the University by this Act) except either with the prior written consent either general or special, of the President:

**[Cap. L5.]**

Provided that such consent shall not be required in the case of any lease or tenancy at a rack-rent for a term not exceeding 21 years or lease or tenancy to a member of the University for residential purposes.

**24. Quorum and procedure of bodies established by this Act**

Except as may be otherwise provided by statute or by regulations, the quorum and procedure of any body of persons established by this Act shall be as

determined by that body.

## **25. Appointment of committees, etc.**

- (1) Any body of persons established by this Act shall, without prejudice to the generality of the powers of that body, have power to appoint committees, which need not consist exclusively of members of that body and to authorise a committee established by it-
  - (a) to exercise, on its behalf, such of its functions as it may determine;
  - (b) to co-opt members, and may direct whether or not co-opted members (if any) shall be entitled to vote in that committee.
- (2) Any two or more such bodies may arrange for the holding of joint meetings of those bodies or for the appointment of committees consisting of members of those bodies or any of them and either of dealing with it or of reporting on it to those bodies or any of them.
- (3) Except as may be otherwise provided by statute or by regulations, the quorum and procedure of a committee established or meeting held in pursuance of this section shall be such as may be determined by the body or bodies which have decided to establish the committee or hold the meeting.
- (4) Nothing in the foregoing provisions of this section shall be construed as-
  - (a) enabling statutes to be made otherwise than in accordance with section 13 of this Act; or
  - (b) enabling the Senate to empower any other body to make regulations or to award degrees or other Qualification.
- (5) The Pro-Chancellor and the Vice-Chancellor shall be members of every committee of which the members are wholly or partly appointed by the Council (other than a committee appointed to inquire into the conduct of any officer in question); and the Vice-Chancellor shall be a member of the Council and the Vice-Chancellor shall be a member of every committee of which the members are wholly or partly appointed by the Senate.

## **26. Retiring age of academic staff of the University**

- (1) Notwithstanding anything to the contrary in the Pensions Act, the compulsory retiring age of an academic staff of a University shall be 70 years.

[Cap. P4.]

- (2) A law or rule requiring a person to retire from the public service after serving for 35 years shall not apply to an academic staff of the University.

## **27. Special provisions relating to pension of professors**

A person who retires as a professor having served-

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- (a) a minimum period of fifteen years as a professor in the University or continuously in the service of a university in Nigeria up to the retiring age; and
- (b) who during the period of service was absent from the University only on approved national or University assignments, shall be entitled to pension at a rate equivalent to his last annual salary and such allowances as the Council may, from time to time, determine as qualifying for pension and gratuity, in addition to any other retirement benefits to which he may be entitled.

## **28. Miscellaneous administrative provisions**

- (1) The seal of each University shall be such as may be determined by the Council and approved by the Chancellor, and the affixing of the seal shall be authenticated by any member of the Council and by the Vice-Chancellor, secretary to the Council or any other person authorised by statute.
- (2) Any document purporting to be a document executed under the seal of the University shall be received in evidence and shall, unless the contrary is proved, be presumed to be so executed.
- (3) Any contract or instrument which if made or executed by a person not being a body corporate would not be required to be under seal, may be made or executed on behalf of the University by any person generally or specifically authorised to do so by the Council.
- (4) The validity of any proceedings of any body established in pursuance of this Act shall not be affected by any vacancy in the membership of the body, or by any defect in the appointment of a member of the body or by reason that any person not entitled to do so took part in the proceedings.
- (5) Any member of any such body who has a personal interest in any matter proposed to be considered by that body shall forthwith disclose his interest to the body and shall not vote on any question relating to that matter.
- (6) Nothing in section 12 of the Interpretation Act (which provides for the application in relation to subordinate legislation of certain incidental provisions) shall apply to statutes or regulations made in pursuance of this Act.

### **[Cap. I23.]**

- (7) The power conferred by this Act on any body to make statutes or regulations shall include power to revoke or vary any statute (including the statute contained in the Second Schedule of this Act) or any regulation by a subsequent statute, or, as the case may be, by a subsequent regulation and statute and regulations may make different provisions in reaction to different circumstances.

### **[Second Schedule.]**

- (8) No stamp duty or other duty shall be payable in respect of any transfer of property to the University by virtue of any provision of this Act.

- (9) Any notice or other instrument authorised to be served by virtue of this Act may, without prejudice to any other mode of service, be served by post.

