

FUNAAB

FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA, NIGERIA



UNIVERSITY CALENDAR

2019 - 2022



SENATE BUILDING

CONTENTS

TITLE	PAGE
THE GENESIS, NATURE AND NURTURE OF THE FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA	1
ORGANOGRAM OF FUNAAB	6
OFFICE OF THE VICE-CHANCELLOR	7
OFFICE OF THE DEPUTY VICE-CHANCELLOR (ACADEMICS)	9
OFFICE OF THE DEPUTY VICE-CHANCELLOR (DEVELOPMENT)	10
THE REGISTRY	11
BURSARY	17
'NIMBE ADEDIPE LIBRARY	20
STUDENT AFFAIRS DIVISION	25
ACADEMIC PLANNING UNIT	26
OFFICE OF ADVANCEMENT	28
DIRECTORATE OF PHYSICAL PLANNING	30
DIRECTORATE OF INTERNAL AUDIT	31
PROCUREMENT UNIT	32
DIRECTORATE OF WORKS AND SERVICES	33
STUDENTS' INDUSTRIAL WORK EXPERIENCE SCHEME (SIWES)	34
AGRICULTURAL MEDIA RESOURCES AND EXTENSION CENTRE (AMREC)	37
ICT RESOURCE CENTRE (ICTREC)	39
CENTRAL LABORATORY AND BIOTECHNOLOGY CENTRE	43
FEDERAL MINISTRY OF ENVIRONMENT/FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA	
LINKAGE CENTRE FOR FOREST CONSERVATION AND BIODIVERSITY (FMENV/FUNAAB)	44
DIRECTORATE OF TECHNOLOGISTS AND TECHNICAL STAFF (DITTECS)	45
DIRECTORATE OF SPORTS	46
FUNAAB ENTERPRISES	48
DIRECTORATE OF UNIVERSITY FARMS (DUFA RMS)	49
CENTRE FOR ENTREPRENEURIAL STUDIES (CENTS)	50
DIRECTORATE OF ENVIRONMENTAL MANAGEMENT (DEM)	51
CENTRE FOR COMMUNITY BASED FARMING SCHEME (COBFAS)	53
UNIVERSITY HEALTH CENTRE	55
CENTRE OF EXCELLENCE IN AGRICULTURAL DEVELOPMENT AND SUSTAINABLE ENVIRONMENT (CEADESE)	59
INSTITUTE FOR HUMAN RESOURCES DEVELOPMENT (INHURD)	62
INTERNATIONAL CENTRE FOR PROFESSIONAL DEVELOPMENT (ICPD)	67
THE POSTGRADUATE SCHOOL	69
PART-TIME DEGREE PROGRAMME	71
DIRECTORATE OF RESEARCH, INNOVATIONS AND PARTNERSHIPS (DRIP)	73
UNAAB MICROFINANCE BANK NIGERIA LIMITED	76
FUNAAB JOURNALS	79
DIRECTORATE OF FUCONS LIMITED	81
FUNAAB STAFF SCHOOL	84
FUNAAB INTERNATIONAL SCHOOL (FUNIS)	85
FUNAAB ZOO PARK	86
FUNAAB RADIO	87
SERVICOM UNIT	88

CONTENTS

TITLE	PAGE
ACADEMIC STRUCTURE OF FUNAAB	89
ACADEMIC PROGRAMMES OF FUNAAB	93
REGISTRATION PROCEDURES FOR FRESH AND RETURNING STUDENTS	99
REGULATIONS GOVERNING THE OPERATION OF THE COURSE SYSTEM	103
REGULATIONS GOVERNING THE CONDUCT OF EXAMINATIONS	111
PRIZES	114
SCHOLARSHIPS	117
STUDENTS' DRESS CODE	118
BACHELOR OF AGRICULTURE (B.AGRIC.) PROGRAMME	128
(WITH ONE YEAR FARM PRACTICAL)	
COLLEGE OF AGRICULTURAL MANAGEMENT AND RURAL DEVELOPMENT (COLAMRUD)	140
• DEPARTMENT OF AGRICULTURAL ADMINISTRATION	143
• DEPARTMENT OF AGRICULTURAL ECONOMICS AND FARM MANAGEMENT	149
• DEPARTMENT OF AGRICULTURAL EXTENSION AND RURAL DEVELOPMENT	159
• DEPARTMENT OF COMMUNICATION AND GENERAL STUDIES	169
COLLEGE OF ANIMAL SCIENCE AND LIVESTOCK PRODUCTION (COLANIM)	177
• DEPARTMENT OF ANIMAL BREEDING AND GENETICS	178
• DEPARTMENT OF ANIMAL NUTRITION	185
• DEPARTMENT OF ANIMAL PHYSIOLOGY	192
• DEPARTMENT OF ANIMAL PRODUCTION AND HEALTH	199
• DEPARTMENT OF PASTURE AND RANGE MANAGEMENT	206
COLLEGE OF BIOSCIENCES (COLBIOS)	211
• DEPARTMENT OF BIOCHEMISTRY	213
• DEPARTMENT OF MICROBIOLOGY	224
• DEPARTMENT OF PURE AND APPLIED BOTANY	236
• DEPARTMENT OF PURE AND APPLIED ZOOLOGY	247
COLLEGE OF ENGINEERING (COLENG)	259
• DEPARTMENT OF AGRICULTURAL AND BIO-RESOURCES ENGINEERING	261
• DEPARTMENT OF CIVIL ENGINEERING	283
• DEPARTMENT OF ELECTRICAL/ELECTRONICS ENGINEERING	300
• DEPARTMENT OF MECHANICAL ENGINEERING	321
• DEPARTMENT OF MECHATRONICS ENGINEERING	337
COLLEGE OF ENVIRONMENTAL RESOURCES MANAGEMENT (COLERM)	350
• DEPARTMENT OF AQUACULTURE AND FISHERIES MANAGEMENT	352
• DEPARTMENT OF ENVIRONMENTAL MANAGEMENT AND TOXICOLOGY	365
• DEPARTMENT OF FORESTRY AND WILDLIFE MANAGEMENT	387
• DEPARTMENT OF WATER RESOURCES MANAGEMENT AND AGRICULTURAL METEOROLOGY	403
COLLEGE OF FOOD SCIENCE AND HUMAN ECOLOGY (COLFHEC)	423
• DEPARTMENT OF FOOD SCIENCE AND TECHNOLOGY	425
• DEPARTMENT OF HOME SCIENCE AND MANAGEMENT	440
• DEPARTMENT OF HOSPITALITY AND TOURISM	462
• DEPARTMENT OF NUTRITION AND DIETETICS	479
COLLEGE OF MANAGEMENT SCIENCES (COLMAS)	493
• DEPARTMENT OF ACCOUNTING	495
• DEPARTMENT OF BANKING AND FINANCE	508

CONTENTS

TITLE	PAGE
• DEPARTMENT OF BUSINESS ADMINISTRATION	520
• DEPARTMENT OF ECONOMICS	537
• DEPARTMENT OF ENTREPRENEURIAL STUDIES	552
COLLEGE OF PLANT SCIENCE AND CROP PRODUCTION (COLPLANT)	567
• DEPARTMENT OF CROP PROTECTION	569
• DEPARTMENT OF HORTICULTURE	575
• DEPARTMENT OF PLANT BREEDING AND SEED TECHNOLOGY	582
• DEPARTMENT OF PLANT PHYSIOLOGY AND CROP PRODUCTION	588
• DEPARTMENT OF SOIL SCIENCE AND LAND MANAGEMENT	595
COLLEGE OF PHYSICAL SCIENCES (COLPHYS)	603
• DEPARTMENT OF CHEMISTRY	604
• DEPARTMENT OF COMPUTER SCIENCE	617
• DEPARTMENT OF MATHEMATICS	633
• DEPARTMENT OF PHYSICS	647
• DEPARTMENT OF STATISTICS	660
COLLEGE OF VETERINARY MEDICINE (COLVET)	674
• VETERINARY TEACHING HOSPITAL	708
UNIVERSITY SENIOR NON-TEACHING STAFF	709
UNIVERSITY JUNIOR STAFF	756
UNIVERSITY COMMITTEES	769
FEDERAL UNIVERSITIES OF AGRICULTURE ACT	795
NAME INDEX	833

**VISITOR AND PRINCIPAL OFFICERS
OF THE UNIVERSITY**

Visitor;

His Excellency

PRESIDENT MUHAMADU BUHARI (GCFR)

President and Commander-in-Chief of the Armed Forces
Federal Republic of Nigeria

PRINCIPAL OFFICERS

Chancellor

His Royal Eminence

EDIDEM EKPO OKON, ABASI-OTU V

Obong of Calabar, Natural Ruler, Treaty King and
Grand Patriarch of Efik Eburutu Kingdom.

Pro-Chancellor and Chairman of Governing Council

DR.(BARR.) ABOKI ZHAWA (OON)

B.A (Igbaja), LL.B, B.L (Abuja), M.Sc (ABU), Ph.D. (Jos)

Vice-Chancellor

PROFESSOR FELIX KOLAWOLE SALAKO

B.Agric., M. Sc. (Nigeria), Ph.D. (Ibadan), FSSN

Deputy Vice-Chancellor (Academic)

PROFESSOR (MRS.) MORENIKE A. DIPEOLU

DVM, MVPH, Ph.D. (Ibadan), FCVSN

Deputy Vice-Chancellor (Development)

PROFESSOR LATEEF O. SANNI

B.Sc. (Abeokuta), M.Sc., Ph.D. (Ibadan), FNIFST

Registrar

DR. HAKEEM ADEBOLA ADEKOLA

B.A, MPP, Ph.D. (Ogun), FCIDA, FCIA

Bursar

MR.CHUKWUNWIKI EZEKPEAZU

B.Sc. (Nigeria), M.Sc. (Abuja), FCA

University Librarian

DR. (MRS.) FEHINTOLA N. ONIFADE

B.A. (Lagos), MLS, Ph.D. (Ibadan)



His Excellency

MUHAMADU BUHARI (GCFR)

President, Commander-in-Chief of the Armed Forces
Federal Republic of Nigeria

Visitor



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EDIDEM EKPO OKON, ABASI-OTU V

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of Efik Eburutu Kingdom*

Chancellor



DR.(BARR.) ABOKI ZHAWA (OON)

B.Th. (Igbaja), LL.B, B.L (Abuja),M.Sc. (ABU, Zaria), Ph.D. (Jos)

Pro-Chancellor & Chairman of Council



PROFESSOR FELIX KOLAWOLE SALAKO
B.Agric, M. Sc. (Nigeria), Ph.D. (Ibadan), FSSN

Vice-Chancellor



PROFESSOR (MRS) MORENIKE A. DIPEOLU

DVM, MVPH, Ph.D (Ibadan), FCVSN

Deputy Vice-Chancellor (Academic)



PROFESSOR LATEEF O. SANNI

B.Sc. (Abeokuta), M.Sc., Ph.D. (Ibadan), FNIFST

Deputy Vice-Chancellor (Development)



DR. HAKEEM ADEBOLA ADEKOLA
B.A, MPP, Ph.D (Ogun), FCIDA, FCIA

Registrar and Secretary to the Governing council,
Senate and Congregation



MR. CHUKWUNWIKE EZEKPEAZU

B.Sc. (Nigeria), M.Sc. (Abuja), FCA

Bursar



DR. (MRS) FEHINTOLA N. ONIFADE

B.A. (Lagos), MLS, Ph.D. (Ibadan)

University Librarian

OUR VISION

To be a Centre of Excellence in knowledge generation,
towards global development and the sustainability of
an environment-friendly society

OUR MISSION

To build great leaders, found worthy in
learning and character

To generate and advance knowledge through
teaching, research and provision of excellent
learning conditions.

To contribute to sustainable development
through community engagements.

CORE VALUES

Excellence
Integrity
Global Relevance
Innovation
Service to Humanity



THE GENESIS, NATURE AND NURTURE OF THE FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA

The Federal University of Agriculture, Abeokuta, (FUNAAB) was established on January 1, 1988 by the Federal Government when four Universities of Technology, earlier merged in 1984, were demerged. This led to the creation of the first two Universities of Agriculture in Abeokuta and Makurdi.

On the same date, Professor Nurudeen Olorun-Nimbe Adedipe was appointed the pioneer Vice-Chancellor of the University. Professor Adedipe assumed office on January 28, 1988, the date which has been adopted as the foundation day of the University.

Prior to the emergence of FUNAAB, the Federal Government had established the Federal University of Technology, Abeokuta (FUTAB) in 1983. Then, in 1984, it was merged with the University of Lagos and had its name changed to the College of Science and Technology, Abeokuta (COSTAB), before the demerger of January, 1988.

The University started off from the old Campus of Abeokuta Grammar School, Isale-Igbein, Abeokuta and moved to the permanent site along Alabata Road in 1997. This has been adjudged one of the fastest pace of permanent site development in the history of Nigerian University System.

The University started with five colleges in October 1988 as follows:

1. College of Agricultural Management, Rural Development and Consumers Studies (COLAMRUCS)

2. College of Animal Science and Livestock Production (COLANIM)
3. College of Environmental Resources Management (COLERM)
4. College of Natural Sciences (COLNAS)
5. College of Plant Science and Crop Production (COLPLANT)

Two additional Colleges, College of Engineering (COLENG) and College of Veterinary Medicine (COLVET) were introduced in March, 2002. In 2008/2009 Academic Session, the College of Agricultural Management, Rural Development and Consumer Studies was split, with two Colleges emerging as follows:

1. College of Food Science and Human Ecology (COLFHEC)
2. College of Agricultural Management and Rural Development (COLAMRUD)

The College of Management Sciences (COLMAS) was created on October 17, 2011 following the directive of the President and Commander-in-Chief of the Federal Republic of Nigeria, Dr. Goodluck Ebele Jonathan, GCFR, to all specialized Federal Universities to diversify their academic programmes to increase access to higher education by Nigerians.

In 2014/2015 Session, the College of Natural Sciences (COLNAS) metamorphosed into the following Colleges:

1. College of Biosciences (COLBIOS)
2. College of Physical Sciences (COLPHYS).

GOVERNING COUNCIL

The first Council was constituted on May 18, 1989 under the chairmanship of Alhaji Muhammadu Jega, former Head of Service and Secretary to the Sokoto State Government. On September 1, 1990, the Council was reconstituted while Alhaji Muhammadu Jega remained the Chairman. The second Governing Council was constituted in 2000 for five years, with Alhaji Sanni Bagiwa Idris as Chairman. The third Council came on board in 2005 and was dissolved in November, 2007 by the Federal Government. Elder Brigadier General (Rtd.) Bassey Asuquo, a one-time Military Administrator of Kogi, Edo and Delta States respectively, was the Chairman. The fourth Council was constituted in January 2009 with Mr. Raphael Oluwole Osayameh as Chairman, He was later replaced with Chief Lawrence Olakunle Ayinde Osayemi. The fifth Council was constituted in April 2013 with Senator Sir (Dr) Adeseye Ogunlewe as Chairman. The current Council was constituted in May 2017 with Dr. (Barr.) Aboki Zhawa as Chairman.

CHANCELLORS

Since inception, FUNAAB has had four Chancellors. The pioneer Chancellor was His Royal Highness Alhaji Kabir Umar, the Emir of Katagum in Bauchi State. He was

appointed in 1989. Next was His Royal Highness Oba Adeyinka Oyekan, the Oba of Lagos (now late). He served for a brief period from 2001-2003. The immediate past Chancellor was His Royal Majesty, Obi (Prof.) Joseph Chike Edozien, the Asagba of Asaba in Delta State, a renowned and retired Professor of Medicine of the University of Ibadan. The current Chancellor is His Royal Eminence Ediden Ekpo Okon, Abasi Otu V.

VICE-CHANCELLORS

The foundation Vice-Chancellor was Professor Nurudeen Adedipe, who served for two terms of four years each: January 8, 1988 to December 31, 1991 and January 1, 1992 to December 31, 1995. The second Vice-Chancellor was Professor Julius Amioba Okojie, who acted from January 1, 1996 till September 2, 1996 when he became a substantive Vice-Chancellor and served for one term of five years which ended on 31st August, 2001. The third Vice-Chancellor was Professor Israel Folorunso Adu, who served from September 1, 2001 to August 31, 2006. Professor Ishola Adamson acted as Vice-Chancellor from September 1, 2006 till May 24, 2007 when the fourth Vice-Chancellor, Professor Oluwafemi Olaiya Balogun was appointed on May 24, 2007 and served for a period of five years. The fifth Vice-Chancellor, Professor Olusola Bandele Oyewole was appointed in May, 2012. He also served for five years. Professor Ololade A. Enikuomhin acted as Vice-Chancellor from May 24, 2017 to October 31, 2017. The current Vice-Chancellor, Professor Felix Kolawole Salako assumed office on November 1, 2017.

DEPUTY VICE-CHANCELLORS

FUNAAB has had sixteen Deputy Vice-Chancellors to date. They are:

- i. Professor G. M. Babatunde: 1st September, 1991 to 31st July, 1994.
- ii. Professor J. A. Okojie: 1st August, 1994 to 1st September, 1996
- iii. Professor I. F. Adu: 7th December, 1996 to 6th December, 1998 and 7th December, 1998 to 6th December, 2000 (2 terms)
- iv. Professor T. O. Tayo: 7th December, 2000 to 6th December, 2004 (2 terms)
- v. Professor A. R. T. Solarin: 7th December, 2004 to 6th December, 2006.
- vi. Professor I. C. Eromosele, DVC (Academic): 14th September, 2007 to 13th September, 2009.
- vii. Professor O. J. Ariyo, DVC (Development): 14th September, 2007 to 13th September, 2009.
- viii. Professor C. F. I. Onwuka, DVC (Academic): 18th September, 2009 to 17th September, 2011.
- ix. Professor S. T. O. Lagoke, DVC (Development): 18th September, 2009 to 17th September, 2011.
- x. Professor T. A. Arowolo, DVC (Academic): 18th September, 2011 to 17th September, 2013.
- xi. Professor F. K. Salako, DVC (Development): 19th September, 2011 to

31st December, 2015 (2 terms).

- xii. Professor M. A. Waheed, DVC (Academic): 18th September, 2013 to 31st December, 2015.
- xiii. Professor C. O. Eromosele, DVC (Academic): 7th January, 2016 to 7th January, 2018
- xiv. Professor O. A. Enikuomehin, DVC (Development): 7th January, 2016 to 23rd May, 2017
- xv. Professor L. O. Sanni, DVC (Development): 7th November, 2017 to date
- xvi. Professor Morenike Dipeolu, DVC (Academic): 8th January, 2018 to date

While the first five were the only Deputy Vice-Chancellors during their respective tenures, others were appointed simultaneously as set of two Deputy Vice-Chancellors for the University.

OTHER PRINCIPAL OFFICERS

REGISTRARS

The pioneer Registrar was Mrs. Catherine Adebisi Soboyede who served from October 1, 1989 to June 30, 1998. The second Registrar in the person of Mr. Ademola Oyerinde acted from June 1998 to September 19, 2000 and became the substantive Registrar from September 20, 2000 to August, 2010. Mr. Adeleke Adeboye and Mrs. Christianah Bisola Kuforiji were appointed as Acting Registrars from August 2010 to August 2011 and August 2011 to May, 2012 respectively. The third substantive Registrar was Mr. Matthew Odunlade Ayoola who served for a single term of five (5) years from June 1, 2012 to May 31, 2017. Mr. Charles Obafemi Oginni and Dr. (Mrs.) Linda Ogugua Onwuka became Acting Registrars from December 14, 2016 to March 3, 2017 and from June 1, 2017 to September 30, 2017 respectively. The current Registrar is Dr. Hakeem 'Bola Adekola who assumed office as the fourth substantive Registrar on October 2, 2017.

BURSARS

The first substantive Bursar was Mr. S. T. Osamiluyi who served from October 1, 1989 to October 17, 1999. The second substantive Bursar was Mr. Elijah Olorunsogo Ajayi who served for two terms of five (5) years each from November 1, 2000 to February 12, 2010. The third Bursar was Mr. Moses Olusola Ilesanmi who occupied the office in acting capacity from June 28, 2010 to September 22, 2011 before he became the third substantive Bursar and served for a single term of five years (5) years from September 23, 2011 to September 22, 2016. Mrs. Oluremi Oyewunmi was appointed as Acting Bursar from October 6, 2016 to October 13, 2017. The current is Mr. Chukwunwike Ezekpeazu who assumed duty as the fourth substantive Bursar on October 16, 2017.

UNIVERSITY LIBRARIANS

The pioneer University Librarian was Dr. Taofiq Mabayoje Salisu who served from February 4, 1991 to February 3, 2001. The second University Librarian was Mr. Abayomi Tunji Agboola who served two (2) terms of five years each from May 24, 2001 to May 24, 2011. Dr. (Mrs.) Mulikat Salaam was appointed Acting University Librarian From May 25, 2011 to December 20, 2012 before she became the third substantive University Librarian for a single term of five (5) years from December 21, 2012 to December 20, 2017. The current University Librarian Dr. (Mrs.) Fehintola Nike Onifade was appointed Acting University Librarian from December 21, 2017 to June 6, 2018 and became the fourth substantive University Librarian on June 7, 2018.

ACADEMIC PROGRAMMES

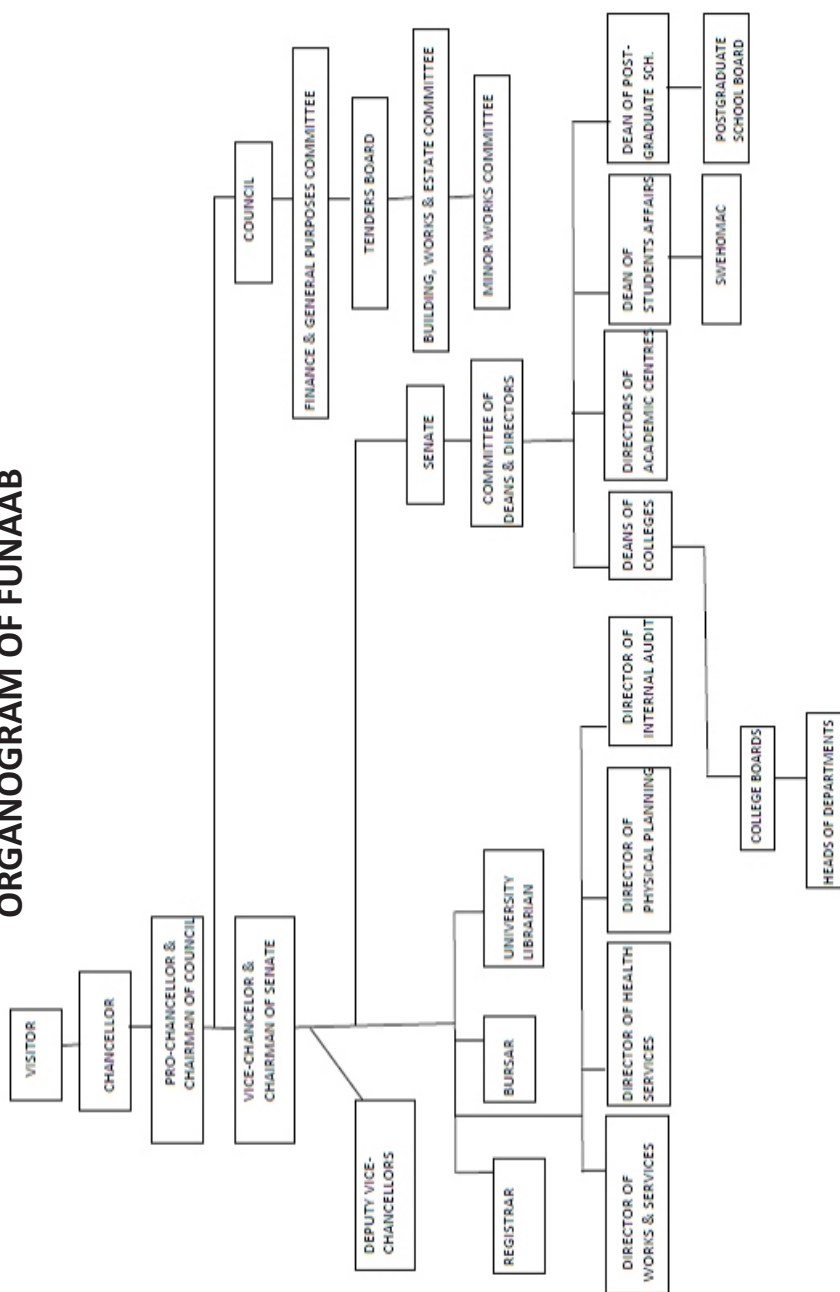
FUNAAB has 29 undergraduate programmes, 23 post-graduate diploma, 44 Masters and 42 Ph.D programmes in the fields of Agriculture, Communication, Engineering, Environmental Sciences, Management Sciences, Natural Sciences and Veterinary Medicine.

ACHIEVEMENTS AND MILESTONES

The University has won the following;

- The best University in Nigeria by the Industrial Training Fund, October, 2008
- The best University in Nigeria in 2005 by the National Universities Commission
- The National Universities Commission's first place prize as the best research University (2004 and 2005)
- The World Bank Step B Project 2007
- The Maiden Award at the 1st National Mathematics Competition.
- Second Best University in Nigeria out of 120 universities in the country and 29th among 814 higher institutions in Africa in 2013 of Webometric Ranking of World Universities. With this ranking, FUNAAB was ranked the best University of Agriculture in Africa and 8th best in the world.
- World Bank Centre of Excellence for Agricultural Development and Sustainable Environment (CEADESE) 2014.
- \$18.8m for the Bill Gates and Melinda Gate's Foundation for Cassava Adding Value for Africa Phase II (CAVA) 2014.
- N 4m from Lagos State Government for Environmental Profiling in Lagos (2014).
- 10 million Naira, International Potato Centre Grant for Sweet Potato for Health and Wealth Project in Nigeria (2014).

ORGANOGRAM OF FUNAAB



OFFICE OF THE VICE-CHANCELLOR

Introduction

The Office of the Vice-Chancellor is the office of the Chief Executive of the University which oversees the administration of the entire University Community.

The Office has produced five substantive Vice-Chancellors, and two Acting Vice-Chancellors with Professor Felix Kolawole Salako as the current and sixth substantive Vice-Chancellor

Functions/Activities

The Vice-Chancellor directs the activities of the University as the Chief Executive Officer and Chairman of the Senate.

Vision

To promote scholarly contributions for positive impact on mankind and environment, particularly, in the areas of food security and export-driven agriculture

Mission

- Creation of an enabling environment for staff productivity and learning
- Promotion of research-for-development activities in all areas of competence within the University
- Expand the frontiers of knowledge by consolidating existing knowledge in accessible media while promoting innovations
- Ensure equity and fair-play in all relationships with stakeholders such that every stakeholder is committed to the advancement of the University
- Promote self-esteem among all stakeholders and friends of the University through laudable achievements
- To increase the revenue base of the University

Units

The Vice-Chancellor's Office comprises the following Units: the Main Office; Directorate of Public Relations; Academic Planning; Physical Planning Units and Student Affairs Division. Others include the Directorates of Internal Audit; Environmental Management; Directorate of Research, Innovation and Partnership, Centre for Entrepreneurial Studies; Community-Based Farming Scheme; Office of Advancement; Procurement Unit; the Environmental (Security) Unit, among others.

The main office of the Vice-Chancellor operates under the supervision of a Deputy Registrar, providing direct administrative support to the Vice-Chancellor in the task of coordinating activities of key administrative and academic officers who are responsible to the Vice-Chancellor. It also serves as the Departmental Office for all Units under the direct supervision of the Vice-Chancellor.

Name	Qualification	Designation
Felix K. Salako	B. Agric; M.Sc (Nigeria), Ph.D (Ibadan), FSSN	Professor and Vice-Chancellor

OFFICE OF THE DEPUTY VICE-CHANCELLOR (ACADEMIC)

The Office of the Deputy Vice-Chancellor (Academic) was established on September 17, 2007 due to remarkable growth of the University in the last two decades. Prior to this, there existed one office of the Deputy Vice-Chancellor. The Office is aimed at assisting with the routine duties of the Vice-Chancellor and actualising FUNAAB's landmarks of excellence and smooth performance of the system.

Functions

The Office of the Deputy Vice-Chancellor (Academic) is responsible to the Vice-Chancellor on the following matters:

- i. (a) All Academic matters such as:
 - Academic Policy, Development, Administration and Review
 - Undergraduate and Postgraduate programmes
 - Examinations
 - Admission
 - Other Senate matters, and
- (b) Academic Service Division which provides educational academic staff development and learning support functions.
- ii. Represents the Vice-Chancellor as and when required;
- iii. Supporting Colleges in the development and implementation of Academic Rolling Plans;
- iv. Coordination and academic oversight of educational activities of other campuses;
- v. Provides the strategic overview of academic development and planning of the University;
- vi. Chairing of all Ad-hoc Review as delegated by the Vice-Chancellor; and
- vii. Performing other functions and duties as may be assigned by the Vice-Chancellor.

Name	Qualification	Designation
Morenike A. Dipeolu	DVM, MVPH, Ph.D. (Ibadan), FCVSN	Professor and Deputy Vice-Chancellor (Academic)

OFFICE OF THE DEPUTY VICE-CHANCELLOR (DEVELOPMENT)

The Office of Deputy Vice-Chancellor (Development) was established in September, 2007 as an innovation to University Management and a way of actualizing the numerous programmes of the University as well mandated to oversee Development related matters. Prior to this, there existed one office of the Deputy Vice Chancellor.

Functions

The office, among other duties, assists the Vice-Chancellor as follows:

- Exchange and linkage programmes both local and international
- Fund raising e.g. aids, endowments, grants and aggressive revenue generation drives
- Liaising with external agencies and Non-Government Organizations
- Developing innovative programmes and ventures
- Exploring Industrial relations for University's development
- Serves as the Chairman of the Academic Staff Development Committee;
- Handling need-driven research
- Working with the ALUMNI Association for the purpose of realizing the goals of the University.
- Coordinating and integrating the operations of:
 1. Agricultural Media Resources and Extension Centre (AMREC),
 2. Centre for Entrepreneurship Studies (CENTS),
 3. Institute of Food Security, Environmental Resources and Agricultural Resources (IFSERAR),
 4. ALUMNI Affairs and International Projects,
 5. Directorate of Research, Innovation and Partnership (DRIP);
 6. Directorate of FUNAAB Universal Conservices Limited (FUCONS)
 7. Directorate of University Farms (DUFARMS)
 8. Community Based Farming Scheme (COBFAS)
 9. FUNAAB Enterprises
 10. FUNAAB Radio
 11. International Centre for Professional Development (ICPD)
- Chairing of Ad-hoc development review as delegated by the Vice-Chancellor, and
- Performing other functions and duties as may be assigned by the Vice-Chancellor.

Name	Qualification	Designation
L. O. Sanni	B.Sc (Abeokuta), M.Sc., Ph.D. (Ibadan), FNIFST	Professor and Deputy Vice-Chancellor (Development)

THE REGISTRY

Introduction

The Registry is the administrative nerve centre of the University where all administrative activities are co-ordinated. The Registry is headed by the Registrar, Dr. H. A. Adekola, who is a Principal Officer and the Chief Administrative Officer of the University. The Registrar is responsible to the Vice-Chancellor for the day-to-day administration of the University and is, by virtue of the Office, the Secretary to Council, Senate, Congregation and Convocation.

The Registry under the current leadership has been successfully repositioned to discharge its statutory responsibilities to the public, staff and students, in line with the University mission and vision by adopting principles and practices of 21st Century University Administration.

In addition to the Registrar's Office, the Registry has the following Units:

- i. Council Affairs Unit;
- ii. Senate and Admissions Unit;
- iii. Examinations and Records Unit;
- iv. Academic Staff Establishment Unit;
- v. Senior Non-Teaching Staff Establishment Unit;
- vi. Junior Staff Establishment Unit;
- vii. Executive Affairs Unit (domiciled in the Vice-Chancellor's Office); and
- viii. Pension Administration Unit.

Name	Qualification	Designation
H. A. Adekola	B.A. (Hons), M.PP, Ph.D. (Ogun),FCIDA (Ghana), FCIA (Nig)	Registrar

1. COUNCIL AFFAIRS OFFICE

The Council Affairs Office is in charge of matters concerning the Governing Council of the University. The functions/mandate are to:

- a. serve as Secretariat for the University Governing Council and its Committee;
- b. look after the welfare of Council members whenever they visit the University;
- c. assist Council and its committees to administer capital projects and coordinate the pre and post-contract activities of Consultants and Contractors;
- d. handle registration of Contractors, Consultants, etc. for the University; and
- e. undertake any other Council matter appropriate for the University.