## 29. Interpretation

- (1) In this Act, unless the context otherwise requires-
- "**campus**" means any campus which may be established by each University;
  - "**college**" means any college which may be established by each University;
  - "**Council**" means the Council established by this Act for each University;
  - "**graduate**" means a person on whom a degree, (other than an honorary degree) has been conferred by each University;
  - "**Minister**" means the Minister charged with responsibility for agriculture;
  - "**notice**" means notice in writing;
  - "**office**" does not include the Visitor;
  - "**prescribed**" means prescribed by statutes or regulations;
  - "**professor**" means a person designated as a professor of each University in accordance with provisions made in that behalf by statute or regulations;
  - "**property**" includes rights, liabilities and obligations;
  - "**regulations**" means regulations made by the Senate or the Council;
  - "**Senate**" means the Senate of each University established pursuant to section 3 (1) (c) of this Act;
  - "**statute**" means a statute made by each University under section 12 of this Act and in accordance with the provisions of section 13 of this Act, and "the statutes" means all such statutes as are in force from time to time;
  - "**teacher**" means a person holding a full-time appointment as a member of the teaching or research staff of each University;
  - "**undergraduate**" means a person *in statu pupillari* at each University other than-
    - (a) a graduate; and
    - (b) a person of such description as may be prescribed for the purposes of this definition;
  - "**University**" means any of the Universities of Agriculture established under section 2 of this Act.
- (2) It is hereby declared that where in any provisions of this Act it is laid down that proposals are to be submitted or a recommendation is to be made by one authority to another through one or more intermediate authorities, it shall be the duty of every such intermediate authority to forward any proposals or recommendations received by it in pursuance of that provision to the appropriate authority, but any such intermediate authority may, if it thinks fit, forward therewith its own comments thereon.

## 30. Short title

This Act may be cited as the Federal Universities of Agriculture Act.

**SCHEDULES**  
**FIRST SCHEDULE**  
**[Section 2 (2)]**

***Principal Officers of the University***

***The Chancellor***

1. (1) The Chancellor shall be appointed by the President of Nigeria.
- (2) The Chancellor shall hold office for a period of five years.
- (3) If it appears to the Visitor that the Chancellor should be removed from his office on the ground of misconduct or of inability to perform the functions of his office, the Visitor may by notice in the Federal Gazette remove the Chancellor from office.

***The Pro-Chancellor***

2. (1) The Pro-Chancellor shall be appointed or removed by the President on the recommendation of the Minister.
- (2) Subject to the provisions of this Act, the Pro-Chancellor shall hold office for a period of four years beginning with the date of his appointment.

***The Vice-Chancellor***

3. (1) There shall be a Vice-Chancellor of the University who shall be appointed by the Governing Council in accordance with the provisions of this paragraph.
- (2) Where a vacancy occurs in the post of a Vice-Chancellor, the Council shall-
  - (a) advertise the vacancy in a reputable journal or a widely read newspaper in Nigeria, specifying-
    - (i) the qualities of the persons who may apply for the post; and
    - (ii) the terms and conditions of service applicable to the post, and thereafter draw up a short list of suitable candidates for the post for consideration;
  - (b) constitute a search team consisting of-
    - (i) a member of the Council, who is not a member of the Senate, as chairman;
    - (ii) two members of the Senate who are not members of the Council, one of whom shall be a professor;
    - (iii) two members of Congregation who are not members of the Council, one of whom shall be a professor, to identify and nominate for consideration, suitable persons who are not likely to apply for the post on their own volition because they feel that it is not proper to do so.
- (3) A joint Council and Senate Selection Board consisting of-
  - (a) the Pro-Chancellor, as chairman;



- (b) two members of the Council, not being members of the Senate;
  - (c) two members of the Senate who are professors, but who were not members of the Search Team, shall consider the candidates and persons on the short list drawn up under subparagraph (2) of this paragraph through an examination of their curriculum vitae and interaction with them, and recommend to the Council suitable candidates for further consideration.
- (4) The Council shall select and appoint one candidate from among the three candidates recommended to it under subparagraph (3) of this paragraph and thereafter inform the Visitor.
- [1996 No. 25]
- (5) The President may appoint as Vice-Chancellor anyone of the candidates recommended to him in accordance with the provisions of subparagraph (4) of this paragraph.
- (6) The Vice-Chancellor shall hold office for a single term of five years only on such terms and conditions as may be specified in his letter of appointment.
- (7) For the avoidance of doubt, the provisions of subparagraph (6) of this paragraph shall-
- (a) only be applicable to those appointed to the office of Vice-Chancellor after 1 January, 1993;
  - (b) not confer on a person serving a first term of office as Vice-Chancellor before 1 January, 1993 any right to renewal of the appointment for a further term of four years.
- (8) The Vice-Chancellor may be removed from office by the Visitor after due consultation with the Council and the Senate acting through the Minister of Education

### ***Deputy Vice-Chancellors***

4. (1) There shall be for each University such number of Deputy Vice-Chancellors as the Council may, from time to time, deem necessary for the proper administration of the University.

[1996 No. 25.]