Name	Qualification	Designation
M. O. Ayanda	B.A. (Ife), M.P.A. (Ilorin), Cert. Computer (Oro), ACIPMN	Principal Assistant Registrar

2. SENATE AND ADMISSIONS OFFICE

The Senate and Admissions Office is one Unit of the Academic Affairs Office of the Registry. The Unit is the:

- Secretariat of the University Senate;
- Admissions Office and Secretariat of the Admissions Committee and
- Secretariat for all Senate Statutory and Ad-hoc Committees

Name	Qualification	Designation
A. O. Agbotoba	B.A. (Ado-Ekiti), M.Sc. (NOUN)	Deputy Registrar II

3. EXAMINATIONS AND RECORDS OFFICE

The Examinations and Records Office is a Unit in the Registry. This Unit does the following:

- Proper updating and keeping of bio-data of students.
- Registration of students in the University.
- On-line verification of Ordinary Level results of newly admitted students.
- Issuance of Statements of Results.
- Issuance of Student Academic Transcripts
- Issuance of Notification of Results for graduating students
- Issuance of Certificates for both diploma and degree programmes
- Publishing of students' enrolments list and
- Verification of certificates in response to enquiries from employers of University graduates.

Name	Qualification	Designation
S. B. Ijaodola	NCE (Abeokuta), BA (Ibadan)	Deputy Registrar II

4. ACADEMIC STAFF ESTABLISHMENT

The Academic Staff Establishment Unit replaced the Directorate of (Senior staff) Establishment and Human Resources in the year 2017. The Office is in charge of Academic Staff Personnel of the University.

This Unit assists the Registrar in the day-to-day administration of the University as regards:

- a. Conduct of interview for short-listed applicants;
- b. Appointments and promotions of Academic staff as well as confirmation of appointment;
- c. Processing of staff leaves including sabbatical leave, study leave, maternity leave and entitlements etc. e.g. passages;
- d. Handling staff disciplinary matters;
- e. Preparing staff nominal roll for general administration;
- f. Interpretation of the rules and regulations of the University to guide Management in taking decision on diverse matters;
- g. Processing of retirement papers for all Academic Staff;
- h. Processing and issuance of Academic Staff Identity Cards and;
- i. Implementing Management decisions as they relate to all members of Academic staff.

Name	Qualification	Designation
Idowu O. Enikuomehin	B.A (Ado-Ekiti), M.Sc (Abeokuta)	Principal Assistant Registrar

5. SENIOR NON-TEACHING STAFF ESTABLISHMENT UNIT

The Senior Non-Teaching Staff Establishment Unit replaced the Directorate of (Senior staff) Establishment and Human Resources in the year 2017. The Office is in charge of Senior Non-Teaching Staff Personnel of the University.

This Unit assists the Registrar in the day-to-day administration of the University as regards:

- a. Conduct of interview for short-listed applicants;
- b. Appointments and promotions of Senior Non-Teaching as well as confirmation of appointment;
- c. Processing of staff leaves including sabbatical leave, study leave, maternity leave and entitlements etc. e.g. passages;
- d. Handling staff disciplinary matters;
- e. Preparing staff nominal roll for general administration;

- f. Interpretation of the rules and regulations of the University to guide Management in taking decision on diverse matters;
- g. Processing of retirement paper for all Senior Staff;
- h. Processing and issuance of Staff Identity Cards and;
- i. Implementing Management decisions as they relate to all Senior Non-Teaching staff.

Name	Qualification	Designation
Oluwakemi O. Banuso	HND (Iloro), MCA (Ibadan)	Principal Assistant Registrar

6. JUNIOR STAFF ESTABLISHMENT MATTERS UNIT (JSEM)

The Junior Staff Establishment Unit which was formerly under the Directorate of Establishment and Human Resources is in charge of matters concerning the Junior Staff Personnel of the University.

The function of the unit is to assist the Registrar in running administrative matters of the University concerned with junior personnel as regards;

- a. Processing staff leaves such as Examination leave, maternity leave, annual leave and entitlements.
- b. Appointments and promotions of Junior Staff as well as confirmation of Appointments.
- c. Handling Junior Staff disciplinary matters.
- d. Interpretation of rules and regulations of the University to guide Management in decision making.
- e. Implementing Management decision as they relate to junior members of Staff.
- f. Processing of retirement papers for retired junior members of Staff.
- g. Preparing Staff nominal roll for general Administration.

Name	Qualification	Designation
O. K. Aderinboye	B.A. (Lagos), MILR (Ibadan)	Principal Assistant Registrar

7. PENSION ADMINISTRATION UNIT

The Pension Administration Unit was created out of the former Academic staff Personnel and Pension Matters, now Directorate of Establishment and Human Resources.

The Unit is in charge of pension matters of both the University staff and its retirees. It

serves as an intermediary between the Federal Ministry of Education, National Pension Commission (PenCom), Office of the Head of Civil Service of the Federation, Pension Transitional Arrangement Directorate (PTAD) and the Staff/Retirees of the University on Pension matters. Besides, the Unit also liaises with the Pension Fund Administrators (PFAs) of the University staff members.

Mandate

- a. Registration of Personal Identification Numbers (PINs) of staff members for pension remittance to Pension Fund Administrators by the National Pension Commission.
- b. Updating and processing of Nominal Roll for the attention of the National Pension Commission (PenCom) in respect of pension deduction.
- c. Keeping of Pensioners' Records:
- d. Custodian of relevant circulars issued from time to time by the National Pension Commission, Head of Civil Service of the Federation and other related Agencies;
- e. Annual Enrolment of the potential Retirees and disengaged staff members with the National Pension Commission for the purpose of payment of retirement benefits;
- f. Ensuring that staff comply with the new Pension Scheme especially as it relates to non-remittance/under-remittance of funds into Retirement Savings Accounts;
- g. Liaising with Next-of-Kin of deceased employees on remittance of Life Insurance proceeds and documentation for processing of death benefits;
- h. Facilitating payment of benefits upon employee's retirement and providing information on retirement products and services;
- i. Verification of Complaints by Retirees and taking prompt action in ensuring appropriate action by relevant Ministries and Agencies;
- j. Processing of staff Nominal Roll for Group Life Insurance Policy to the Federal Ministry of Education;
- k. Liaising with Bursary Department and Establishment Matters Units on Staff Nominal Roll;
- l. Liaising with Pension Fund Administrators as regards Contributory Pension Scheme;
- m. Interpretation of the Pension Reform Decrees and the Pension Reform Act as they apply to University pensioners and staff respectively, and;
- n. Other duties assigned from time to time by the Management.

Vision

To be a centre of hope for both serving staff and retirees of the University towards preparing all wherewithal needed to ensure the payment of their pension entitlements by the relevant government agencies.

Mission

1. To ensure effective and adequate representation of the University staff and retirees at the relevant government agencies.

2. To produce adequate information on pension matters to the members of University community and the retirees.
3. To guide the University community and retirees appropriately on pension matters.

Name	Qualification	Designation
I. O. Odunjo	NCE (Abeokuta), B.Sc., MPA (Ogun), M.Sc. (Abeokuta)	Principal Assistant Registrar

BURSARY

The Bursary is the Department of the University charged with the main responsibility of managing the financial resources of the institution. The Department is under the headship of the Bursar, who is the Chief Financial Officer of the University, and is responsible to the Vice-Chancellor for the day-to-day administration and control of the financial affairs of the University. The Department's duties consist, among others, of the following:

Functions

- i. Establishment and maintenance of good internal control system in order to safeguard the University's Assets and Liabilities.
- ii. Establishment and maintenance of proper books of accounts and records for the University's financial transactions.
- iii. Preparation, allocation and control of the University Annual Budget for effective management of the University's Resources.
- iv. Ensuring that all the Grants and Internally Generated Revenue of the University are properly accounted for in the manner prescribed by the extant financial rules and regulations.
- v. Ensuring that all books of accounts are properly maintained.
- vi. Ensuring that the financial statements of the University are properly prepared and presented for auditing within three months after the end of each financial year.
- vii. Insurance and Fund Management.
- viii. Providing relevant information on financial matters to assist management in decision-making.

The Bursary Department has recently undergone significant transformation and restructuring, in order to strengthen and position it for better performance. The Department is made up of the Bursar's Office and thirteen (13) functional units as follows:

1. **Budget & Financial Planning:** Coordination and preparation of submission of inputs to the National budgets, Internal Operational Budgets, establishment budgets, cash flows and other financial plans.
2. **University Enterprises:** Provides Accounting services to the profit centres of the university.
3. **Budget Implementation & Control:** Expenditure Control, Monitoring of IGR, Fund Releases and Utilization.
4. **Bill & Capital Expenditure:** Processes Staff Claims, Payment of Contractors, Payment of Capital Project Claims, Maintenance of Capital Project Records.
5. **College Finances:** Maintains Accounting records and support for Colleges and Directorates, rendition of periodic returns to the Bursary Department,

Supervision of the College Accountants.

6. **Payment Systems:** Dedicated Supervision and monitoring of the payment systems namely, Remita, GIFMIS e.t.c. and production of the reports needed by the other sections of the Bursary department.
7. **Payroll & Personnel Entitlements:** Prepares Salaries, Personnel and Final entitlements
8. **Assets & Insurance:** Maintenance of Fixed Asset Register, Inventory of Fixed Asset, Identification of Fixed Assets, Insurance of Fixed Assets e.t.c.
9. **Personal Accounts:** Cash Advances and retirement, Cash Advances Ledgers, Staff Loans, Reconciliation with the control ledger,
10. **Treasury:** Cash/Bank operations and reconciliation.
11. **Financial Statement & External Audit:** General Ledger, Financial Statements and External Audit, Domestic Financial Reports
12. **Taxes & Statutory Deductions:** Monitoring of Tax Deductions and Payment, Liaison and Negotiation with Tax Authorities, Tax Information and education; Compliance with Tax Laws; Pension & Other Statutory personnel regulations.
13. **Electronic Data Processing:** In charge of overseeing the computerized accounting system and IT in the Bursary Department.

Name	Qualification	Designation
Office of the Bursar		
Chukwunwike Ezekpeazu	B.Sc., MBA (NIG), M.Sc (Abuja), FCA, FCTI	Bursar
Budget and Financial Planning		
A. J. Olusanwo	HND (Ibadan), B.Sc (Ogun), M.Sc (Ibadan), AAT, ACA, ACIT, ANITD	Deputy Bursar II
University Enterprises & Profits Centres		
Oluremi O. Oyewunmi	B.Sc., Diploma, MBA, CAN	Deputy Bursar II
Budget Implementation & Control		
Aderonke O. Adeofun	B.Sc. (Ibadan), MBA (Abk), FCA	Deputy Bursar II
Bills and Capital Expenditure		
Adejoke O. Kolawole,	B.Sc. (Ife), MBA (Ife), ACA, ACPIN	Chief Accountant

Name	Qualification	Designation
College Finance		
Elizabeth O. Adeyemo	HND (Abk), MBA (Ibadan), CNA, CITN	Deputy Bursar II
Payment Systems		
Comfort A. Dasaolu	B.Sc. (Ogun), ACFE, ACA	Chief Accountant
Payroll & Personnel Entitlements		
V. C. Egbuna	B.Sc. (Enugun), MBA (Enugun), ACA	Chief Accountant
Assets and Insurance		
C. S. Awe-Mathias	ND (Edo), B.Sc. (Port-Harcourt), MBA (Ado-Ekiti), CAN, CDP	Chief Accountant
Personal Accounts		
I. O. Sodiya	B.Sc. (Lagos), CNA	Chief Accountant
Treasury		
Effioanwan A. Asuquo	B.Sc. (Maiduguri), MBA (Ekpoma), ACA	Chief Accountant
Financial Statement and External Audit		
M. O. Akpan	B.Sc. (Uyo), MBA (Uyo), ACA	Chief Accountant
Tax and Statutory Deductions		
I. B. Fabinu	B.Sc. (Ife), MBA (Ife), ACA	Chief Accountant
INHURD		
Atinuke O. Adiyeloja	ND (Ibadan), HND (Yaba), CNA, NIM, CIB, B.Sc. (Abeokuta)	Chief Accountant
Stores		
Olufunke O. Adebimpe	HND (Abeokuta)	Asst. Chief Stores Officer
Electronic Data Processing		
O. A. Adegbite	B.Sc (Abeokuta), MNCS	Chief System Analyst

LIBRARY

The University library was named after the founding Vice-Chancellor of the University, Professor 'Nimbe Adedipe. The library has as its primary function, provision of books, monographs and serials as well as non-book materials necessary to meet the stated objectives of the institution. The Library assists the university to achieve its tripodal mandate of teaching, research and extension. It is committed to improving its services in order to enhance learning and teaching as well as ensure unimpeded access to print and electronic information by members of the university community i.e. staff and students

Collection

The library collection has been growing steadily over the years. The library has the capacity to hold 200,000 volumes of books but at present the library has a collection of 84,185 volumes of books and monographs as well as 5,000 volumes of bound journals. It also subscribes to 185 foreign and local journals in both electronic and print formats. The library is centrally located and with capacity to hold 600 Users at a time. It also has a 24-hour reading room that can accommodate 100 users. The library has also been using the avenue of gifts and exchanges to supplement its collection.

Library Automation and E-library Services

The library started its automation programme in 1994. The library later migrated from the DOS based TINLIB software to the more versatile windows based GLAS (Graphical Library Automated System) software with capability to operate 50 work stations within the library. In line with the latest technology advancement, the library during the 2012/13 Session acquired KOHA an Integrated Library Management Software which enables users to access the library resources and services anywhere.

At present, the library Online Open Access Catalogue (OPAC) is fully functional making it possible to access bibliographical details of library holdings/resources online. The library currently has access to the following electronic databases online or in CD-ROM format:

- TEEAL (The Essential Electronic Agricultural Library)
- AGORA (Access to Global on-line Research in Agriculture)
- HINARI (Health International Network Access to Research Initiatives)
- CAB Abstracts on CD-ROM
- The Nigerian Virtual Library hosted by the National Universities Commission.
- Elsevier Database

The library has successfully developed a user friendly and interactive portal that can

be assessed through (www.library.unaab.edu.ng). The portal has links to some open access journals. The aggregated databases have more than twenty thousand scientific journal titles owned and published by reputable publishing houses, scholarly societies and scientific associations.

The Library Building

The library building, an architectural show-piece, was officially commissioned and occupied by staff in October 1995, but it became fully functional in December, 1997. The building is named 'Nimbe Adedipe Library' after the first Vice-Chancellor of the University, Professor Nurudeen Olorun-Nimbe Adedipe, in appreciation of his contributions to the development of the permanent site, particularly the library building which was the first to be completed.

The library has a seating capacity for 600 users at a time. The super structure is not only designed to meet the requirements of the African climate, it also de-emphasizes the use of air-conditioners. Another feature of the building is an area designed for use for twenty-four hours, with a seating capacity for 100 users. Users can stay there and read their individual information sources both day and night without any disturbance.

Institute/College Libraries

Apart from the main library, there is a library at the Institute of Human Resources Development (INHURD) with a seating capacity of about 200 users and about 6,200 volumes of books. There are also libraries in the various colleges of the University.

Services

The library offers the following services:

1. *Reference Service:* Reference queries are handled by the Reference Librarian as long as the library opens.
2. *Serials:* The serial room housing journals and other ephemeral collection is open only to lecturers, final year students and those undergraduates referred to specific journals by their lecturers. Researchers from other institutions may also use serial resources on request.
3. *Bibliographic Services:* Bibliographic Services are also offered to interested users. The library also provides current awareness services by publishing:
 1. Index to Agric. News and Articles in Selected Nigerian Newspapers and Magazines.
 2. Catalogue of Serials Received in Library.
 3. Current Contents of Periodical Recently Received by the Library.

4. *Home Borrowing Services:* Each student is entitled to borrow 4 books for 2 weeks while lecturers are entitled to four books for four weeks each.
5. *Reserve Book Service:* Books in high demand or those with few copies are shelved in this section of the library. Also, there are books in reserve which can be consulted within this section of the Library. Before such books are released, students are expected to submit their identity cards to the staff on duty at the desk. Reserve books may also be borrowed for overnight and weekend use. These cards are returned when the books consulted are returned and checked by the staff.
6. *Inter-Library Loan Services:* As part of inter-library cooperation, some books may be borrowed from other University libraries on inter-library loan on behalf of library users. These books may be released for home use to the users who requested for them at the discretion of the Readers' Services Librarian.
7. 24-hour Library service during examinations
8. Teaching of "Use of Library"
9. Apart from offering information resources to both students and staff of the University, the library also checks out carrels to researchers.

Registration

Students register with the Library at the beginning of every session while staff register only once. Outsiders may be allowed, upon approval by the University Librarian to use the Library. A fee of N500.00 per year, per individual is charged for this facility. Students from other universities and tertiary institutions must present letters of introduction from their respective institutions.

Both students and staff can now do their library registration online through the Koha Integrated Library Software.

OPENING HOURS

The library is open to readers as follows:

During session:

Monday to Friday: 8.00a.m - 8.00p.m

Saturday 10.00a.m – 6.00p.m

During examinations:

8.00a.m – 7.00a.m the following day (24-hour services)

The 24 hours reading room is available for use throughout the day during session.

During vacation:

Monday to Friday 8.00a.m – 6.00p.m

Staff List

Name	Qualification	Designation
Academic Librarians		
Fehintola N. Onifade	B.A. (Lagos), MLS, Ph.D.(Ibadan)	University Librarian
Mulikat O. Salaam	BLS., MLS (Zaria). Ph.D. (Ibadan)	Former University Librarian
F. O. Ajegbomogun	Dip. Lib., B.Ed., M.Sc., MLS, Ph.D. (Ibadan)	Associate Librarian
O. B. Bamigboye	Cert. Comp. Studies, B.Ed., MLS, Ph.D. (Ibadan)	Senior Librarian
Bosede O. Akintola	B. A., MLS (Ibadan)	Senior Librarian
O.I. Amusa	BLS (Zaria), MLS (Ibadan), Ph.D. (Ibadan)	Senior Librarian
W. O. Lawal	Dip. Lib. (Ibadan), B.A. (Ed) (Ago-Iwoye), MLS (Ibadan)	Senior Librarian
K.A. Owolabi	B.A. (Edu)(Ife), MLS (Ibadan), Ph.D. (South Africa)	Senior Librarian
N. A. A. Aderibigbe	B.A., M.A., MLS (Ibadan)	Librarian I
Chituru N. Okorie	B.Sc Lib. Science (Uturu), MLS (Ibadan), M. Phil (Babcock)	Librarian I
Idayat O. Agboola	B. Agric. (Abeokuta), MLS (Ibadan)	Librarian I
Bosede A. Ajiboye	B.Ed. (Ife), M. Inf. Sci. (Ibadan), Ph.D. (Ibadan)	Librarian I
S. O. Adeyoyin	Dip. Lib. Studies, B.Sc., PGD (Lagos), MLS, M. Phil (Ibadan)	Librarian I
Mariam K. Alawiye	B.Sc. (Ogun), PGD (Ijagun), MLS (Ibadan)	Librarian I
T. O. Bello	B.A., MLS (Ibadan)	Librarian I
S. O. Emmanuel	B. Agric (Abeokuta), PGDE, M.Inf.Sc. (Ibadan)	Librarian I
R. O. Ibrahim	Dip. Lib. Studies, HND, BLS, MLS (Ibadan)	Librarian I
E. K. Ogunlana	B.Sc. (Ogun), MLS (Ibadan)	Librarian I
Rifqah O. A. Okunlaye	NCE, BLS, MLIS (Ibadan)	Librarian I
A. O. Omotoso	BLS, MLS (Ibadan),	Librarian I
Adeola E. George	B.A., MLS (Ibadan), M.Phil. (Ibadan)	Librarian II

Name	Qualification	Designation
Academic Librarians		
Sarah Adegbaye	B.Sc.Lib.Sc. (Abraka), MLIS (Ibadan)	Librarian I
Taiwo A. Idowu	B.Sc. (Ogun), MLIS (Ibadan)	Librarian II
Olufunmilayo I. Fati	B.Tech (FUTA) MLIS (Ibadan)	Librarian II
Fauziyah N. Adenekan	B.Sc (Ogun), MLIS (Ibadan)	Assistant Librarian

STUDENT AFFAIRS DIVISION

Student Affairs Division, Federal University of Agriculture, Abeokuta is under the Office of the Vice-Chancellor. It was created in January, 1988 out of the defunct Provost's Office of the old College of Science and Technology, Abeokuta. The Division is headed by the Dean, Student Affairs who is a member of the University Senate and also responsible to the Vice-Chancellor for the day-to-day running of the Division. There is also a Senior Registry Staff who oversees the administrative activities of the Division. The Division oversees the welfare of Students (Undergraduate and Postgraduate) of the University.

Functions

In order to enhance the teaching, research and extension mandates of the University, the Student Affairs Division strives to ensure peace and harmony on campus by performing the following roles:

General Students Welfare; Orientation for fresh students; Student Union activities; Mobilization of qualified graduates for NYSC programmes; Bursary and Scholarship awards etc.; Hostel management and allocation, and Counselling sessions for students.

The Student Affairs Division also serves as Secretariat to the following statutory committees of the Senate:

- I. Student Disciplinary Committee (SDC)
- ii. Student Welfare and Hostel Management Committee (SWEHOMAC)
- iii. The Division also ensures that students, irrespective of religion, race or political affiliations are treated equally and are found worthy in character as they pursue their legitimate academic aspirations.

Staff List

Name	Qualification	Designation
A. B. Idowu	B.Sc. (Ado-Ekiti), M.Sc., Ph.D (Ibadan)	Professor /Dean, Student Affairs Division
T. A. Shittu	B.Sc., M.Sc., Ph.D (Abeokuta)	Professor/ Deputy Dean, Student Affairs Division
S. O. Adeniran	B.Sc.(Zaria), MPP (Ogun)	Principal Assistant Registrar/ Student Affairs Officer

ACADEMIC PLANNING UNIT

Brief History

The National Universities Commission (NUC) on realisation of the fact that institutions are responsible for the quality of education they offer, proposed and established the Academic Planning Unit (APU) in Nigerian Universities in the early 1980s. This development was in response to the need to coordinate and streamline the academic policies and activities arising from sudden, and sometimes, uncoordinated growth, development and proliferation of programmes and units in the Universities. The Academic Planning Unit of the Federal University of Agriculture, Abeokuta handles the collection and management of data and information to guide the academic development of the University while ensuring the compliance of the institution and units under it with NUC's Benchmark Minimum Academic Standards (BMAS) and with the University Senate's academic requirements. The unit is headed by a Director who is directly responsible to the Vice-Chancellor.

Philosophy and Objectives

The philosophy of the Academic Planning Unit is to enhance efficiency in pursuit of the mandate of the University, and to ensure the generation, dissemination and publication of qualitative ideas, information and knowledge. This is with the ultimate objectives of:

- Building the culture of Quality Assurance in Higher Education in line with what obtains in the developed world.
- Ensuring the compliance of the University with the National Universities Commission (NUC) guideline on academic matters.
- Ensuring the provision of conducive teaching, learning, research and development environment for staff and students.
- Ensuring efficient and effective utilization of academic resources.
- Enhancing the conformity of the University with international academic standards.

Functions

1. Serves as Quality Control Unit of the University by
 - i. Guiding each Unit on the operation of the University Academic Brief which documents the academic plan of programmes and services of the University including the philosophy, mission, aims, objectives, academic pattern, curriculum, organizational structure and future growth and development plans.
 - ii. Liaising between the University Management and other regulatory agencies of the Government e.g. NUC, TETFund etc.
 - iii. Studying and analyzing how the University complies with regulatory agencies'

parameters for fund allocation.

- iv. Obtaining up-to-date, relevant and accurate data for processing and generating information to guide University Management for accurate and timely decision-making on University matters (e.g. staff and students' records, financial records, research output etc.)

2. Performs other functions such as:

- I. Evaluation of proposal for the establishment of new Academic Programmes and review of exiting curricula for submission to the Academic Planning and Curriculum Committee, Senate and the NUC.
- ii. Involvement in the preparation, procurement and distribution of examination materials.
- iv. Coordinates university-wide survey to update data on key matters concerning the university,
- v. Production of annual reports and publication of the University records, statistics and research reports.
- vi. Helping the University in curricula revision and/or review activities as well as ensuring that the University complies with procedures and guidelines on new programme development.
- vii. Using collected data for making projections and advising the University on areas of direct concern and attention.
- viii. Provides input into the production and or revision of long term, medium term and short-term academic briefs and/or plans and modelling of such plans against reality and university goals.
- ix. Serves as intermediary between the University and other governmental agencies and researchers.
- x. Analysis and interpretation of University annual statistics on enrolments, staff training and turnover.
- xi. Performing any other function that may be assigned by the Vice-Chancellor.

STAFF LIST

Name	Qualification	Designation
O. J. Adeniran	B.Sc., M.Sc. (Ife), Ph.D. (Abeokuta)	Professor and Director
J.O. Olukehinde	B.Sc., MBA (Ado-Ekiti), C. Qahe (Germany)	Deputy Director II

OFFICE OF ADVANCEMENT

The Office of Advancement was established in January 2013, as a unit under the Office of the Vice-Chancellor. It is devoted to strategic and integrated management of life-long relationship of the University's constituency and sourcing of additional funds to take care of capital projects. This Office also manages relationships with National, State, Branches, Town Chapters and Sets of the Alumni members of the University. Alumni can fill in or update their personal data in the Alumni Registration Form online at www.funaab.edu.ng/advancement/alumni.

Three distinct arms, namely External and Alumni relations, Fund-raising, Marketing and Development as well as Database and Information Technology constitute the Tripod on which the Office of Advancement services stands. Together the three arms seek opportunities to build support for the University's academic, research and service goals.

Vision

To be an enviable office for maintaining perpetual relationships with the University constituencies.

Mission

To promote and develop support for the University through constituency relation and fund-raising.

Services

The Office of Advancement renders the following services:

Our Needs and Potential Sources of Funding

1. **Strategic Projects:** These projects will include Lecture Theatres, Blocks of Classrooms, Students' Halls of Residence, Laboratories, Library Building and Staff Quarters.
2. **Academic Materials:** These include Interactive Whiteboards, Computers, Books, Journals and other Library materials.
3. **Professorial Chairs:** Endowments are needed for the University to institute professorial chairs to support the engagement of Professors to conduct researches in the areas of interest of donors.
4. **Research Grants:** Donations are required to fund research in the Donor's areas of interest.
5. **Prizes:** Endowment for award of prizes to best students in various disciplines as decided by the donors. The purpose of this old practice is to reward academic excellence.
6. **Staff Endowment Scheme:** Staff of the University as major shareholders can contribute to the endowment programs of the University through structured deduction from source over a period of time. Lump sum payments for

endowment are also welcome.

7. **Alumni Give-Back:** These are donations made by alumni of the University in the spirit of giving back to one's root to support the developmental efforts of the University.

Board of Advancement

For effective institutionalization and successful performance of the Office of Advancement, a Board known as Board of Advancement was constituted and inaugurated to play a supervisory role and device policies for successful management of the office. Its functions also include attracting donors for specific identified projects in furtherance of the University's advancement goals. Membership was carefully selected to include distinguished Nigerians who have made impact in their callings, captains of industry, entrepreneurs, representatives of University Alumni and University Management.

Staff List

Name	Qualification	Designation
P. T. Akinlabi	B.Sc.(Calabar), M.A. (Ghana)	Deputy Registrar II

DIRECTORATE OF PHYSICAL PLANNING

The Physical Planning Unit coordinates the physical development of the University. It is directly under the Vice-Chancellor's Office. The Directorate's functions demand team work and participation of the key professionals in the construction industry that includes: Architects, Planners, Surveyors, Engineers (Civil, Structural, Electrical and Mechanical) and relevant Administrative and Secretarial Staff.

Philosophy

To continuously plan, coordinate, monitor, process and evaluate the overall physical development and space management of the University for orderly and well-coordinated activities.

Objectives

The objective of the Directorate is to uphold its Philosophy through the following activities:

- i. Implementation, update and evaluation of the Master Plan
- ii. The assessment and Implementation of Capital Projects
- iii. Preparation of briefs for all new projects
- iv. Initiation, Preparation and Evaluation of Physical Action Plans in relation to the National Development Plan, National Universities Commission (NUC's) guidelines and other agencies.
- v. Coordination of the activities of all Consultants and Contractors on University's Projects
- vi. Development of Budget Estimates and Returns
- vii. Preparation of Report and Returns on Physical Planning matters
- viii. Ensuring Payment Certification to Contractors and Consultants
- ix. Rendering Consultancy Services to the University
- x. Direct Project Procurement of small capital.

Directors's Office

Name	Qualification	Designation
B. A. R. Anasanwo	B.Sc., M.Sc. (Zaria), MNIA, ARCON	Director
Odunola K. Akinsola	HND (Lagos), MURP (Ibadan), MNITP, RTP	Deputy Director II

DIRECTORATE OF INTERNAL AUDIT

The Internal Audit Unit has been in existence since the inception of the University. It is the Unit saddled with the responsibility of ensuring that all forms of control (both financial and non financial) put in place by Management are strictly adhered to. It is under the Vice Chancellor's Office. In the year 2008, the Unit was upgraded into a Directorate headed by a Director who is directly responsible to the Vice-Chancellor.

Functions

- i. The Directorate carries out both pre and post payment audit of all financial activities/transactions of the University.
- ii. Ensure compliance with Due Process and Price Intelligence Monitoring procedures.
- iii. Ensures adequate security of all University Assets by making sure that an up-to-date record of all fixed assets are kept in the Asset Register.
- iv. Give an up-to-date report on the financial and non-financial activities of Colleges, Departments, Units, Directorates and Centres of the University for Management to take proactive measures.
- v. Ensures that Due Process is followed in the awarding of contracts and verifying whether the Contract in question passed the three tests of Due Process namely:
 - a. Process is right
 - b. Winner is right
 - c. Cost is right
- vi. Helps the Management to reduce risk through investigation and System Audit.

The Directorate of Internal Audit works hand-in-hand with other arms of the University to build a strong system that will be effective and efficient in line with the objective of the University Management.

Units

The Directorate has been structured into Units for effectiveness and efficiency of the Audit functions carried out. The Units are:

1. Budget and Expenditure Control;
2. College Finance Unit;
3. Treasury Unit;
4. Payroll Audit Unit;
5. Investment and cost Centres Unit;
6. Price Monitoring and Intelligence Unit;
7. INHURD and Special Audit Unit.

Staff List

Name	Qualification	Designation
O. O. Amubode	HND (Ibadan), B.Sc. (Ikeji-Arakeji), MBA (Ado-Ekiti), ACITN, FCA	Director
Yewande P. Baiyewu	B.Sc. (Ife), MBA (Ibadan), FCA, ANIM	Deputy Director

PROCUREMENT UNIT

Following the enactment of the Public Procurement Act of 2007 by the Federal Government of Nigeria on general procurement for Ministries, Departments and Agencies (MDAs); the Federal University of Agriculture, Abeokuta in line with the directive established the Procurement Unit in March, 2010. The Unit under the office of the Vice-Chancellor is headed by a Director.

The Unit is involved in the contract processes, from the Pre-qualification of Contractors/Consultants to the point of award of contracts.

Vision and Mission

1. To ensure strict adherence and compliance with the provisions of the Public Procurement Act 2007.
2. To ensures that “due process” measures are observed in the execution of the University's Contracts and Procurements by following the laid down rules and regulations of both the Public Procurement Act 2007 and the University.

Name	Qualification	Designation
O. A. Elijah	B.Sc. (Ogun), PGDE (Ibadan), MBA (Ekpoma)	Acting Head

DIRECTORATE OF WORKS AND SERVICES

The Directorate of Works and Services was established at the inception of the University and charged with the Planning, Design, Organization and Implementation of maintenance and rehabilitation works as related to Civil, Mechanical and Electrical facilities in the University.

Rehabilitation projects are carried out either by Contract or Direct Labour. The Directorate is responsible for the preparation of all necessary documents on rehabilitation projects to be carried out by contract, recommend contractors and supervise their works. The Directorate of Works and Services is also involved in the operation of facilities for the supply of essential services.