- (2) Where a vacancy occurs in the post of Deputy Vice-Chancellor, the Vice-Chancellor shall forward to the Senate a list of two candidates for each post of Deputy Vice-Chancellor that is vacant.
- (3) The Senate shall select for each vacant post one candidate from each list forwarded to it under subparagraph (2) of this paragraph and forward his name to the Council for confirmation.
- (4) A Deputy Vice-Chancellor shall-
  - (a) assist the Vice-Chancellor in the performance of his functions;

- (b) act in the place of the Vice-Chancellor when the post of the Vice-Chancellor is vacant or if the Vice-Chancellor is, for any reason, absent or unable to perform his functions as Vice-Chancellor; and
  - (c) perform such other functions as the Vice-Chancellor or the Council may, from time to time, assign to him.
- (5) A Deputy Vice-Chancellor-
- (a) shall hold office for a period of two years beginning from the effective date of his appointment and on such terms and conditions as may be specified in his letter of appointment; and
  - (b) may be re-appointed for one further period of two years and no more.

### ***Office of the Registrar***

5. (1) There shall be for each University a Registrar, who shall be the chief administrative officer of the University and shall be responsible to the Vice-Chancellor for the day-to-day administrative work of the University except as regards matters for which the Bursar is responsible in accordance with paragraph 6 (2) of this Schedule.

[1993 No. 55.]

- (2) The person holding the office of the Registrar shall by virtue of that office be secretary to the Council, the Senate, Congregation and Convocation.

### ***Other principal officers of the University***

6. (1) There shall be for each University the following principal officers, in addition to the Registrar, that is-

[1993 No. 55.]

- (a) the Bursar; and
  - (b) the University Librarian,
- who shall be appointed by the Council on the recommendation of the Selection Board constituted under paragraph 8 of this Schedule.
- (2) The Bursar shall be the chief financial officer of the University and be responsible to the Vice-Chancellor for the day-to-day administration and control of the financial affairs of the University.
  - (3) The University Librarian shall be responsible to the Vice-Chancellor for the administration of the university library and the co-ordination of the library services in the University and its campuses, colleges, faculties, schools, departments, institutes and other teaching or research units.
  - (4) Any question as to the scope of the responsibilities of the aforesaid officers shall be determined by the Vice-Chancellor.

### ***Selection Board for other principal officers***

7. (1) There shall be, for the University, a Selection Board for the appointment of principal officers, other than the Vice-Chancellor or Deputy Vice-Chancellor,

which shall consist of-

- (a) the Pro-Chancellor, as chairman;
  - (b) the Vice-Chancellor;
  - (c) four members of the Council not being members of the Senate; and
  - (d) two members of the Senate.
- (2) The functions, procedure and other matters relating to the Selection Board constituted under sub-paragraph (1) of this paragraph shall be as the Council may, from time to time, determine.
- (3) The Registrar, Bursar and Librarian shall hold office for such period and on such terms as to the emoluments of their offices and otherwise as may be specified in their letters of appointment.

### ***Resignation and re-appointment***

8. (1) Any officer mentioned in the foregoing provisions of this Schedule may resign his office-
- (a) in the case of the Chancellor, by notice to the President; and
  - (b) in any other case, by notice to the Council and the Council shall immediately notify the Minister in the case of the Vice-Chancellor.
- (2) Subject to paragraphs 4 and 5 of this Schedule, a person who has ceased to hold an office so mentioned otherwise than by removal for misconduct shall be eligible for re-appointment to that office.

SECOND SCHEDULE  
[Section 9 (2)]  
*University of Agriculture*  
*Statute No.1*  
ARRANGEMENT OF ARTICLES

**ARTICLES**

1. The Council.
2. The Finance and General Purposes Committee.
3. The Senate.
4. Congregation.
5. Convocation.
6. Division of colleges.
7. College Board.
8. Appointments and Promotions Committees.
9. Dean of college.
10. Deputy Dean of college.
11. Director of institute or centre.
12. Head of department.
13. Selection of certain principal officers.
14. Creation of academics posts.
15. Appointment of academic staff.
16. Funding of the University.
17. Agricultural Universities Co-ordination Agency.
18. Interpretation.
19. Citation.

***The Council***

1. (1) The composition of the Council shall be as provided in section 7 of this Act.
- (2) Any member of the Council holding office otherwise than in pursuance of section 7 (a), (b), (c) or (d) of this Act may, by notice to the Council, resign his office.
- (3) A member of the Council holding office otherwise than in pursuance of section 7 (a), (b), (c) or (d) of this Act shall, unless he previously vacates it, vacate that office on the expiration of the period of five years beginning with effect from 1 August in the year in which he was appointed.
- (4) Where a member of the Council holding office otherwise than in pursuance of section 7 (a), (b), (c) or (d) of this Act vacates before the expiration of the period aforesaid, the body or person by whom he was appointed may appoint a successor to hold office for the residue of the term of his predecessor.
- (5) A person ceasing to hold office as a member of the Council otherwise than by

removal for misconduct shall be eligible for re-appointment for only one further period of five years.