For the day-to-day administration, the Directorate is sub-divided into four main units, excluding the office of the Director and Deputy Director. The Director coordinates the Units and is responsible to the Vice-Chancellor for the day-to-day activities of the Department.

The units are: Electrical, Civil, Mechanical and Store Unit (manned by an appropriate Store Officer)

Names	Qualification	Designation
K. Ajiboye	HND (Bida), PGD (Akure), MNSE, COREN	Acting Director

STUDENTS' INDUSTRIAL WORK EXPERIENCE SCHEME (SIWES)

DIRECTORATE

Introduction

Students Industrial Work Experience Scheme (SIWES) is a skill training program that is more encompassing as it addresses the worrying gap between theory and practice exhibited by students of the Universities, Polytechnics/Colleges of Technology/Colleges of Agriculture and Colleges of Education. The scheme is generally designed to expose and prepare students for the industrial work situation they are likely to meet after graduation.

The scheme also affords students the opportunity of familiarizing and exposing themselves to the needed experience in handling equipment and machinery that are usually not available in their Institutions. The programme carries a number of credit units in the University curriculum. SIWES Unit became a full-fledged Directorate in August 2001. The scheme is funded by the Federal Government of Nigeria and jointly coordinated by the National Universities Commission (NUC) and Industrial Training Fund (ITF).

Before the establishment of the Scheme, there was a growing concern among our Industrialists that graduates of our Institutions of higher learning lacked adequate practical background studies preparatory for employment in Industries. Thus, the Employers were of the opinion that the theoretical education going on in higher Institutions was not responsive to the needs of the Employers of Labour. It is against this background that the rationale for initiating and designing the Scheme by the Industrial Training Fund (ITF) during its formative years – 1973/74 was introduced to acquaint Students with the skills of handling Employers' equipment and machinery.

Vision

Be a foremost Directorate for the management of students Industrial Work Experience Scheme (SIWES)

Mission

To empower students with adequate technical and allied skills for self-employment and industrial development of Nigeria

Philosophy and Objectives of SIWES

SIWES is presently recognized as the major avenue for bridging the gap between the theory acquired by students of tertiary institutions and the industrial practice of the various disciplines essential to the technological breakthrough and economic development of Nigeria.

The Industrial Training Fund's Policy Document No 1 of 1973 which established SIWES outlined the **objectives** of the scheme, which are to:

- Provide an avenue for students in institutions of higher learning to acquire Industrial skills and experience in their courses of study.
- Prepare students for the Industrial Work situation they are likely to meet after graduation.
- Expose students to work methods and techniques in handling equipment and machinery that may not be available in their institutions.
- Make the transition from school to the world of work easier and enhance students' contacts for later job placements.
- Provide students with an opportunity to apply their knowledge in real work situation thereby bridging the gap between theory and practice; and
- Enlist and strengthen Employers involvement in the entire educational process and prepare students for employment in Industry and Commerce.

Activities

1. Preparation of Master and Placement Lists of Students

Students are sent on Industrial Training in industries during the second semester of their penultimate year. About four months to the commencement, the Directorate usually prepares Master and Placement lists of all qualified prospective interns for approval of the National Universities Commission (NUC) and onward forwarding to the ITF headquarter in Jos.

2. Sourcing of Industries for Placement of Students

Very recently, the University is practicalising the Community Based Farming Scheme (COBFAS), where agriculture students go for one year to practice what they have learnt in the rural setting and demonstrate to rural farmers that farming is a business that pays. All B.Agric programmes students do their internship on these Farms. A committee, Teaching & Farms Management Committee (TEFAMAC), headed by a Chairman is solely responsible for the training of these students. The University normally funds this Committee and it is accountable to the Vice-Chancellor's office. However, SIWES ensures that their records and activities are in compliance with NUC and ITF guidelines. Students in the Departments of Food Science and Technology, Food Service and Tourism, Home Science and Management, Nutrition and Dietetics, Forestry, Environmental Management, all Departments in Colleges of Natural Sciences and Engineering proceed on IT after first semester examinations. They are attached to establishments within the catchment areas of the University.

3. Supervision of Students on Industrial Attachment

Departmental SIWES Coordinators and Supervisors largely make visits to students in their places of attachment. The SIWES Directorate makes spot checks on some

locations apart from visiting interns in Oyo, Ago-Iwoye and Lagos states. Supervisory visits are extended to Agric. Students posted to rural communities (COBFAS), in Odoogbolu, Ode-Remo, Isaga-Orile and Iwoye Ketu.

4. Orientation Programme

All Students eligible for SIWES must be given an orientation on *modus operandi* of SIWES by their Institutions during which ITF Officials are invited to participate and anchor the orientation programme. The programme is usually an interactive session with the students. The exercise normally takes place few weeks to the commencement of the program. TEFAMAC Chairman, Heads of Departments, and Departmental Coordinators also attend the programme.

5. Grading of Log-Books

The logbooks issued to students on Industrial attachment are checked, graded and signed by the SIWES directorate based on the recommendations of the institution supervisors.

Achievements

SIWES has succeeded in establishing a closer collaboration between the University and the Industries, which is essential in preparing young people skilfully for the environment of work. Many of the Chief Executives of the University have now realized the usefulness and invaluable contribution of SIWES in training students as a means of improving the quality of manpower in Nigeria. This has resulted in the establishment of functional SIWES Units. It has improved on the method of payment of SIWES allowance for students through e-payment.

Directors’s Office

Names	Qualification	Designation
Francisca O. George	B.Sc. (Nigeria), M.Sc. (Ibadan), Ph.D. (Abeokuta)	Professor and Director

AGRICULTURAL MEDIA RESOURCES AND EXTENSION CENTRE (AMREC)

Brief History

The Federal University of Agriculture (FUNAAB), as one of the specialized Universities of Agriculture in Nigeria, had at its inception in January 1988, a tripodal mandate for **Teaching/Training and Extension Services**. In line with this, the extension and outreach activities of the university took off in 1990. This led to the subsequent establishment of the Agricultural Media Resources and Extension Centre (AMREC) on November 1, 1991 to implement the university's extension mandate in the entire South-western Nigeria. The activities and operations of AMREC cover the Southwest Nigeria.

Vision

To be a Centre of Excellence fulfilling the university's extension mandate towards enhancement of rural-families' livelihood status, optimum youth development and sustainable economic development.

Mission

To build capacities of farm-families and youth for self-reliance and sustainability through multi-media transfer of proven technologies for agricultural and human development.

Functions

The **overall function** of the Agricultural Media Resources and Extension Centre (AMREC) as the extension arm of the university is to fulfil the extension mandate of the University for Effective Agricultural Development of the nation and improvement in farmer's productivity and livelihood status.

Director's Office

Name	Qualification	Designation
Dorcas A. Adegbite	OND (LASPOTECH), B.Sc., Ph.D (Ibadan)	Professor and Director
O. Oyekunle	HND Agric. (Ife), PGD (Ibadan), B.Agric. (Ogun), M.Agric., Ph.D. (Abeokuta), PGD Educ. (Sokoto)	Senior Extension Fellow Deputy Director, AMREC
O. J. Olaoye	B. Agric. (Abeokuta), M.Sc. (Ibadan), Ph.D (Abeokuta), PDE (Abeokuta)	Principal Extension Fellow
Elizabeth O. A. Oluwalana	B.Sc., M.Sc. (Ibadan), PGD (PortHarcourt), Ph.D (Abeokuta), TAV/VES CENTS), FCIAN, MNIM	Senior Extension Fellow (Deputy Director, CENTS)

Name	Qualification	Designation
Grace O. Sokoya	B.Sc., M.Ed., Ph.D (NATAL)	Professor
Oluwakemi T. Irekhore	B.Agric. (Ogun) M.Sc., Ph.D.(Ibadan)	Senior Extension Fellow
Oluwatosin O. Adeyeye	B.Agric. (Ogun), M.Agric., Ph.D. (Abeokuta)	Extension Fellow I

INFORMATION AND COMMUNICATION TECHNOLOGY RESOURCE CENTRE (ICTREC)

Information and Communication Technology Resource Centre (ICTREC) coordinates all Information and Communication Technology (ICT) related activities on campus. It evolved from the Computer Centre in 2007 to capture the wider landscape of Information and Communication Technology that Computer Technology had evolved into. ICTREC is a professional service centre whose impact cuts across every segment of the University community.

Vision

The vision of the Information and Communication Technology Resource Centre (ICTREC) is to advance FUNAAB's evolution into a leading world-class University by deploying, managing and supporting optimal utilisation of ICT solutions and services in enhancing administrative procedures/processes, supporting learning and improving delivery of the FUNAAB's teaching, research and extension mandate.

Mandate

- i. Dissemination of good practices in Information and Communication Technology (ICT) innovations to scale up successful computing activities
- ii. Discharge appropriate staff and students' development through ICT training in order to ensure progress at institutional level
- iii. Support research and development in learning objects with respect to ICT
- iv. Promoting and relating interactions between ICT vendors and the Institution
- v. Developing ICT solutions and facilitating use of open soft solutions that can enhance the delivery of the core mandates of the University.
- vi. Providing multimedia coverage for learning, teaching, research and other general uses.
- vii. Delivering enhanced career-oriented training with a strong international flavour and contents through international certification training for staff, students and the public,
- viii. Offering ICT training facilities beyond the Campus that will extend the catchment-area and relevance of the University mandate to school drop-outs at every level so that they can be brought into training schemes for meaningful employment and discouraged from all sorts of crimes, particularly cyber-crimes.

Major Activities

- i. Design, implement, monitoring and maintenance of University network
- ii. Management Information Systems for both staff and students

- iii. Administration of electronic assessments for students
- iv. Software developments and support for third party solutions
- v. Professional trainings and ICT supports for staff and students
- vi. Hardware maintenance and configurations
- vii. Email and Internet Services
- viii. Multimedia Services and electronic learning

Organizational Structure

The Centre is divided into seven (7) units:

1. **Network Administration and Internet Services Unit OR Network/Internet Administration Unit**
 - a. Installation, configuration and maintenance of networking devices and servers on the University Network.
 - b. Monitoring and maintenance of the University's Internet backbone (uplink/ISP) for optimal performance of services on network connection.
 - c. Extending the coverage of the University Network.
 - d. Design, implementation, monitoring and maintenance of Local Area Network (LAN) for e-examination (CBT), computer laboratories and offices.
 - e. Creating user access and administering users' accounts on the university network.
 - f. Monitoring of all servers connected to the network and protecting them from external attack.
 - g. Responsible for the integrity, maintenance and efficiency of the Campus Network.
 - h. Providing internet access to the University community and to the immediate community of the University
2. **Management Information System Unit**
 - a. Managing of students and staff records, supply of information to Management and other authorized users in desired formats.
 - b. Administration Online Student Registration
 - c. Production of ID cards.
 - d. Working with Time-Table Committee (TIMTEC) to produce examination and lecture time tables.
 - e. Administration of e-Examinations.
 - f. Responsible for acquisition and management of virtual libraries,

electronic books, teaching and learning aids, virtual laboratories and lecture materials, and making them available to staff and students on the intranet

3. Project Development Unit

- a. Developing software applications to automate administrative procedures and processes.
- b. Analysing existing systems and generating functional and non-functional requirements.
- c. Deploying, maintaining and supporting software applications.
- d. Setting up, configuring and administering the University's applications and database servers.
- e. Administering and supporting third party solution e.g. Google Apps for Education.

4. Training and Help Desk Unit

- a. Organizing computer training programmes for staff and students.
- b. Maintaining the computer training rooms
- c. Coordinating compilation and editing of Training books and slides.

5. Open Users and Commercial Unit:

- a. Providing direct computer access to staff and students at appropriate charge per time unit.
- b. Managing computer laboratories and provide access for students' lectures, practical and computer-based tests/examinations.
- c. Providing ICT support for Post-graduate student's research.
- d. Providing commercial services to the University Community in the area of Online Registration for Post-graduate, under-graduate and prospective students.
- e. Provide information and/or assistance to ICT end users on hardware and software issues.

6. Hardware Maintenance and Multimedia Unit

- a. Providing technical Repairs and maintenance of computer systems in various laboratories and offices, Departments and Colleges.
- b. Deploying multimedia systems for seminars, conferences and workshops, lectures, and thesis defense on request.
- c. Configuration of servers for deployment of operating systems, printers,

scanners and other external components of a computer.

- d. Training of SIWES students on computer engineering, repairs, maintenance and troubleshooting etc.

7. Web Unit

- a. Designing, administering and managing the University's website: creating, sourcing, accessing and publishing appropriate content.
- b. Promoting the University through rich web contents online.
- c. Regularly updating the University's websites.
- d. Keeping the University website up and running 24/7.

Director's Office

Name	Qualification	Designation
A. A. A. Agboola	B.Sc., M.Sc. (Lagos), Ph.D. (Abeokuta)	Professor and Director

CENTRAL LABORATORY AND BIOTECHNOLOGY CENTRE

The Biotechnology Centre was set up in 2000 as part of the Equipment Maintenance Centre in response to the 1st Summer Course on In-vitro recombinant DNA techniques held at the University. It was elevated to the status of full-fledged Centre in the year 2001 with the Second Summer Course that started focusing on PCR techniques. The Centre was established to provide Central Laboratory facilities for the Colleges in the University. It advises the University on issues and builds linkages with relevant external agencies. It provides platform technologies and world class equipment and facilities for rural development in agricultural biotechnology to researchers from universities, state governments and industry. The Centre has a group of experienced staff comprising of Research Fellows and Technologists. These scientists conduct their biotechnology-related projects in the Centre's laboratories and participate in her courses and other activities.

The vision of the Centre is to be an eminent, nationally and internationally recognised centre for research and development in all areas where biotechnology is applicable and strive to provide state-of-art facilities and equipment enabling multi-disciplinary research in biotechnology. The Centre provides national and international links and collaborations fostering cutting edge research in biotechnology. Its major activities are:

1. Organizing and running the following training workshops: Introduction to Molecular Biology, Molecular Mapping Techniques, Tissue Culture Technology, Introduction to Proteomics and Bioinformatics.
2. Research focus is on molecular activities that involve or promote primary production of commercial livestock, crop plants, microbes, or their subsequent processing for added value.
3. Crop improvement by the use of molecular biology approaches targeted to: disease resistance, stress resistance, insect resistance, improvement of the nutritional value of crop products, developments of new techniques for genetics transformation and high-level expression of proteins useful in agriculture and industry.
4. Animal improvement through the production of transgenic animals' biotechnological approach to increase growth rates, enhanced lean muscle mass, enhanced resistance to diseases and enhanced animal product quality and value.
5. To serve as an excellent means of disseminating research results to relevant ministries and institutions, which in turn will release relevant data to the grass roots levels.

Director's Office

Name	Qualification	Designation
Obadina, A. O.	B.Sc, M.Sc, Ph.D (Abeokuta)	Director

FEDERAL MINISTRY OF ENVIRONMENT/FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA LINKAGE CENTRE FOR FOREST CONSERVATION AND BIODIVERSITY (FMENV/FUNAAB)

The Centre was established as one of the seven linkage centres in Nigeria, on the 7th July 1995 following the signing of the linkage agreement between the Federal Environmental Protection Agency, Abuja and the Federal University of Agriculture, Abeokuta.

Objectives

- To serve as the Biodiversity Centre for Forest Conservation and implementation of the biodiversity convention
- To assist Federal Ministry of Environment in training and research in the areas of:
 - i. Environmental Monitoring of conservation lots and agricultural lands
 - ii. Wildlife Domestication and Aquaculture
 - iii. Forest fruits, vegetable and spices
 - iv. Botanical and Zoological gardens
 - v. Ornithological Laboratory
 - vi. Herbarium, Medicinal plant gardens
 - vii. Natural product chemistry
 - viii. Biotechnology services
 - ix. Other projects identifiable and of relevance to the objectives of Federal Ministry of Environment's mandate.

The Centre is run with funds provided by the Federal Ministry of Environment, and the Federal University of Agriculture, Abeokuta. It has a Director and other core staff and support facilities for research and training. Other collaborating scientists of the University are used by the centre especially during project design, implementation and monitoring. The Director is responsible for the day to day running of the centre and is the link between the University and Federal Ministry of Environment. He is directly responsible to the Vice-Chancellor of the University.

The Centre is divided into two units:

1. **Administrative Unit:-** This is for day to day administration of the Centre.
2. **Data Collection Unit:-** This is for data collection, processing and management.

Director's Office

Name	Qualification	Designation
J. A. Soaga	B.Sc.(Ibadan), M.F.(Abeokuta), Ph.D. (Abeokuta)	Director

DIRECTORATE OF TECHNOLOGISTS AND TECHNICAL STAFF (DITTECS)

The Directorate of Technologists and Technical Staff (DITTECS) was established in year 2011 with a vision to provide highly efficient laboratories both in teaching and research, functioning according to world class standards and guidelines, well staffed with appropriately trained technical personnel. The Director of Technologists and Technical Staff is responsible to the Vice-Chancellor for the proper planning, orderly development, maintenance of physical laboratory facilities, laboratory equipment management and appropriate human mental capacity development of laboratory staff.

Further to this, it is saddled with the responsibilities of reviewing the operational safety of both teaching and research laboratories at the University to ensure it meets National Occupational Safety and Health Act Cap 126 of 1990.

The objectives of the Directorate include the provision of professional support through highly motivated Technologists and Technical Staff, using modern tools and equipment to facilitate teaching, research and extension services. It was also saddled with the responsibility of performing administrative functions over Technologists/Scientists, Technical officers and ancillary laboratory staff of the Directorate.

Director's Office

Name	Qualification	Designation
J. O. Amira	F.Dip. (Abeokuta), NIST, MEM (Ado-Ekiti), PGD, M.Agric., Ph.D (Abeokuta)	Acting Director

DIRECTORATE OF SPORTS

(FUNAAB SPORTS, LIFE PLUS & WELLNESS CENTRE)

The Directorate of Sports is under the Office of the Vice-Chancellor. It is headed by the Director of Sports who is the Chief administrative Officer of Sports, Recreation, Life Plus and Wellness. He is responsible to the Vice-Chancellor for day to day administration and management of the FUNAAB Sports, Life Plus and Wellness Centre.

Mission

1. To discover and disseminate knowledge related to physical activity, human movement, sports, and leisure to improve the health, well-being and quality of life of students, faculty, and staff of the University.
2. To be leaders in providing a variety of high quality physical activity, recreation, wellness and educational programs and services for students, staff, alumni and the community that provide balance in academic and community life and inspire a life-long appreciation for the benefits of active living.
3. To inspire and facilitate students and staff of the Federal University of Agriculture, Abeokuta and the community to embrace active healthy lifestyles through involvement in a diverse assortment of enjoyable and educational experiences that will contribute to improved quality of life.

Services

1. Intramural Sports for Staff and Students
2. Extramural Sports-NUGA, WAUG, GATIS, FASU, FISU Intervarsity Friendlies, etc.
3. Exercise Prescription and Supervision
4. Stress Management
5. Supervised Fitness Programmes
6. Aerobic/Jogging/Walking
7. Weight Shedding/Tummy Trimming
8. Children Summer Coaching Clinic
9. Safe Education/First Aid
10. Hydro-Therapy Treatment
11. Talent Discovery and Management
12. Wellness Programmes/Activities

Schedule of Usage of Sports Facilities

The Centre is open to users from Mondays to Fridays from 8:00am to 6:00pm daily (except on Public Holidays).

Name	Qualification	Designation
S. O. Olabanji	Ph.D Physical Education Sport Admin. & Management (Ilorin), M.Ed. (Ogun), B.Sc. Ed, NCE (Ilorin), Level Four Dove Grassroots Soccer Coaching Cert. (FCPM)	Acting Director

FUNAAB ENTERPRISES

FUNAAB Enterprises emanated from the then Industrial Park Unit which is one of the developmental groups under the office of the Deputy Vice-Chancellor (Development). FUNAAB Industrial Park was established on 12th November, 2009, with transfer of assets especially processing factories namely: Bakery, Palm-Wine Bottling Factory, Garri and deodorized Fufu Flour Factory, Palm Oil Packaging, Apiary and Cashew Factory, from former UNAAB Consult Ltd (UCL). Presently, the Unit operates as separate Enterprises as follows: FUNAAB Bakery, FUNAAB Drinks, FUNAAB Honey, FUNAAB Roots & Tubers Enterprises.

Activities

Since inception to date, the activities of the Units centred on:-

- Generation of extra Governmental earnings through processing and marketing of food products.
- Employment and extension of owned facilities for purpose of research and training.
- Image making/value addition and public relation for the University by way of presenting and exhibiting manufactured products in fairs, conferences, meeting etc.

The mandate encompasses extension and employment of the manufacturing plant and machinery facilities for training and exposure of students from relevant academic disciplines.

During this training students are exposed to practical aspects of the enterprise that border on;

- Raw material sourcing
- Sensory evaluation/analyses
- Food processing
- Food packaging and transportation
- Food business management and planning.

Director's Office

Name	Qualification	Designation
Margaret O. Bamgbose	HND (Lagos), ACA, FCA	Chief Accountant Bursary

DIRECTORATE OF UNIVERSITY FARMS (DUFARMS)

Introduction

The Directorate of University Farms (DUFARMS) was created from a merger of the defunct Teaching and Research Farms Directorate (TREFAD) and Implementation Committee on Establishment of Teak Oil Palm and Plantain Plantations (ICETOP) on November, 2012. Both assets and liability of these defunct offices were inherited by DUFARMS.

The Directorate has seven (7) Departments, Twenty four (24) units in all, headed by Senior staff with relevant discipline and specialization. The staff strength of the Directorate is 101 regular staff (58 Senior and 43 Junior staff) excluding twenty seven (27) casual workers, Thirty five (35) migrant workers, Five corp members.

Vision

As FUNAAB move towards the goal of becoming a world class University we are positioned to innovate, share and Commercialize knowledge of Agricultural and Environmental Systems to students, the community and society at large

Mission

DUFARMS to be the leading University Farm in Nigeria in operations and outlook, employing most modern farming practices for Production, Teaching and Research for Human Development.

Mandate

To provide platform needed to impact practical skill that promotes agricultural education and services for agricultural development.

Activities

The Directorate is divided into two broad divisions (Commercial and Innovation and Teaching & Research). The two divisions are further divided into Seven departments (7) and twenty four Units (24) in which various activities are been carried out.

Director's Office

Name	Qualification	Designation
J. J. Olobashola	B.Sc. (Nig), M.B.A. (Abeokuta)	Acting Director

CENTRE FOR ENTREPRENEURIAL STUDIES (CENTS)

The Centre for Entrepreneurial Studies (CENTS) was established in March, 2011. The Centre was established to provide full range of Business Education and support services for the students and the general public.

Vision

The Centre is envisioned to serve as nerve centre for the education, growth and development of entrepreneurial culture among the University students for the management of SMEs.

Objectives

The Centre has a strategic plan that frames its future in four key initiatives.

- i. Create a world-class centre for entrepreneurial study in Nigeria
- ii. Develop centre for student access and academic achievement
- iii. Build inter/intramural collaborations with the business community of the university's immediate community and beyond

Director's Office

Name	Qualification	Designation
B. A. Adewumi	B.Sc., (Ibadan), Ph.D. (Akure), FNSE, FNIAE, MASABE, MAFST (India), MNIFST, R.Engr (COREN)	Professor and Director

DIRECTORATE OF ENVIRONMENTAL MANAGEMENT

The Directorate of Environmental Management of the University, started as Parks and Garden Unit at the inception of the University's relocation to the permanent site, Alabata in 1995. This was borne out of the recognition that the University's landscape needed to be adorned with beautiful plants and flowers. The Unit metamorphosed to Environmental Management Unit (EMU) in 2007. With the rapid expansion of the physical landscape of the University, the need to broaden and consolidate the Environmental Management Unit became important and this led to the creation of the Directorate of Environmental Management in May 2011.

Vision

To transform the University landscape into one of the most beautiful and healthy campuses in the world.

Mission

To effectively utilize human and material resources to develop and enhance the natural and physical landscape of the University campus towards achieving a neat, healthy and aesthetic environment, conducive for learning, research and social wellbeing of all within the University community.

Directorate of Environmental Management (DEM) for administrative function and control, is headed by a Director and it has two major distinct Units that implement the above vision and mission statements.

- **PARKS AND GARDENS UNIT** (Plant Nursery, Landscaping and Parks Establishment, Trees and Landscape Management)
- **SANITATION UNIT** (Waste Management, Building Cleaning, Drainage and Roads Cleaning, Fumigation and Pest Control)

Specific Functions of the Units:

Parks and Gardens Unit

- Plan the Establishment and Maintenance of all Landscaping projects (lawns, hedges, trees, shrubs, walkways, kerbs, Parks and Gardens, etc.) within the University Campus;
- Promote tree planting especially shade and fruit trees within the University Campus landscape;
- Establish a Plant Nursery for the propagation and raising of seedlings of

- shrubs, trees, hedges, etc. for internal use and sales to staff and the public;
- Regulate and advise University Management on matters relating to greening projects of the University;
- Providing recreation and leisure grounds for students, staff and the University community through the development of open spaces, Parks and Gardens;
- Grant permits for the usage of designated Open Space, Park or Garden, managed and maintained by the Unit;
- Provide Training and Development through workshops, seminars and collaborations to the Unit's workforce, students and public on landscape management, plant nursery operations and related environmental topics.

Sanitation Unit

- Cleanliness of Buildings and Environment
- Evacuation and disposal of solid waste materials on campus;
- Control of insects and harmful reptiles within the University campus;
- Fumigation and Pest Control Services;
- Cleaning of Roads and Drainages;
- Sanitary inspection of food vendors and other related handlers.

Name	Qualification	Designation
M. B. Idowu	B.Sc. (Ibadan)	Deputy Director
E. A. Bankole	OND (Ife), HND (Ife), PGD, M.Agric (Akure)	Deputy Director I

CENTRE FOR COMMUNITY-BASED FARMING SCHEME

The Centre for Community-Based Farming Scheme (COBFAS) was established on December 17, 2010 to coordinate the implementation of the One Year Farm Practical Programme for the Bachelor of Agriculture Degree candidates at the penultimate year of their programme. The Centre was established as a way of bringing the Bachelor of Agriculture (B.Agric.) students close to the realities and practice of agriculture in Nigeria. It is in the wisdom of the University that the students should have a first-hand training and experience in communities where Nigerian farmers reside and practice farming within the same socio-economic system where the farmers operate. This affords the student-trainees the opportunity to live and work on the farm in rural communities.

The overall aim is to stimulate the students' interest in agriculture and motivate them to take up agriculture as a career and be integrated into the Nigerian rural setting where they will practice agriculture upon graduation. With their training, expertise and support from the University, they will overcome some of the challenges in farming and utilize the experience in starting an agricultural enterprise.

The University being conscious of its catchment area of Southwest states of Nigeria started-off COBFAS in four communities in Ogun State. The communities are Isaga-Orile in the Egba zone, Odogbolu in Ijebu area, Ode-Lemo in Remo division and Iwoye-Ketu in Yewa end of the Ogun State. This is to take advantage of the different ecological zones in the state and make the impact of the University felt in all the political zones of the state. The Centre first ran the scheme with over 600 FPY students in these four locations from March 21 and September 19, 2011 during the 2010/2011 Academic Session to be able to successfully transit from the old B.Agriculture programme to the new one.

In June 2015, the Programme was reviewed as follows:

- i. On campus training for the students for six months
- ii. Community based training in COBFAS locations for 2months

Vision

To produce highly skilled manpower that will drive the economy in the rural communities in Nigeria through agriculture for sustainable development and food security.

Mission

To contribute to sound training of agricultural students toward building great future modern farmers for sustainable development in line with the mission of Federal University of Agriculture, Abeokuta.

Director’s Office

Name	Qualification	Designation
S. O. Adigbo	OND (Asaba), B. Agric., M.Agric., Ph.D. (Abeokuta)	Professor and Director
J. N. Odedina	B.Sc (RSUST), M.Agric Tech (Akure), Ph.D.	Senior Lecturer and Deputy Director

UNIVERSITY HEALTH SERVICES

Introduction

The Health Services has in existence since the inception of the University. The Clinic at inception offered out-patient services only and run single shift. Later the Clinic introduced two shifts, with four bed observation rooms (2), for fairly serious cases. In 1996, the Health Centre introduced 24 hours service. Support services include Medical Laboratory, Pharmacy, Medical Records, Laundry/Cleaning Services.

Functions/Activities

University Health Services' mandate is to give qualitative health care to students, staff and staff dependant, within the context of Primary Health Care. It is also the duty of Health Services to oversee the environmental health of the institution. The Health Centre also offers Family Planning Service. Free health Counseling, Free Tuberculosis and Leprosy service and has Voluntary Counseling and Testing Centre for HIV, where test is conducted free among others. The Health Services have continued to make clearly evident impact on the University Health care and environmental health, with attention on the students and staff, with a 24 hour coverage.

The hub of activity of the Health Services is located within the University Health Centre (UHC). The UHC is the fourth structure located on the left hand side of the Ceremonial Road after leaving the University's main gate. The UHC has on its frontage the ambulance park with two (2) standby ambulance vehicles (operated by a pool of drivers). The UHC then has immediately after the ambulance park the Emergency Room with good illumination, suction machine, ECG machine, oxygen concentrator, face mask, and of course emergency tray and the treatment Room.

There are also within the UHC:

- Eight (8) Consulting Rooms.
- Well stocked Pharmacy with drugs and well trained, qualified personnel.
- Well equipped Laboratory with qualified personnel.
- HIV Care: Voluntary and Counseling and Reproductive Health.
- A spacious Waiting Room - with DSTV access for waiting clients. It also serves as the venue for Health Education and Instructions by the health workers.
- A Conference Room for weekly/bimonthly Clinical Presentation.
- Ward - Bedded for Male and Females with toilet facilities.
- Security Post - at least two (2) security men monitoring the activities in and around the Centre round the clock.
- TB Clinic/Direct Observation Therapy (DOT) Room for counseling, testing and monitoring chest infection in the community. The German foundation assists with this.

Referral: There is in existence a working agreement with the Federal Medical Centre, Idi-Aba, Abeokuta to attend to our emergency referral promptly.

Registration of New Students

All new students must be duly registered with the University Health Centre. Students are expected to pay an approved fee for laboratory and other investigations. A token amount of money, billed along with other fees prescribed by the University, is paid by each student for medical treatment at the beginning of every session. This fee, however, is heavily subsidized by the University. All regular students of this University are under Tertiary Institution Students Health Insurance programme under a very responsible HMO as partner.

Schedule of Consultation

The clinic offers a 24-hours service throughout the week and weekends.

NB. Staff and Students should be in possession of their Clinic Identity Cards when coming to the Clinic. Impersonation is a punishable offence.

Medical Laboratory Facilities

There is a standard laboratory where the routine and specialized investigations are carried out at subsidized rate for students, for tests not covered by Health Insurance. FUNAAB Health Services laboratory is registered as secondary level by NHIS. There has been appreciable improvement in the laboratory output NHIS Accredited.

Sexually Transmitted Diseases (STD) Clinic

The Centre also operates STD Clinic where students are counselled about sexually transmitted diseases, HIV/AIDS among others.

Voluntary Counseling and Testing (VCT) Centre

The Clinic has a Voluntary counseling and Testing (VCT) Centre for giving sex education and which offers free counseling and free HIV test to the students. The Centre also has audio-visual gadgets that assist in educating students about all they need to know about HIV care: All clients are held in high esteem; each client has code and every report is CONFIDENTIAL.

Family Planning Clinic

The Centre provides family planning counseling and offer services to would be clients. This is one clinic where students are guided against unwanted pregnancies, HIV infections, etc.

Tuberculosis (TBL) Clinic

The Centre operates TBL Clinic where staff and students are counseled and treated free of charge; courtesy of the German TBL Relief Association. Laboratory test for clients is free. The clinic promotes early detection and prompt treatment of TB.

Maternity Service by FUNAAB NHIS Unit

Provision of maternity care from conception to delivery is the statutory responsibility of every primary healthcare provider under the National Health Insurance Scheme (NHIS), FUNAAB Health Centre. The Maternity Care are now available for all our enrollees through a Memorandum of Understanding (MoU) with an NHIS accredited Hospital located within Asero Estate, Abeokuta.