- (6) The quorum of the Council shall be five, at least one of whom shall be a member appointed pursuant to section 7 (d), (e), or (h) of this Act.
- (7) If the Pro-Chancellor is not present at a meeting of the Council, such other member of the Council present at the meeting as the Council may appoint as respects that meeting, shall be the chairman at that meeting, and subject to sections 5 and 6 of this Act and the fore-going provisions, the Council may regulate its own procedure.
- (8) Where the Council desires to obtain advice with respect to any particular matter, it may co-opt not more than two persons for that purpose and the persons co-opted may take part in the deliberations of the Council at any meeting but shall not be entitled to vote.

### ***The Finance and General Purposes Committee***

2. (1) The Finance and General Purposes Committee of the Council shall consist of-
  - (a) the Pro-Chancellor, who shall be the chairman of the Committee at any meeting at which he is present;
  - (b) the Vice-Chancellor and Deputy Vice-Chancellors;
  - (c) six other members of the Council appointed by the Council, two of whom shall be selected from among the three members of the Council appointed by the Senate and one member appointed to the Council by Congregation;
  - (d) the Permanent Secretary of the Federal Ministry of Agriculture and Rural Development or, in his absence, such member of his Ministry as he may designate to represent him.
- (2) The quorum of the Committee shall be five.
- (3) Subject to any directions given by the Council, the Committee may regulate its own procedure.

### ***The Senate***

3. (1) The Senate shall consist of-
  - (a) the Vice-Chancellor and Deputy Vice-Chancellors;
  - (b) Deans of colleges;
  - (c) the Directors of institutes and research centres;
  - (d) the Heads of academic departments;
  - (e) the Librarian;
  - (f) one member of not less than the rank of senior lecturer of each college;
  - (g) four persons representing the Congregation.
- (2) The Vice-Chancellor shall be the chairman at all meetings of the Senate when he is present; and in his absence any of the Deputy Vice-Chancellors present at the meeting as the Senate may appoint for that meeting shall be chairman at the meeting.

- (3) The quorum of the Senate shall be one quarter (or the nearest whole number less than one quarter) and subject to paragraph 2 of this article, the Senate may regulate its own procedure.
- (4) An elected member may, by notice to the Senate, resign his office.
- (5) Subject to paragraph (7) of this article, there shall be elections for the selection of elected members which shall be in the prescribed manner on such day in the month of Mayor June in each year as the Vice-Chancellor may, from time to time, determine.
- (6) An elected member shall hold office for the period of two years beginning with 1 August in the year of his election, and may be a candidate at any election held in pursuance of paragraph (5) of this article in the year in which his period of office expires, so however that no person shall be such a candidate if at the end of his current period of office he will hold office as an elected member for a continuous period of six years or would have so held office if he had not resigned it.
- (7) No election held in pursuance of this article in any year if the number specified in the certificate given in pursuance of paragraph (10) of this article does not exceed by more than one the figure which is thrice the number of those elected members holding office on the date of the certificate who do not vacate office during that year in pursuance of paragraph (6) of this article.
- (8) For the avoidance of doubt it is hereby declared that no person shall be precluded from continuing in or taking office as an elected member by reason only of a reduction in the total of non-elected members occurring on or after 30 April in any year in which he is to continue in or take office as an elected member.
- (9) If so requested in writing by any fifteen members of the Senate, the Vice-Chancellor, or in his absence, any of the Deputy Vice-Chancellors duly appointed by him, shall convene a meeting of the Senate to be held not later than the tenth day following that on which the request was received.
- (10) In this article "total of non-elected members" means as respects any year, such number as may be certified by the Vice-Chancellor on 30 April of that year to be the number of persons holding office as members of the Senate on that day otherwise than as elected members.

### ***Congregation***

4. (1) Congregation shall consist of-
  - (a) the Vice-Chancellor and the Deputy Vice-Chancellors;
  - (b) the full-time members of the academic staff;
  - (c) the Registrar;
  - (d) the Bursar;
  - (e) the Librarian;

- (f) the Director of Works;
  - (g) the Director of Physical Planning;
  - (h) the Director of Academic Planning;
  - (i) the Director of Health Services; and
  - (j) every member of the administrative staff who holds a degree other than an honorary degree of any university recognised for the purposes of this statute by the Vice-Chancellor.
- (2) Subject to sections 5 and 6 of the Act, the Vice-Chancellor shall be the chairman at all meetings of Congregation when he is present; and in his absence any of the Deputy Vice-Chancellors present at the meeting as Congregation may appoint for that meeting, shall be the chairman at the meeting.
  - (3) The quorum of Congregation shall be one third (or the whole number nearest to one third) of the total numbers of Congregation or fifty, whichever is less.
  - (4) A certificate signed by the Vice-Chancellor specifying-
    - (a) the total number of members of Congregation for the purposes of any particular meeting or meetings of Congregation; or
    - (b) the names of the persons who are members of Congregation during a particular period, shall be conclusive evidence of that number or as the case may be, of the names of those persons.
  - (5) Subject to the foregoing provision of this article, Congregation may regulate its own procedure.
  - (6) Congregation shall be entitled to express by resolution or otherwise its opinion on all matters affecting the interest and welfare of the University and shall have such other functions in addition to the function of electing a member of the Council, as may be provided by statute or regulations.