Processing of Medical Reports

- i. All students must be duly registered with the University Health Centre.
- ii. Students who fall sick within the University Campus must first report at the University Health Centre for treatment. Where and when necessary, a student that merits it, is referred to other (specialized) hospital.
- iii. Information about students who fall sick outside the University Campus and had to attend private clinics must reach the University Health Centre within one week of such situation.
- iv. Medical reports from traditional healing homes are not acceptable.
- v. It is compulsory for all students to FIRST register in the Health Centre, before proceeding to other departments/units for similar exercise. It is compulsory that students must present acceptable proof of registration with the Health Centre to Heads of Academic Departments/Units before their registration/course forms can be endorsed and on campus accommodation allocation.

Students are to note that late registration may attracts a fine as approved by the University.

Recent Advances

COBFAS – Community Based Farming Scheme

Health Services has smooth working agreement with four health facilities located within the vicinity of the COBFAS Centres i.e. Ishaga-Orile, Odogbolu, Ode-Lemo and Iwoye-Ketu.

Annual University Health Week

This is a recently approved annual event in the University. The Annual University Health Week is geared towards the education and enlightenment of the entire University Community on the preventive and promotional Health Care. It is expected to feature lectures/seminars, interactive session in a lively environment, while also offering free health screening for the common conditions like Diabetes Mellitus, HIV and Hypertension.

Vision: To be a world class healthcare facility in evidence based practice.

Mission: Prompt attention to clients; personalized client centered services;

continues professional development; and Collaboration and teamwork

Objectives: Clients satisfaction and provides of uninterrupted services

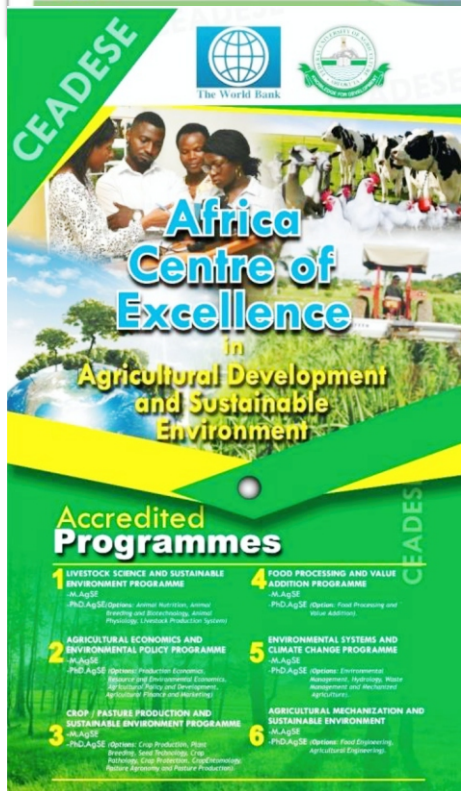
Values: Respect for human dignity; Integrity; Professionalism; and Confidentiality & Privacy

Units: The units in Health Services are as follows:

- Consulting Unit
- Nursing Unit
- Pharmacy
- Medical Records Unit
- Clinical Laboratory Unit
- NHIS Unit
- Environmental Health Unit
- Social Works Unit
- Transport Unit

Director’s Office

Name	Qualification	Designation
A. O. Amusan	B.Sc. (Hons). MCB.CBH., MPH (Ife), FCIA, FHIMN	Acting Director



The World Bank Africa Centre of Excellence call for proposal was launched in 2013, and a FUNAAB team responded on behalf of the University. Following series of meetings with stakeholders, and a competitive application for the establishment of the Centres of Excellence in the West African/Central African Sub-region, the Federal University of Agriculture, Abeokuta (FUNAAB) was designated as a Centre of Excellence in Agriculture, in 2014. The Centre named as Centre of Excellence in Agricultural Development and Sustainable Environment (CEADESE) officially took off on 16th February, 2014, following approvals of the postgraduate board and the University Senate, at its Special Meeting. The Governing Council also gave its nod with the endorsement of the cover page of the proposal by the Pro Chancellor of the University.

59

internships during post-graduate studies, as well as the highly innovative faculty outreach.

Objectives and Action Plans

The action plan for research programme consists of partnering with regional and international Centres to conduct postgraduate students' researches that are problem-solving, demand-driven, and impact-driven which will ultimately lead to regional development. This is intended to forge closer relations with industry and stakeholders in Agriculture in order to respond to their developmental needs through innovative projects. In addition, the Centre is embarking on thematic agricultural research projects of international interests targeted at mitigating climate and environmental challenges in the sub-region. The Centre runs six (6) programs using multi-disciplinary approach to sustainable development. These include:

1. Livestock Science and Sustainable Environment
2. Agricultural Economic and Environmental Policy
3. Crop and Pasture Production and Sustainable Environment
4. Food Processing and Value Addition
5. Environmental Systems and Climate Change
6. Agricultural Mechanization and Sustainable Environment

Hence the Centre was positioned to generate environmentally-smart agricultural innovations and patents in the various fields of expertise. Deliverables from teaching, learning and research results were expected to lead to the production of a new generation of scientists, production and increased yield of climate-tolerant crop varieties, adapted and disease/environmentally-tolerant animal breeds, development of alternative animal feed resources, and production of safe and nutritious foods, among others. The development was to position CEADESE as the West Africa hub to disseminate technological solutions to related industries and other stakeholders.

Vision and Mission:

The Centre was **envisioned** to develop self-reliant agripreneurs that will feed sub-Saharan Africa now and in the future, while the **mission** is to conduct teaching, applied research and extension for Scientific and agricultural development in a sustainable environment within sub-Saharan Africa.

Where we are

The Centre has since emerged as a regional Agricultural Development and Environmental Sustainability Power House where demand-driven, result-oriented, and policy-focused issues are being critically addressed. The Centre now boasts of a

well-equipped laboratory with state of the heart equipment, an expansive screen house fitted with modern facilities such as drip irrigation system, a well-furnished ICT Laboratory, Centre Library and video conferencing facilities. Since inception, it has modestly attracted 82 MSc and 68 PhD students, across the six programs of Food Processing and Value Addition, Livestock Production, Crop Pasture Production, Agricultural Economics, Agricultural Mechanization, and Environmental Systems of different nationalities, from Nigeria, Togo, Benin, Liberia and Gambia in the past three admission cycles. The centre has partnered with renowned international and national Universities, industries and research institute in its poise to meet its objectives. Students' research had produced some cutting edge breakthroughs leading to some international publications. Series of international workshops have been mounted including: An International Course on Climate and Sustainable Environment in Collaboration with Galilee International Management Institute, Israel (GIMI); Learning Technologies Workshop on the 21st Century Innovative Instructional Methods, Tools and Techniques in conjunction with Excel Educational Global Consult Limited, Houston, Texas, United States of America, and International short Course on Advance Techniques in Poultry Nutrition Research in conjunction with Purdue University, United Kingdom.

Director’s Office

Name	Qualification	Designation
O. D. Akinyemi	B.Sc., M.Sc., Ph.D (Ibadan)	Professor and Director
O. A. Fafolu	B. Agric., M.Agric., Ph.D, (Abeokuta)	Senior Lecturer and Deputy Director

INSTITUTE OF HUMAN RESOURCES DEVELOPMENT (INHURD)



Introduction

The Institute for human development (INHURD) formerly known as Centre for Human Resources Development (CENHURD) was established in 2002, been an offshoot of the then UNAAB consult. The Institute at inception offered only Pre-degree science program.

In 2003, the centre commenced the running of two years diploma program coordinated by the DICEP program unit of the centre (Diploma certificate program) both in sciences and management sciences and with this, the revenue generation of the centre increased tremendously. Following the cancellation of the DICEP unit by government, the unit metamorphosized to two year foundation science program (FSP). This program also suffered a lot of opposition within and without which lead to the cancellation of the program in 2012. The quest for a substitute led to the commencement of 'A' Level, Cambridge, IJMB and later JUPEB programs. The institute also co-ordinated the part time-degree program for sometime before it was moved to the main campus.

Functions and Activities

The major function of INHURD as conceived by its founding fathers was to serve as revenue base of the University where the university will derive the bulk of its Internally Generated Revenue (IGR). The Institute generated substantial revenue to the University between 2004 till around 2014/15 when there was a drastic drop in revenue generation, and it dropped to its minimum level in 2016/2017. Unlike in the

past when the Institute always surpasses its annual targets, it could no more meet targets given to it by the University Management. The major reason for this was mainly due to changes in government policy through the National Universities commission (NUC), in particular, the cancellation of Management science programs from specialized Universities of Agriculture.

The cooperation and support of the University Management currently being enjoyed by the new INHURD Director and his team is unprecedented and if this is sustained, it will surely reposition the Institute and bring back its lost glory through substantial revenue generation within the shortest possible time.

Our Vision:

To promote corporate interest and welfare of both staff and students by preparing our students academically, culturally and morally for excellence and leadership at any higher institution of their choice.

Our Mission

- To build good and conducive learning environment that is distinct and classical.
- To provide opportunities for students to distinguish themselves in knowledge and skills.
- To promote good mix for positive Staff-Student productivity in any organization.

Our Objectives are to:

1. Serve as revenue base of the University where the university will derive the bulk of its IGR.
2. Serve as a feeder to the University undergraduate degree programs through the production of well tutored Pre – degree, sub – degrees and 'A' Level candidates.
3. Produce better baked and well trained candidates that would perform better compared to their counterparts that came in through UTME.
4. To train middle man power and professionals who could compete favorably in their various disciplines.

Units

INHURD is made up of administrative and program units:

Administrative Units:

INHURD as a mini campus of the university has a prototype administration as that of the main campus for easy monitoring and administration, as follows:

(a) Director's office

Headed by the Director and it has the following sub – units:

- (i) Director's main office
- (ii) Deputy Director's office

- (iii) Physical Planning unit/ Maintenance
- (iv) Environmental management unit
- (v) Internal Audit Unit
- (vi) Students' Affairs unit
- (vii) Environmental Unit (Security)

(Each of the sub – unit is headed by a deployed staff from the main campus or a senior staff of INHURD).

(b) Registry

The INHURD Registry can be headed by a senior Registry staff – Senior Assistant Registrar (SAR), Principal Assistant Registrar (PAR) or a Deputy Registrar (DR).

Functions

1. The INHURD registry is in charge of students' admission, registration and issuance of results.
2. In – charge of INHURD personnel matters and other staff related issues.
3. In charge of correspondence within and without.
4. Image making of the institute
5. General administration of the institute.

(c) INHURD Bursary

The INHURD Bursary can be headed by a Deputy Bursar (DB), Chief Accountant (CA) or Principal Accountant (PA). Staffing includes both deployed and INHURD staff as in other units of the institute and is in charge of all financial matters.

(d) Library

Headed by a librarian – usually a Principal Librarian deployed from the main campus library. Staffing also include both deployed and INHURD staff.

(E) Health Centre

Headed by a Medical Doctor and assisted by a Matron both deployed from the University health services of the main campus. Staffing also include both deployed and INHURD staff.

(F) Technologists

This category include: the Laboratory Technologists, Medical Laboratory Technologists and Laboratory assistants which may be deployed and/or INHURD staff. The Technologists and Demonstrators are supervised by the Academic program Units while the medical laboratory technologists are

(G) Tutors

Tutors are the engine room of the Institute because they teach and train the students in various subjects. The quality and commitment of tutors will determine the success or otherwise of the Institute. They are recruited by the Institute and MUST have a minimum of Master's degree in their field of specialization.

(H) Demonstrators

They are mostly engaged by the institute along with the Tutors and are as qualified as the Tutors.

Academic Program Units

As indicated above, the institute in the past had offered many defunct programs such as two years Diploma and one year certificate programs, both in sciences and management sciences, ICT training, Pre – degree (mostly in sciences) and as host to part-time Degree program.

Presently, the institute runs the following programs.

- Pre – degree science program
- Joint University Preliminary Examination Board (JUPEB) 'A' level program
- Cambridge 'A' level program
- Interim Joint Matriculation Board (IJMB) 'A' Level program.

Each of the programs is headed by a coordinator, appointed from the main campus; the coordinators are assisted by assistant coordinators which may be from INHURD tutors or from the main campus. There are plans to return the Institute back to Professional Diploma programs and commence short term training courses.

Staffing:

The staff of INHURD can be categorized majorly into deployed and INHURD staff.

1. **Deployed staff:** The deployed staffs are FUNAAB employed staff that were re-deployed to INHURD over a period of time.

This can be further grouped into academic and non – teaching:

(a) Deployed Academic Staff

Presently they are deployed from colleges from the main campus to serve as coordinators and assistant coordinators. They head each program unit.

(b) Deployed non – Teaching staff

They are in various program units and administrative units of the institute. They are deployed from registry, bursary, physical planning, works and services, environmental management, environmental unit (security), Directorate of internal Audit, Health center, library, Directorate of technical staff

(Technologists) and other units and departments of the university including the Bureau of transportation (MANCOT).

2. **INHURD staff:**

INHURD staff can be grouped into:

(a) Academic:

Academic INHURD Staff are referred to as Tutors and/or Demonstrators. They could also be appointed as Assistant Coordinators for various programs.

(b) Non – teaching

Non – teaching staff of INHURD are also found in academic program units, administrative units, library and health centre, laboratories as well as hostels.

Director's Office

Name	Qualification	Designation
O. M. Arigbede	B.Sc., M.Sc., Ph.D. (Ibadan)	Professor and Director
F. I. Adeosun	B.AQFM (Abeokuta), M.Sc (Ibadan), Ph.D. (Abeokuta)	Reader and Deputy Director
O. O. Sodipe	B.Ed.(Ogun), M.Sc (Ibadan), Ph.D. (Abeokuta)	PAR and Registry Head

INTERNATIONAL CENTRE FOR PROFESSIONAL DEVELOPMENT (ICPD).

Brief History

The International Centre for Professional Development (ICPD) was established on 13th April 2014. This was based on the proposal by the Brightsword Technologies (BST) Limited, Singapore for mounting of training program in Information and Communication Technology certifications. It was a welcome development for the University and a Memorandum of Understanding was consequently signed between Federal University of Agriculture, Abeokuta (FUNAAB) and BST Singapore accordingly.

The Centre had since its establishment been making concerted effort at ensuring the attainment of its goals and objectives.

Vision

To strive to be a leader in providing state-of-the-art IT solutions, certification in IT, Management and Leadership training programmes in Africa”

Mission

To walk worthy of the vocation to which we are called

Objectives

The objectives of the International Centre for Professional Development are as follows:

1. Creation of a unique, upscale, innovative environment that will differentiate ICPD from other local IT Training Corporations operating in its environs.
2. Establishment of an environment that will bring people with diverse interests and backgrounds together in a common forum.
3. Good IT, certifications in leadership and management programme packages, at a reasonable price.
4. To add more value to the goodwill, image and increase the Internally Generated Revenue (IGR) of the University.

Our Services

The International Centre for Professional Development (ICPD) provides consultancy services in IT numerous Universities and Industries, we also offers hands-on-training in the following areas:

1. Project Management Institute (PMI)
2. Cisco Certification (CC)
3. Juniper Network Certifications (JNC)

4. Certified Wireless Network Professional Certification (CWNP)
5. Oracle Certification (OC)
6. Microsoft Certification (MC)
7. Certification in Big Data Analytics (CBDA)
8. Information Technology in Agricultural Sciences
9. Information Technology in Engineering
10. Solar and Inverter Installation
11. Test Preparation in GMAT, SAT, TOEFL, IELTS, PTE, GRE
12. Software development and consultancy services

ICPD Collaboration

ICPD partners distinguished organizations and industries across Asia, Europe and North America. The Centre administer professional trainings with global certifications in Information Technology, Business Management and Executive Leadership. ICPD runs local and International workshops, Conferences and symposium, jointly organized by her allied partners from Singapore, India, UK and the USA

Coordinator's Office

Name	Qualification	Designation
L. O. Kazeem	B.Sc., MIT (Ado_Ekiti), CCNA, CCNA Wireless, CCNA Security, CWNA, CCNP Wireless & CCNP Security	Chief System Analyst & Centre Manager

THE POSTGRADUATE SCHOOL



Preamble

The Postgraduate School was established following the Senate decision of 16th December, 1992 after due consideration and approval of recommendations of the Postgraduate Committee earlier constituted by Senate, with the then Deputy Vice-Chancellor, Professor G. M. Babatunde, as the Chairman. Activities of the Postgraduate School are guided by regulations approved by Senate and supervised by the Postgraduate School Board, subject to policy directives of the University's Governing Council.