### **Convocation**

5. (1) Convocation shall consist of-
  - (a) the officers of the University mentioned in the First Schedule to the Act;
  - (b) all teachers within the meaning of the Act;
  - (c) all other persons whose names are registered in accordance with paragraph (2) of this article.
- (2) A person shall be entitled to have his name registered as a member of Convocation if-
  - (a) he is either a graduate of the University or a person satisfying such requirements as may be prescribed for the purposes of this paragraph; and
  - (b) he applies for the registration of his name in the prescribed manner and pays the prescribed fees.
- (3) Regulations shall provide for the establishment and maintenance of a register for the purposes of this paragraph and subject to paragraph (4) of

this article may provide for the payment from time to time of further fees by persons whose names are on the register and for any person who fails to pay those fees.

- (4) The person responsible for maintaining the register shall, without the payment of any fees, ensure that the names of all persons who are for the time being members of Convocation by virtue of paragraph (1)(a) or (b) of this article are entered and retained on the register.
- (5) A person who reasonably claims that he is entitled to have his name on the register shall be entitled on demand to inspect the register or a copy of the register at the principal offices of the University at all reasonable times.
- (6) The register shall, unless the contrary is proved, be sufficient evidence that any persons named therein is, and that any person not named therein is not, a member of Convocation; but for the purpose of ascertaining whether a particular person was such a member on a particular date, any entries in and deletions from the register made on or after that date shall be disregarded.
- (7) The quorum of Convocation shall be fifty or one third (or the whole number nearest to one third) of the total number of members of Convocation, whichever is less.
- (8) Subject to section 5 of this Act, the Chancellor shall be the chairman at all meetings of Convocation when he is present, and in his absence the Vice-Chancellor shall be the chairman at the meeting.
- (9) Convocation shall have such other functions, in addition to the functions of appointing a member of the Council, as may be provided by statute or regulations.

### ***Division of colleges***

6. Each college shall be divided into such number of branches as may be prescribed.

### ***College Board***

7. (1) There shall be established in respect of each college a College Board, which, subject to provisions of this statute, and subject to the directions of the Vice-Chancellor, shall-
  - (a) regulate the teaching and study of, and the conduct of examinations connected with the subjects assigned to the college;
  - (b) deal with any other matter assigned to it by statute or by the Vice-Chancellor or by the Senate; and
  - (c) advise the Vice-Chancellor or the Senate on any matter referred to it by the Vice-Chancellor or the Senate.
- (2) Each College Board shall consist of-
  - (a) the Vice-Chancellor;
  - (b) the Deputy Vice-Chancellor;
  - (c) the Dean;



- (d) the persons severally in charge of the departments of the college;
  - (e) such of the teachers assigned to the college and having the prescribed qualifications as the Board may determine; and
  - (f) such persons whether or not members of the University as the Board may determine with the general or special approval of the Senate.
- (3) The quorum of the Board shall be six members or one quarter, (whichever is greater), of the members for the time being of the Board; and subject to the provisions of this statute and to any provisions of this article and to any provision made by regulations in that behalf, the Board may regulate its own procedure.

### ***Appointments and Promotions Committee***

8. (1) There shall be an Appointments and Promotions Committee of the Council which shall ultimately be responsible for all appointments, promotions and discipline of all categories of senior staff in the University, under the chairmanship of the Vice-Chancellor.
- (2) The Committee shall operate where necessary through the Senate or Selection Board or ad-hoc Committees and its recommendations shall be subject to the approval of the Council.

### ***Dean of college***

9. (1) The Dean of a college shall be a professor appointed by the Appointments and Promotions Committee and such Dean shall hold office for a term of three years, and shall be eligible for re-appointment for another term of three years after which he may not be re-appointed again until two years have elapsed.
- (2) The Dean shall be the chairman at all meetings of the College Board when he is present and shall be a member of all committees and other boards appointed by the College.
- (3) The Dean of a college shall exercise general superintendence over the academic and administrative affairs of the college and it shall be the function of the Dean to present to Convocation or for the conferment of degrees on persons of the University at examinations held in the branches of learning for which responsibility is allocated to that college.
- (4) There shall be a committee to be known as the Committee of Deans consisting of all Deans of the colleges and that Committee shall advise the Vice-Chancellor on all academic matters and on particular matters referred to the University Council.

### ***Deputy Dean of college***

10. (1) There shall be a Deputy Dean of college who shall be appointed by the Senate on the recommendation of the Dean.