The Dean of Postgraduate School is responsible for the day-to-day administration of the Postgraduate School on behalf of the Vice-Chancellor, and is the *ex-officio* chair of the Postgraduate School Board. He is assisted in this duty by two Deputy Deans and the Secretary to the Postgraduate School as well as by the Postgraduate Business Committee on matters referred to it by the Postgraduate Board.

Aims and Objectives

- (i) The Postgraduate School was established and assigned, by regulation, the responsibility for co-ordination and quality control of postgraduate studies, leading to the award of a Postgraduate Diploma, Master and Doctorate Degree.
- (ii) Postgraduate education at FUNAAB aims at imparting specialized knowledge and skills leading to the attainment by the student of a high level of expertise in a specific field of Agriculture, Forestry, Engineering, Communication & General studies and the Basic Sciences.

These objectives are being met through the institution of an appropriate mix of advanced courses, provision of excellent research and library facilities, as well as teaching and supervision by highly experienced postgraduate academic staff across

teaching and supervision by highly experienced postgraduate academic staff across Departments in nine (9) out of the 10 Colleges in the University. The University currently offer about a hundred postgraduate programmes leading to award of Postgraduate Diploma (PGD), Academic Masters, Professional Masters and Doctor of Philosophy (Ph.D.) Degrees in various specialty areas.

Admission and Registration

Admission and registration process have been redesigned for ease, and are available on-line. Please visit: <http://pg.unaab.edu.ng/>. Note that admission of candidates into Ph.D. programmes is open all year round, while admission into PGD and Masters Programmes are currently offered once in an academic session.

Dean's Office

Name	Qualification	Designation
W. O. Alegbeleye	B.Sc., M.Sc. (Ibadan), M.Sc. (Stirling); Ph.D. (Ibadan)	Professor and Dean
A. M. Shittu	B. Agric. (Ago-Iwoye), M.Sc. (Ibadan); Ph.D. (Abeokuta)	Professor and Deputy Dean I
Adebukunola. M. Omemu	B.Sc. (Ago-Iwoye), M.Sc., Ph.D. (Abeokuta)	Professor and Deputy Dean II

PART TIME DEGREE PROGRAMME

Brief History

The Part-Time Degree Programme (PTDP) was established in the year 2007 as one of the substantive programmes run under the coordination of the Institute for Human Resources Development (INHURD). The Programme started operation with nine (9) degree programmes across six (6) Colleges of the University. Currently the Part Time Degree Programme runs 27 degree programme across eight (8) Colleges. Part Time Degree Programme is presently domiciled in Academic Planning Unit under the Office of the Vice- Chancellor.

Philosophy and Objectives

The primary philosophy that guides the training of students in PTDP is the production of graduates with adequate skills and sound knowledge as well as entrepreneurial ability. It also enhances proper utilization of human resources for gainful employment within their limited time, or elevates them in the chosen careers at their various work places.

Part-Time Degree Programme Policy

The Part-Time Degree Programme Policy of the Federal University of Agriculture, Abeokuta is designed to ensure excellence and integrity in the conduct of the Programmes:

Goal

The goal of this policy is to encourage quality part-time degree programmes in the University in line with its vision to be a centre of excellence in knowledge generation for global development and the sustenance of an environmentally friendly society. The emphasis of the policy, therefore, is to strengthen the processes leading to the award of Part-Time Degrees in areas that will benefit society at the local, national and global levels.

Objectives

- To enhance access to university education
- To produce appropriate skilled manpower in Agriculture and allied disciplines.

Courses at Part Time Degree Programme

College of Agricultural Management and Rural Development (COLAMRUD)

Bachelor of Agriculture with options in:

1. Agricultural Economics and Farm Management

2. Agricultural Extension and Rural Development
3. Agricultural Administration

College of Biosciences (COLBIOS)

Bachelor of Science with options in:

1. Biochemistry
2. Microbiology
3. Pure and Applied Zoology
4. Pure and Applied Botany

College of Physical Sciences (COLPHYS)

Bachelor of Science with options in:

1. Physics
2. Statistics
3. Computer Science

College of Food Services and Human Ecology (COLFHEC)

Bachelor of Science with options in:

1. Home Science and Management
2. Hospitality and Tourism
3. Nutrition and Dietetics

College of Plant Science and Crop Production (COLPLANT)

Bachelor of Agriculture with options in:

1. Crop Protection
2. Horticulture
3. Plant Breeding and Seed Technology
4. Plant Physiology and Crop Production
5. Soil Science and Land Management

College of Environmental Resources Management (COLERM)

1. Bachelor of Aquaculture and Fisheries Management
2. Bachelor of Environmental Management and Toxicology
3. Bachelor of Forestry and Wildlife Management
4. Bachelor of Water Resources Management and Agrometeorology.

Coordinator's Office

Name	Qualification	Designation
A. O. Oladoye	B.Forest, M.F., Ph.D. (Abeokuta)	Senior Lecturer / Coordinator

DIRECTORATE OF RESEARCH, INNOVATIONS AND PARTNERSHIPS (DRIP)

The establishment of the Directorate of Research, Innovations and Partnerships (DRIP) was approved at the 215th Statutory Senate meeting held on Thursday 30th August, 2018 sequel to a proposal from the University Management to merge the Directorate of Grants Management and Centre for Internationalization and Partnerships. DRIP started operations on Wednesday 2nd January 2019.

About DRIP

The Directorate of Research, Innovations and Partnerships (DRIP) now houses Grants Management, Intellectual Property Rights/Patenting, Technology Incubation Patenting and Commercialization, as well as Linkages and Partnership. In line with FUNAAB's Vision and Mission; the Directorate is responsible for the affairs of research, innovation, internationalization and partnerships on behalf of the University. The Directorate provides support for grants-sourcing and grants proposal writing to the University community.

To achieve its aims and objectives, DRIP will engage local and international developmental/Donor Agencies. Mentor, coordinate and spur capacity to source for grant and efficient utilization of research grants and research outputs. Supporting the research enterprise at FUNAAB and partner institutions; DRIP will provide support and incubation space for startups, develop and promote research partnerships with industry, governments, and not-for-profits organizations including other academic institutions, and provides the intellectual property and commercial expertise that are needed to advance discoveries/technologies to the marketplace.

DRIP will help innovators find each other through establishment of Innovation Platforms, help in negotiating research agreements and/or other MoU's between FUNAAB and its partners, seek to protect University or individual staff intellectual property rights. DRIP is also expected to negotiate/facilitate and house license agreements for technologies developed by FUNAAB researchers with third-parties.

The Directorate serves as recruitment and hosting hub for international staff and students (both undergraduate and postgraduate). DRIP strives to support the national, regional and international innovation ecosystem. DRIP will leverage on existing and future FUNAAB international networks to cultivate university-to-business, university-to-government and university-to-not-for-profit engagements.

Objectives of DRIP

The objective of the Directorate are as follows: -

- 1) To promote high-impact and focused research in evolving thematic areas in order to transform the University into a credible knowledge-hub of international standing;
- 2) To establish a mechanism for technology/knowledge transfer and product development with the aim of generating spin-offs and intellectual Property (IP) rights in order to make research truly functional;
- 3) To act as a link with national, regional and international organizations/institutions and establish a data bank for all partnerships and externally funded research and development project in order to ensure effective coordination/implementation;
- 4) To be a repository of resources by establishing a database that will collate, collect, store, process and disseminate information on research, publications, innovation and networks for the benefit of the University community and others;
- 5) To coordinate all aspect of research, innovation and critical partnerships and advice Senate and the Management on priorities, resources and other related issues in order to ensure effective monitoring, evaluation and feedback; and
- 6) Handle issues relating to recruitment and hosting of international students

General Functions of DRIP

- Defining the research focus of the University in different disciplines
- Initiating and supporting the University research endeavors
- Sourcing and management of research funds
- Provision of guidelines and facilities for researchers
- Patenting and keeping of copy rights
- Commercialization/Marketing of research output
- Internationalization and Partnerships
- Sourcing, recruitment and hosting of international staff and students
- Promote the publicity and feasibility of research activities in the University.

The Directorate operates under Four (4) units headed by a Coordinator, namely:

- Grants Management Unit
- Intellectual Property Unit
- Innovations, Technology Incubation and Commercialization Unit
- Linkages and Partnerships Unit (entrepreneurs) of University's research outputs with the aim of knowledge transfer/sharing.

- To provide technical and logistic support in the thematic and non-thematic research areas to generate Intellectual Property (IPs) rights.
- To provide incentives and challenges to the Colleges, Departments, Units and Centers to generate IPs from their original research works and showcase all the IPs so generated locally and internationally.
- To create a stock of commercially viable knowledge-based product for the University.
- To attract contract research between the University and corporations, governments and others.

Functions of Linkages and Partnerships Unit

- Develops concrete links and agreements with external partners aligned with research innovations.
- Identifies new collaboration opportunities for FUNAAB academics.
- Connects FUNAAB students, researchers and professors to national, regional and international partners.
- To enhance the University Research Visibility and its position in the global knowledge production/supply-chain networks.
- To coordinate all partnerships and/or MoUs entered into with other institutions, organizations and individuals.
- Serve as a one-stop-shop for information, logistics, funding and support for all partnerships and networks nationally, regionally and internationally.
- Ensure the execution of the deliverables and effective implementation of terms of all linkages, partnerships and externally generated funding.
- Identify mutually beneficial partnerships and ensure the sustainability of existing networks.
- To continually follow-up on all partnerships and ensure that they are mutually beneficial.

Director's Office

Name	Qualification	Designation
A. Adebowale	ND (Ilaro), B.Sc., M.Sc., Ph.D. (Abeokuta)	Reader and Director

UNAAB MICROFINANCE BANK LIMITED

Introduction:

UNAAB Microfinance Bank Limited was incorporated in the year 2008 as a limited liability company and licensed by Central Bank of Nigeria (CBN) to carry on Microfinance Banking Business.

Our Head Office and Main Branch Office is located at Olatunde Abudu Building, Federal University of Agriculture, Alabata Abeokuta Ogun State. We offer a wide range of banking services which are designed to meet our customer's daily needs. UNAAB Microfinance Bank Limited is a reliable institution owned by the Federal University of Agriculture Abeokuta, as its largest shareholder alongside other investors such as ASUU, NASU etc.

Functions/Activities:

At UNAAB Microfinance Bank Limited, we function as a well equipped and licensed microfinance Bank that is insured by the Nigeria Deposit Insurance Corporation (NDIC) and we are equipped with sound sophisticated Human Resources that are well trained and capable of giving out first class services to its customers as well as material resources that are up to standard.

Our products and services are designed to improve the lives and businesses of our customers. Accordingly, our products and services are unique and cut across Current Account, Savings account, Asset acquisition for members of cooperatives and unions, Collection accounts, Remittances, staff salary management, Vendor partnership, Loans, L.P.O Financing, Advance Payment Guarantees and Business Advisory Services.

Our Unique Account Products:

- UMFB Group account for Cooperative societies and organizations
- UMFB Growing Business Current account
- UMFB Target/Special Purpose Savings account
- UMFB Daily Contribution Account
- UMFB Farmers Delight
- UMFB Future Leaders Account
- UMFB Blue Chip Account
- UMFB Business Loan account
- UMFB Auto Loan
- UMFB staff loan and Salary Advance facility
- UMFB Micro Lease facility

➤ UMFB LPO Finance

The following are new Value Added Services we offer:

- Automatic Teller Machines (ATM) at our business location
- Freedom ATM debit cards for all our teeming customers
- Provision of Mobile Banking Services (unaabmobile on Google Play Store)
- Partnership with NIBSS for e-payment/collection platform (In process)
- Partnership with reputable companies for the sales of electronics/home appliances
- Provision of long term loans of 2-3 years to our valued clients

Vision:

To be a first class micro finance bank in Nigeria delivering quality microfinance services towards poverty alleviation and wealth creation.

Mission:

To render excellent, prompt and efficient microfinance services to low and medium income earners as a tool for the enhancement of livelihoods and promote wealth creation using dedicated staff and affordable technology.

Objectives:

We are poised at alleviating poverty by rendering services to SME's, groups, communities, low income earners, farmers etc.

Departments/Units:

The Bank is fully operational with various departments with sub units that are responsible for day to day activities, and they are listed as follow:

- Operations Department
- HR/Admin Department
- Internal Audit
- Internal Control/Risk Management.
- IT/MIS Department
- Accounts/Finance Dept: this has sub units as follow:
 - Reconciliation Unit
 - Funds Transfer Unit
 - Cash and Teller Unit
- Business Development: this has sub units as follow:
 - Marketing

- Credit and Agric Finance Unit
- Credit Administration Unit
- Recovery and Admin. Unit
- Customer Service Unit

Managing Director's Office

Name	Qualification	Designation
Margaret B. Omisoje	B.Sc. (Ado-Ekiti), MBA (Ado-Ekiti), FCA, ACIT, APMN, MCP	Interim Managing Director

FUNAAB JOURNAL MANAGEMENT EDITORIAL OFFICE

FUNAAB Journals, formerly known as ASSET, is the official international journal published of the Federal University of Agriculture, Abeokuta. The Journals cover the respective disciplines in the Applied, Natural and Social Sciences; the core mandate of the Federal University of Agriculture, Abeokuta.

Background

The publication of articles commenced in the year 2001, with the Agricultural Sciences and Environment, named ASSET: An International Journal (Series A). The articles in Natural Sciences, Engineering and Technology, names ASSET: An International Journal (Series B) started publishing in 2002, while articles in Humanities and Social Sciences, named ASSET: An International Journal (Series C), started publishing in 2006.

The Journal's initial management body was made up of Sixteen (16) Editorial Board Members. The Editorial Board of ASSET Journals, on 7th April, 2010, recommended the separation of ASSET into three (3) distinct Journals, with ISSN numbers:

1. ASSET Journal of Agriculture Sciences and Environment (JAgSE)
2. ASSET Journal of Natural Sciences, Engineering and Technology (JNSET)
3. ASSET Journal of Humanities and Social Sciences and Creative Arts (JHSSCA)

This decision to separate the Journal was based on the regulations of International Journal Archives and what operates in other Universities.

The acronym ASSET was replaced with FUNAAB in 2012 and the Journals were separated to be published under different ISSN numbers:

- i. FUNAAB Journal of Agriculture Sciences and Environment (JAgSE)
 - a. ISSN: (Print) 227-0755; Online 2315-7453;
 - b. (now in its seventh (17th) Volume);
- ii. FUNAAB Journal of Natural Sciences, Engineering and Technology (JNSET)
 - a. ISSN: (Print) 227-0593; Online 2315-7461;
 - b. (now in its sixteenth (16th) Volume);
- iii. FUNAAB Journal of Humanities and Social Sciences and Creative Arts (JHSSCA)
 - a. ISSN: (Print) 227-078; Online 2315-747X;
 - b. (now in its twelveth (12th) Volume).

Scope and Objectives

FUNAAB Journals provides an appropriate medium for disseminating high quality and original research finding, critical topical reviews, technical notes/short communications on emerging technologies and innovations among researchers worldwide, promoting scholarship.

All papers published in FUNAAB Journals are independently peer-reviewed by selected referees on the recommendation of the three (3) Sectional Editors on behalf of the Editorial Board. The Journals' Publishing project is implemented by the Editor-in-Chief and the Sectional Editors.

The Objective of the Journals Publication Intervention is to establish and publish Journals to disseminate academic information on the principle that making research freely available to the public supports-individuals, researchers, scholars, institutions and industries, with the view to widely circulate research information, impacting national development and a greater global exchange of knowledge. The articles published at the Journals would advance the research efforts of various contributing Scientists and Researchers. Lecturers, Scientists and Researchers learn and borrow from these research contributions/breakthroughs to improve on knowledge imparted to students and younger scientists.

Students of this and many other higher institutions have access to the contributed/published articles in our journals and use the contents as background information/literature base for their further project researches. The contributions of the authors to research in their various disciplines are projected via out published journal, locally and internationally.

Office of the Editor-In-Chief

Name	Qualification	Designation
M. O. Ozoje	B.Sc (Calabar), M.Sc., Ph.D. (Ibadan), AAS	Professor and Editor in Chief
J. J. Atungwu	B.Agric, M.Agric, Ph.D. (Abeokuta)	Professor and Editor (JAgSE)
Iyabo A. Kehinde	B.Agric., M.Agric., Ph.D. (Abeokuta)	Professor and Editor (JNSET)
I. A. Ayinde	B.Agric., M.Agric., Ph.D. (Abeokuta)	Professor and Editor (JHSSCA)