- (2) The Deputy Dean shall be appointed for two years in the first instance and may be re-appointed for a further period of two years after which he shall not be entitled to re-appointment until after two years.

#### ***Director of institute or centre***

11. (1) The Director of an institute or of a centre shall be appointed by the Appointments and Promotions Committee for academic staff, and such Director shall hold office for a period of three years and shall be eligible for re-appointment for another term of three years after which he may not be appointed again until two years have elapsed.
- (2) The Director of an institute or centre shall exercise general superintendence over the affairs of the institute or centre.

#### ***Head of department***

12. (1) The Head of a department shall be appointment by the Vice-Chancellor and such Head shall hold office for a period of three years and shall be eligible for re-appointment for another term of three years after which he may not be appointed again until two years have elapsed.
- (2) The Head of a department shall exercise general superintendence over the academic and administrative affairs of the department.

#### ***Creation of academic posts***

13. Recommendations for the creation of posts other than those mentioned in article 10 of this statute shall be made by Senate to the Council through the Finance and General Purposes Committee.

#### ***Appointment of academic staff***

14. Subject to this Act and statutes deriving therefrom, the filling of vacancies in academic posts (including newly created ones) shall be the responsibility of the Appointments and Promotions Committee, notwithstanding the fact that the Vice-Chancellor shall have the power to make temporary appointments to academic and non-academic positions for a period not exceeding twelve calendar months.

#### ***Funding of the University***

15. (1) The Federal Ministry of Agriculture and Rural Development shall have responsibility for agricultural education in the University similar to the responsibility of the Federal Ministry of Education in general universities.
- (2) Not withstanding the provisions of the National Universities Commissions Act, the University shall receive funds directly from the Federal Ministry of Agriculture and Rural Development and from other national and international agencies.

### ***Agricultural Universities Co-ordination Agency***

- 16.** The Agricultural Universities Co-ordination Agency established in the Federal Ministry of Agriculture and Rural Development shall have the responsibility for monitoring and co-ordinating the academic and physical development of the Universities of Agriculture.

### ***Functions of the Agency***

- 17.** Subject to sections 12 (3) and 20 (1) of the Act, the Agricultural Universities Co-ordination Agency shall have responsibility for monitoring and co-ordinating the academic and physical development and have responsibility-
- (a) to advise the President and Visitor to the Universities of Agriculture, through the Minister, on matters relating to agricultural education, adaptive research and out-reach extension services programme development in keeping with national priorities;
  - (b) to advise on the conditions of service and related establishments matters;
  - (c) to advise on the establishment and location of Agricultural Universities and related agricultural institutions;
  - (d) to advise on the accreditation of academic programmes of Universities of Agriculture and schools/colleges of Agriculture, Forestry, Fisheries, Soil Conservation, Animal Health, Wildlife Conservation, etc.; and
  - (e) for other specific functions as may be assigned to it from time to time by the Federal Government of Nigeria.
- 18.** There shall be for the Agency a Board charged with the superintendence of the Agency, subject to section 20 (1) of the Act and shall consist of-
- (a) a chairman and the following other members, that is-
  - (b) the Permanent Secretary, Federal Ministry of Agriculture and Rural Development;
  - (c) the Vice-Chancellor of each University of Agriculture;
  - (d) the Permanent Secretaries of the following Federal Ministries, that is-
    - (i) Science and Technology;
    - (ii) Education;
    - (iii) National Planning Commission;
    - (iv) Finance;
  - (e) a representative of the National Association of Chambers of Commerce, Industries, Mines and Agriculture (NACCIMA);
  - (f) a representative of Farmer's Organisations;
  - (g) three members appointed by the President on individual merit and a nationwide basis to represent commercial, agricultural, industrial and professional interests and such other national interests as are not otherwise represented;
  - (h) the Executive Secretary as an ex-officio member.

### ***Statutory Committees of the Board***

19. (1) The Board constituted under article 18 of this statute shall be assisted in the performance of its functions by two Statutory Committees, the Finance Committee and the Development Committee.
- (2) The Finance Committee shall assist the Board in maintaining an agency fund for running the Agency and in the allocation of funds to the Universities of Agriculture and constituent affiliates.'
- (3) The Development Committee shall assist the Board in the academic and physical development of the Universities of Agriculture and constituent affiliates.
- (4) The Board shall have power to appoint such committee as will assist it in performing its statutory functions.

### ***Tenure of office of members of the Board***

20. Subject to the provisions of this statute, a person appointed to be a members of the Board, not being a public officer, shall hold office for a period of five years from the date of his appointment or for such other period as may be specified in his instrument of appointment.

### ***The Executive Secretary of the Agency***

21. (1) There shall be for the Agency established under article 17 of this statute an Executive Secretary, to be appointed by the President and Visitor to the Universities of Agriculture, on the advice of the Minister.
- (2) The Executive Secretary shall be the chief executive of the Agency and shall be responsible for the execution of the policy of the Agency and the day-to-day running of the affairs of the Agency.
- (3) The Executive Secretary shall hold office for a period of five years and shall be eligible for re-appointment for another term of five years as the President may determine.
- (4) The Executive Secretary shall be assisted in the management of the Agency by an Agency Secretariat as may be determined by the Agency.
22. In this statute, the expression "the Act" means the Universities of Agriculture Act and any word or expression defined in the Act has the same meaning in this statute.
23. This statute may be cited as the Universities of Agriculture Statute No. 1.

## **CHAPTER F22**

FEDERAL UNIVERSITIES OF AGRICULTURE ACT

### **SUBSIDIARY LEGISLATION**

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No Subsidiary Legislation

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# Federal Republic of Nigeria

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Government Notice No. 8

The following is published as Supplement to this Gazette

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## **ARRANGEMENTS OF SECTIONS**

### **SECTION**

1. Amendment of No. 11 of 1993
2. Amendment of Section 2
3. Insertion of New Section 2A, 2AA AND 2AAA
4. Amendment of Section 3
5. Insertion of Subsections (9) – (14)
6. Amendment of Section 4
7. Insertion of New Section 7A, 7AA AND 7AAA
8. Citations

# THE UNIVERSITIES (MISCELLANEOUS PROVISIONS) (AMENDMENT) ACT, 2003.

## 2007 ACT No. 1

AN ACT TO AMEND THE UNIVERSITIES (MISCELLANEOUS PROVISIONS) ACT NO. 11 OF 1993 AND PROVIDE FOR THE AUTONOMY OF UNIVERSITIES; AND OTHER RELATED MATTERS

[10<sup>th</sup> Day of July, 2003]

ENACTED by the National Assembly of the Federal Republic of Nigeria-

1. The Universities (Miscellaneous Provisions) Act 1993 (in this Act referred to as “the Principal Act”) as amended is further amended as set out in this Act
2. Substitute Section 2 of the Principal Act for a new Section 2-2 –
  - (1) There shall be a council for each of the Universities consisting of:
    - (a) the Pro-Chancellor;
    - (b) the Vice-Chancellor;
    - (c) the Deputy Vice-Chancellors;
    - (d) one person from the Federal Ministry responsible for Education;
    - (e) four persons representing a variety of interest and broadly representative of the whole Federation to be appointed by the National Council of Ministers;
    - (f) four persons appointed by the Senate from among its members;
    - (g) two persons appointed by the Congregation from among its members; and
    - (h) one person appointed by Convocation from among its members.
  - (2) Persons to be appointed to the Council shall be of proven integrity, knowledgeable and familiar with the affairs and tradition of the University.
3. Insert immediately after section 2 of the Principal Act sections-
  - 2A. The Council so constituted shall have a tenure of four years from the date of its inauguration provided that where a Council is found to be incompetent and corrupt it shall be dissolved by the Visitor and the new Council shall be immediately constituted, for the effective functioning of the University.
  - 2AA. The powers of the Council shall be exercised as in the Law and Statutes of each University and to that extent establishment circulars that are inconsistent with the Laws and Statutes of the University shall not apply to the Universities.
  - 2AAA (1) The Governing Council of a University shall be free in the discharge of its functions and exercise of its responsibilities for the good management, growth and development of the University.



- (2) The Council of a University in the discharge of its functions shall ensure that disbursement of funds of the University complies with the approved budgetary ratio for –
- (a) personnel cost;
  - (b) overhead cost;
  - (c) research and development;
  - (d) library developments; and
  - (e) the balance in expenditure between academic vis-à-vis non-academic activities”.

4. Section 3 of the Principal Act is amended as follows –

- (a) in sub-section (1) by substituting for the words – “who shall be appointed by the President, Commander-in-Chief of the Armed Forces”

*appearing in lines 2 and 3 the following words:*

“who shall be appointed by the Governing Council,”

- (b) in subsection (4) by substituting for the words–

“The Council shall select one candidate from among the three candidates recommended to it under subsection (3) of this section and forward his name to the President, Commander-in-Chief of the Armed Forces,”

*the following words –*

“The Council shall select and appoint as the Vice-Chancellor one candidate from among the three candidates recommend to it: under subsection (3) of this section and thereafter inform the Visitor;”

- (c) in subsection (8) by substituting for the words –

“The Vice-Chancellor may be removed from office by the Visitor after due consultation with the Council and the Senate acting through the Minister of Education,”

*with the following words –*

“The Vice-Chancellor may be removed from office by the Governing Council on grounds of gross misconduct or inability to discharge the functions of his office as a result of infirmity of the body or mind, at the initiative of the Council, Senate or the Congregation after due process”.

5. Insert the following subsection immediately after the existing section 3 (8) of the Principal Act –

- “(9) When the proposal for the removal of the Vice-Chancellor is made, the Council shall constitute a joint committee of Council and Senate consisting of–

- (i) three members of the Council, one of whom shall be the Chairman of the Committee, and
- (ii) two members of the Senate, provided that where the ground for removal is infirmity of the body or mind, the Council shall seek appropriate medical opinion.

- (10) The Committee shall conduct investigation into the allegations made against the Vice-Chancellor and shall report its findings to the Council.
  - (11) The Council may where the allegations are proved remove the Vice-Chancellor or apply any other disciplinary action it may deem fit and notify the Visitor accordingly provided that a Vice-Chancellor who is removed shall have right of appeal to the Visitor.
  - (12) There shall be no sole administration in any Nigerian University.
  - (13) In any case of a vacancy in the office of the Vice-Chancellor, the Council shall appoint an acting Vice-Chancellor on recommendation of the Senate.
  - (14) An acting Vice-Chancellor in all circumstances shall not be in office for more than 6 months."
6. Section 4 of the Principal Act is amended by inserting the following subsections –
- "(6) A Deputy Vice-Chancellor may be removed from office for good cause by the Council acting on the recommendations of the Vice-Chancellor and Senate;
  - (7) "*Good Cause*" for the purpose of this section means gross misconduct or inability to discharge the functions of his office arising from infirmity of body or mind"
7. Insert immediately after Section 6 (5) (c) of the Principal Act, the following Sections–
- 7A–
- (1) There shall be a Senate for each of the Universities consisting of–
    - (a) the Vice-Chancellor;
    - (b) the Deputy Vice-Chancellor;
    - (c) all Professors of the University;
    - (d) all Deans, Provosts and Directors of academic units of the University;
    - (e) all Heads of Academic Department, units and research institutes of the University;
    - (f) the University Librarian; and
    - (g) academic members of the Congregation who are not professors as specified in the Laws of each University.
  - (2) The Senate shall have powers in all academic matters including the organization and control of–
    - (a) teaching and research;
    - (b) admission of students;
    - (c) award of degrees including Honoris Causa, Certificates and Diplomas;
    - (d) promotion of research; and
    - (e) the exercise of other functions in accordance with the Laws and Statutes of its University.

- 7AA (1) There shall be a Visitor for each of the Universities.  
(2) The Visitor shall cause a visitation to each University when necessary, at least every five years.  
(3) The Visitor shall make the report of such visitations and white paper thereon available to the Council which shall implement same.

7AAA. Students shall—

- (a) be represented in the University's Students Welfare Board and other committees that deal with the affairs of students;  
(b) participate in various aspects of curriculum development;  
(c) participate in the process of assessing academics staff in respect of teaching; and  
(d) be encouraged to be more self-assured as part of the national development process.

8. This Act may be cited as the Universities (Miscellaneous Provisions) (Amendment) Act, 2003.

I certify, in accordance with Section 2 (1) of the Acts Authentication Act, Cap. 4; Laws of the Federation of Nigeria 1990, that this is a true copy of the Bill passed by both Houses of the National Assembly.

**IBRAHIM SALIM, CON**  
*Clerk to the National Assembly*  
*3<sup>rd</sup> day of July, 2003.*

### **EXPLANATORY MEMORANDUM**

This Act provides for the amendment of the Universities (Miscellaneous Provisions) Act No. 11 of 1993 and makes new provisions, among other things, for the autonomy, management and re-organization of the Universities in Nigeria.

## SCHEDULE TO THE UNIVERSITIES (MISCELLANEOUS PROVISIONS) (AMENDMENT) BILL, 2003

(1) <i>Short title of the Bill</i>	(2) <i>Long rule of the Bill</i>	(3) <i>Summary of the contents of the Bill</i>	(4) <i>Date passed by the Senate</i>	(5) <i>Date passed by the House of Representatives</i>
The Universities (Miscellaneous Provisions) (Amendment) Bill, 2003	An Act to amend the Universities (Miscellaneous Provision) Act No. 11 of 1993 and provided related for the autonomy of Universities and other related matters	This Bill seeks to amend the Universities (Miscellaneous Provision) Act No. 11 of 1993 and make new provisions, among other things, for the autonomy, management and re-organization of the Universities in Nigeria.	28 <sup>th</sup> May, 2002	2 <sup>nd</sup> June, 2003

I certify that this Bill has been carefully compared by me with the decision reached by the National Assembly and found by me to be true and correct decision of the Houses and is in accordance with the provisions of the Acts Authentication Act Cap. 4, Laws of the Federation of Nigeria, 1990.

IBRAHIM SALIM, CON  
*Clerk to the National Assembly*  
3<sup>rd</sup> day of July, 2003.

CHIEF OLUSEGUN OBASANJO, GCFR  
*President of the Federal Republic of Nigeria*  
10<sup>th</sup> day of July, 2003.

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